



A

On Job Training Project Report

On

**-Mula Madhyabarti Sahakari Grahak Samitha  
(Mula Bazaar, Sonai)-**

Submitted To

**Savitribai Phule Pune University, Pune**

For the Partial Fulfillment of MASTER OF COMMERCE

Submitted By

**ALHAD VAIBHAV BALASAHEB**

M.com I

Under The Guidance Of

**Dr. Santosh L. Adamane**

**ARTS, COMMERCE AND SCIENCE COLLEGE**

**Sonai Tal- Newasa Dist- Ahmednagar**

**2023-24**



Mula Education Society's

# ARTS, COMMERCE & SCIENCE COLLEGE, SONAI



Tal.: Newasa, Dist. Ahmednagar - 414 105

Ph. (02427) 299384 Email.:sonacollege@yahoo.co.in, mesacsccollege@gmail.com Website: www.acscollegesonai.edu.in

Affiliated to Savitribai Phule Pune University, Pune (I.D.PU/AN/ASC/031/1989)

NAAC Re-accredited with 'A' Grade, DBT Star College Scheme, ISO 9001 : 2015 ,ISO 14001:2015 Certified, AISHE Code- C-42096

Ref.No.ACSC/ 707 /2023-24

Date:- 14/03/2024

To,  
The Manager,  
Mula Central Co-operative Consumer Society Ltd.  
Sonai.

Subject: - Request for inclusion of students of our college for On Job Training (OJT).

Sir,

Savitribai Phule Pune University has introduced 'On Job Training (OJT)' for Semester-II of M. Com. Students in its revised syllabus.

The purpose of the On Job Training is to provide hands-on training and experience to the students about various aspects of business and commercial activities. The On Job Training will also enhance employability of students.

In view of this, I request you to provide an opportunity for On Job Training to students (List enclosed) of our college with in your esteemed organization.

We look forward to a mutually rewarding academic association with your organisation.

Thank you.

Sincerely,

**Coordinator, On Job Training Programme**

Head  
Department of Commerce  
Mula Education Society's  
Arts, Commerce & Science College  
Sonai

**Principal**

Principal  
Mula Education Society's  
Arts, Commerce & Science College  
Sonai

## LOG SHEET OF WORK PERFORMED DURING ON JOB TRAINING

Date	Time		Total Hours	Details of work done	Signature of officer	Signature of student
	From	To				
					<i>[Signature]</i>	
1/4/2024	8 AM	5 PM	8.00	Inventory management	<i>[Signature]</i>	<i>[Signature]</i>
2/4/2024	8 AM	5 PM	8.00	Variable pricing	<i>[Signature]</i>	<i>[Signature]</i>
3/4/2024	8 AM	5 PM	8.00	Profit margins	<i>[Signature]</i>	<i>[Signature]</i>
4/4/2024	8 AM	5 PM	8.00	Sales Taking and Reporting	<i>[Signature]</i>	<i>[Signature]</i>
5/4/2024	8 AM	5 PM	8.00	Customer transaction	<i>[Signature]</i>	<i>[Signature]</i>
6/4/2024	8 AM	5 PM	8.00	use of ACOCHA software	<i>[Signature]</i>	<i>[Signature]</i>
10/4/2024	8 AM	5 PM	8.00	Supplier management	<i>[Signature]</i>	<i>[Signature]</i>
12/4/2024	8 AM	5 PM	8.00	Customer service	<i>[Signature]</i>	<i>[Signature]</i>
13/4/2024	8 AM	5 PM	8.00	Adaptability	<i>[Signature]</i>	<i>[Signature]</i>
15/4/2024	8 AM	5 PM	8.00	Strategic planning	<i>[Signature]</i>	<i>[Signature]</i>
16/4/2024	8 AM	5 PM	8.00	Choosing market	<i>[Signature]</i>	<i>[Signature]</i>
18/4/2024	8 AM	5 PM	8.00	Inventory management	<i>[Signature]</i>	<i>[Signature]</i>
19/4/2024	8 AM	5 PM	8.00	Labor department	<i>[Signature]</i>	<i>[Signature]</i>
20/4/2024	8 AM	5 PM	8.00	Purchase department	<i>[Signature]</i>	<i>[Signature]</i>
24/4/2024	8 AM	5 PM	8.00	central department	<i>[Signature]</i>	<i>[Signature]</i>



# मुळा बाजार सोनई

संस्थापक: मा.आ.श्री. शंकररावजी गडाख पाटील

र. न. अ. एन. अ. / एन. एन. ए. / सी. ओ. एन. १५६-१६  
र. ता. २२/३/१९९९

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मुळा मध्यवर्ती सहकारी ग्राहक संस्था मर्यादीत सोनई ता. नेवासा, जि. अहमदनगर ४१४१०५.

तार - मुळा बाजार, ☎ (०२४२७) २३११४३, २३१०३७

जी. क्रमांक

दिनांक: / / २०१

17 May 2024

Date-

To,  
The Principle,  
Arts, Commerce and Science Collage  
sonai

Subject : On Job Training completion certificate

Respected Sir/Madam

I am glade to inform you that following students of your college have successfully completed the "One hundred Twenty on the Job training report in this organization

Sr.No	Name of the student	Roll no.	Special Subject
1	Alhad Vaibhav Balasaheb	638	Business Administration

These students have been provided with adequate exposure and necessary hands on training per training to their special subject.

I am confident that these students will perform effectively in similar type of organization

I wish them every success in future endeavors.

Thank you

Sincerely

Manager

Mula Madhyavarti Sahakari  
Grahak Sanstha Ltd Sonai





Mula Education Society's

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## CERTIFICATE

This is certify that Shri / ~~Miss~~ Alhad Vaibhav Balasaheb  
Of Class TA. Com Roll No 638  
Exam Seat No 1546 has successfully completed Internship Program in the  
Organization / Firm Tula Bazar Madhyavanti Sakkar Santha  
Tula Buzzer From 1-4-24 to 24-4-24 in the  
subject Business Administration as laid down by the SPPU, PUNE  
for the academic year 2023-2024.

Subject Teacher

External Examiner

H.O.D

Principal

Mula Education Society's  
Arts, Commerce & Science College  
Tal. Newasa, Dist. Ahmednagar - 414105