## College Development Committee

| Sr. No. | Name   | Designation         |
|---------|--|---------------------|
| 1.      | Hon'ble Shri, Yashwantrav Kankarrao Gadakh Patil (President) | Chairman            |
| 2.      | Hon'ble Shri. Prashant Yashwantrav Gadakh Patil (Member)     | Member              |
| 3.      | Dr. Dnyandev Eknath Zine (Vice Principal)                    | Member              |
| 4.      | Dr. Ashok Rangnath Tuwar (Teacher Representative)            | Member              |
| 5.      | Dr. Nivrutti Vinayak Misal (Teacher Representative)          | Member              |
| 6.      | Dr. Shweta Babulal Choudhare (Teacher Representative)        | Member              |
| 7.      | Shri. Babasaheb Mali (Non-Teaching Representative)           | Member              |
| 8.      | Dr. Babasaheb K. Shirsath (Social Worker)                    | Member              |
| 9.      | Dr. Sharad Ramrao Gadakh (Entrepreneur)                      | Member              |
| 10.     | Kishor Sudam Rajdeo (Researcher)                             | Member              |
| 11.     | Principal Dr. Mukund Sahebrao Pondhe (Alumnus)               | Member              |
| 12.     | Dr. Jagdish Chhaburao Sonawane (IQAC Coordinator)            | Member              |
| 13.     | (General Secretary of Students Council)                      | Member              |
| 14.     | (Working Chairman of Students Council)                       | Member              |
| 15.     | Dr. Shankar Laxman Laware (Principal)                        | Member<br>Secretary |
|         |  |                     |

## **Duties and Responsibilities:**

- Prepare an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth, and enable college to foster
- 2. Excellence in curricular, co-curricular and extra-curricular activities;
- 3. Decide about the overall teaching programmes or annual calendar of the college;
- recommend to the management about introducing new academic courses and the creation of additional teaching and administrative posts;
- Take review of the self-financing courses in the college, if any, and make recommendations for their improvement;
- Make specific recommendations to the management to encourage and strengthen research culture, consultancy and extension activities in the college;
- Make specific recommendations to the management to foster academic collaborations to strengthen teaching and research;
- Make specific recommendations to the management to encourage the use of information and communication technology in teaching and learning process;
- Make specific recommendations regarding the improvement in teaching and suitable training programmes for the employees of the college;
- Prepare the annual financial estimates (budget) and financial statements of the college or institution and recommend the same to the management for approval;
- 11. Formulate proposals of new expenditure not provided for in the annual financial estimates (budget)
- 12. Make recommendations regarding the students' and employees' welfare activities in the college or institution;
- 13. Discuss the reports of the Internal Quality Assurance Committee and make suitable recommendations;
- 14. Frame suitable admissions procedure for different programmes by following the statutory norms;
- 15. Plan major annual events in the college, such as annual day, sports events, cultural events, etc.;
- 16. Recommend the administration about appropriate steps to be taken regarding the discipline, safety and security issues of the college or institution;
- Consider and make appropriate recommendations on inspection reports, local inquiry reports, audit report, report of National Assessment and Accreditation Council, etc.;

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18. Recommend the distribution of different prizes, medals and awards to the students.
19. Prepare the annual report on the work done by committee for the year ending on the 30th June and submit the same to the management of such college and the university;
20. Perform such other duties and exercise such other powers as may be entrusted by the management and the

university.



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## IQAC COMMITTEE

| Sr. No. | Name  | Designation |
|---------|---|-------------|
| 1.      | Dr. Shankar Laware<br>(Principal)                                     | Chairman    |
| 2.      | Dr. Subhashrao Devdhe Patil<br>(MES Representative)                   | Member      |
| 3.      | Dr. Vinayak K. Deshmukh<br>(Joint Sec., MES – Administrative Officer) | Member      |
| 4.      | Dr. Dnyandev Eknath Zine<br>(Vice Principal – Administrative Officer) | Member      |
| 5.      | Dr. Sharad Rangnath Darandale<br>(Teachers' Representative)           | Member      |
| 6.      | Shri. Vasant Ramchandra Phatake<br>(Teachers' Representative)         | Member      |
| 7.      | Dr. Mohiuddin J. Shaikh<br>(Teachers' Representative)                 | Member      |
| 8.      | Dr. Harishchandra Kadubal Sadekar<br>(Teachers' Representative)       | Member      |
| 9.      | Shri. Balasaheb Laxman Shinde<br>(Teachers' Representative)           | Member      |
| 10.     | Dr. Rajesh Vasant Wagh<br>(Teachers' Representative)                  | Member      |
| 11.     | Prof. Balasaheb G. Khedkar<br>(Teachers' Representative)              | Member      |
| 12.     | Dr. Bhausaheb E. Gawali<br>(Management Representative)                | Member      |
| 13.     | Dr. Babasaheb K. Shirsath<br>(Nominee from local society)             | Member      |
| 14.     | Dr. Ashok Ghatol<br>(Nominee from Industrialist)                      | Member      |
| 15.     | Prin. Dr. Mukund S. Pondhe (Nominee from Alumni)                      | Member      |
| 16.     | Miss, Vidya L. Darandale<br>(Nominee from Alumni)                     | Member      |
| 17.     | Student Representative  | Member      |
| 18.     | Dr. Jagdish Chhaburao Sonawane  | Coordinator |
|         |   |             |

## **Duties and Responsibilities:**

 Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution;

 Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;

3. Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes;

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4. Dissemination of information on various quality parameters of higher education;

Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;

6. Documentation of the various programmes /activities leading to quality improvement;

 Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices.

 Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality;

9. Development of Quality Culture in the institution;

 Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC.

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Principal
Mula Education Society's
Arts, Commerce & Science College
Sonai, Tal. Newasa, Dist. A'Nagar