



MULA SAHAKARI BANK Ltd. SONAI

Tal:- Newasa, Dist:- Ahmednagar - 414105

Phone, Fax (02427) 231255, 231055

Date-

Ref. No. /MSB/25/199/2023/28

1. Name of the Student : Shejwal shweta nandu
2. Name of the College : T.Y.B.Com.
3. Division and Roll Number : 2370
4. Address : At/post.Sonai Tal.Newasa Dist.Ahmednagr
5. Contact Number : 7666423360
6. Email ID : shejwalshweta@gmail.com
7. Special Subject : Banking & finance
8. Internship start date : 01/02/2023
9. Internship end date : 02/03/2023

LOG SHEET OF WORK PERFORMED DURING INTERNSHIP

| Date | Time | | Total Hours | Details of work done | Signature of officer | Signature of student |
|------------|------|-----|-------------|------------------------|----------------------|----------------------|
| | From | To | | | | |
| 01/02/2023 | 3pm | 5pm | 2 | Saving A/c | [Signature] | shweta |
| 02/02/2023 | 3pm | 5pm | 2 | Society saving | [Signature] | shweta |
| 03/02/2023 | 2pm | 5pm | 3 | Staff saving | [Signature] | shweta |
| 04/02/2023 | 3pm | 5pm | 2 | Current deposit | [Signature] | shweta |
| 06/02/2023 | 3pm | 5pm | 2 | Monthly recurring | [Signature] | shweta |
| 07/02/2023 | 3pm | 5pm | 2 | Fix deposit | [Signature] | shweta |
| 08/02/2023 | 2pm | 5pm | 3 | Reinvestment deposit | [Signature] | shweta |
| 09/02/2023 | 3pm | 5pm | 2 | Commission A/c | [Signature] | shweta |
| 10/02/2023 | 3pm | 5pm | 2 | Advance A/c | [Signature] | shweta |
| 11/02/2023 | 2pm | 5pm | 3 | Travelling expenditure | [Signature] | shweta |
| 13/02/2023 | 3pm | 5pm | 2 | Interest paid | [Signature] | shweta |
| 14/02/2023 | 2pm | 5pm | 3 | Postage charges | [Signature] | shweta |
| 15/02/2023 | 2pm | 5pm | 3 | Printing & stationery | [Signature] | shweta |



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|-------------|------|-----|-------------|--|----------------------|----------------------|
| | From | To | | | | |
| 16/02/2023 | 3pm | 5pm | 2 | Other charges | <i>[Signature]</i> | <i>Shweta</i> |
| 17/02/2023 | 3pm | 5pm | 2 | Miscellaneous expenditure | <i>[Signature]</i> | <i>Shweta</i> |
| 18/02/2023 | 2pm | 5pm | 3 | Cash credit | <i>[Signature]</i> | <i>Shweta</i> |
| 20/02/2023 | 3pm | 5pm | 2 | Fix deposit loan | <i>[Signature]</i> | <i>Shweta</i> |
| 21/02/2023 | 2pm | 5pm | 3 | Reinvestment loan | <i>[Signature]</i> | <i>Shweta</i> |
| 22/02/2023 | 3pm | 5pm | 2 | Recurring loan A/c | <i>[Signature]</i> | <i>Shweta</i> |
| 23/02/2023 | 3pm | 5pm | 2 | Gold loan | <i>[Signature]</i> | <i>Shweta</i> |
| 24/02/2023 | 3pm | 5pm | 2 | Bank staff loan | <i>[Signature]</i> | <i>Shweta</i> |
| 25/02/2023 | 2pm | 5pm | 3 | Salary loan | <i>[Signature]</i> | <i>Shweta</i> |
| 26/02/2023 | 3pm | 5pm | 2 | Surety loan | <i>[Signature]</i> | <i>Shweta</i> |
| 28/02/2023 | 3pm | 5pm | 2 | Hire purchase loan | <i>[Signature]</i> | <i>Shweta</i> |
| 02/03/2023 | 2pm | 5pm | 3 | Small scale building loan | <i>[Signature]</i> | <i>Shweta</i> |
| | | | | House & building loan | <i>[Signature]</i> | <i>Shweta</i> |
| | | | | Share, additional shares, bill sent collection | <i>[Signature]</i> | <i>Shweta</i> |
| Total Hours | | | 60 | | | |

Certified that Shejwal Shweta Nandu has satisfactorily completed the internship programme assigned to him.

Name & Signature of supervisor

Name & signature of manager

Name & signature of section in charge

Date





140/97

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Ref. No. /MSB/

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To,
The Principal,
Arts commerce & Science College,
Sonai

Subject: Internship Completion Certificate

Dear Madam/ Sir,

I am happy to inform you that following students of your college have successfully completed the 'Sixty Hours Internship Programme' in this organisation.

| Sr.No. | Name of the student | Roll No. | Aadhar No. | Special Subject |
|--------|----------------------|----------|--------------|-------------------|
| 1. | Shejwal Shweta Nandu | 2370 | 805670921070 | Banking & Finance |

These students have been provided with adequate exposure and necessary hands-on training pertaining to their special subject.

I am confident that these students will perform effectively in similar type of organizations.

I wish them every success in future endeavors.

Thank you.

Sincerely,




Manager

Mula sahakari bank Ltd.Sonai