



POLICY FOR RESEARCH PROMOTION



Revised – 2019

(As subject no. 9th approved in the 10th CDC meeting held on 12/08/2019)



Mula Education Society's

Arts, Commerce and Science College, Sonai

Sonai-Rahuri Road, Sonai, Tal. Newasa, Dist. Ahmednagar, Maharashtra.



Mula Education Society's
Arts, Commerce and Science College, Sonai
Tal. Newasa, Dist. Ahmednagar, Maharashtra

POLICY FOR RESEARCH PROMOTION

Revised – 2019

(As subject no. 9th approved in the 10th CDC meeting held on 12/08/2019)

1. Purpose:

The policy enables establishment of research ecosystem and framework in the institution within which faculty, Research Scholars, Postgraduate and Undergraduate students, can conduct research, publish their research findings in reputed journals and present research findings in national and international conferences. Faculty can apply for research grant in the form of minor and major research projects. Students can pursue project base learning (PBL) by undertaking project work. It enables the students to take part in research competition festivals like 'Avishkar' and 'Anvenshan'.

2. Organizational Scope:

Arts, Commerce and Science College has well established Research Laboratories in the subjects, Botany, Commerce and English. These three are recognized as research centres by Savitribai Phule Pune University, Pune. The institution has a 'Research Committee' to look after and promote various research activities in the institution.

The total Research and Development activities are organized into the following three categories.

3. Composition of Research Committee:

It comprises of the following members.

Sr. No.	Name/designation of faculty	Designation
1	Head of the institution (Principal)	Chairman
2	Coordinator of IQAC	Member
3	Directors of University recognised Research centres of the institution	Members
4	Head clerk	Member
5	Academic and Research Coordinator	Member Secretary

4. Duties and Responsibilities of Research Committee:

- a) The Research Committee formulates and updates research policies as per the norms of Savitribai Phule Pune University and UGC.
- b) It promotes faculty in engaging actively in research, in their chosen subject.
- c) It is the responsibility of the research committee to facilitate and monitor research activities, going on in the institution.
- d) It organizes various Quality Improvement Programs like expert lectures, pertaining to research methodology and research techniques.
- e) The committee promotes submission of proposals from departments for holding seminars and conferences in the institution.
- f) It motivates eligible faculty to apply for funding for minor and major research projects from various funding agencies, including University Research Cell (URC).
- g) The research committee constitutes sub-committees for Ph.D. admissions in the institution.
- h) To submit affiliation documents & six monthly progress reports to the university
- i) It executes the maintenance of proper records of research scholars admitted in the research centre.
- j) It promotes and supervises participation of students in Avishkar and Anvenshan.

5. Financial Support for motivating research skills / Incentives and Awards for Research Achievements:

Mula Education Society, Sonai provides financial support to researchers for motivating their research skills in different ways with following guidelines.

5.1 For Participation in Seminars/Conferences/Workshops:

- a) The faculty will be provided with Duty Leave, Registration Fee and Travelling Allowance (travel by bus/railway) for participation in University level and State level Seminars/Conferences/Workshops organized by other institutions. The Faculty should take prior permission from the principal of the institution to attend and present research work in above mentioned events and should submit participation certificate, report of work done and bills of travelling expenses and registration fee paid, etc., to the principal after returning from the event.
- b) For National Level Seminars / Conferences held outside the state, faculty/researchers will be provided with Duty Leave, Registration Fee and Travelling Allowance (for travel by bus/railway) or a consolidated amount of ₹ 2000/- whichever is less.
- c) For International Conferences held within the state, the researchers will be provided with Duty Leave, Registration Fee and Travelling Allowance (for travel by bus/railway) or a consolidated amount of ₹ 3000/- whichever is less and for International Conferences held outside the state, the researcher will be provided with Registration fee and Travelling Allowance (for travel by bus/railway) or a consolidated amount of ₹ 5000/- whichever is less.

- d) For International Conferences held outside the country, the faculty/Researcher will be provided with Duty Leave, Registration fee and travelling allowance (for Travel by Air) or ₹ 10,000/- whichever is less, upon submission and acceptance of his / her research paper for presentation in the international conference.
- e) Faculty can avail this facility only once in a year. The research committee will scrutinise the applications received for financial assistance to attend seminar/conference/workshop and submit a list of recommended candidates to the principal for necessary sanctions. The faculty who never availed this facility before will be given priority.
- f) The institution also encourages the faculty to apply for Travel grant from Parent University and government agencies for participation in National and International Conferences held in India and abroad.

5.2 Organization of Seminars/Conferences in the College:

The institution organizes seminars/Conferences in various subjects in the college. Respective departments are encouraged to apply for financial assistance under Quality Improvement Programme of Savitribai Phule Pune University and other similar funding agencies.

5.3 Rules and Regulation for Financial Aid:

- a) As funding is limited, approval for participation in Workshops/Seminars/conferences will be given on priority basis. The limit of total financial aid available with the institution for providing financial assistance to faculty for participation in these events is ₹ 1,00,000/- (Rupees one Lakh). Out of this, ₹ 40,000/- is earmarked for international conferences held outside India, ₹ 30,000/- the International conferences held in India (outside Maharashtra state) and ₹ 30,000/- for conferences held within Maharashtra.
- b) If the Conference outside India is eligible for funding, no approval will be given for other conferences to same faculty.

5.4 Research Promotion Award:

Faculty members are appreciated and encouraged by providing monetary incentives for their publications in indexed and reputed journals. For papers published in Indexed and reputed journals of Elsevier, Science Direct, Bentham Science, Springer, National Academy of Sciences (NAS), Thomson Reuters, which have more than one impact factor, the faculty will be given a cash award of ₹ 1,000/- per paper. The faculty whose research paper, presented in the conference, has been selected as 'Best Research Paper' is awarded ₹ 5,000/- Cash Prize.

The faculty are also appreciated and encouraged for obtaining financial assistance from government funding agencies for their minor and major research projects.

5.5 Research Projects:

Management has decided to provide seed money to its faculty who wish to carry out minor research projects on any topic of their interest in their own chosen field of research. An amount of ₹ 2000/- is earmarked for the purpose. An amount of ₹ 2000/- is provided as seed money and can be increased as per the requirement to execute the minor research project. Upon completion of the project, the researcher should submit a Final report of Research work done including the experimental results obtained, audited Statement of accounts and utilization certificate to the college.

The faculty is also encouraged to apply for funding under Faculty Improvement Program (QIP) of Board of Deans (BoD) of Savitribai Phule Pune University and University Grants Commission (UGC) western Regional Office, Pune, for execution of minor research projects.

Similarly the management also provides financial assistance to students who are interested in undertaking project work on any innovative ideas that will help the society and enable them to participate in research competitions like 'Avishkar' and 'Anvenshan'.

5.6 Promotion for Consultancy Programs:

The management has decided to promote involvement of research faculty in providing consultancy to industry and other establishments. The profit earned through consultancy programs, will be shared between the institution and faculty involved in providing consultancy in a ratio of 80:20 respectively.

6. Academic and Industrial Collaboration for Research:

A collaboration policy considering the academic, research and industrial collaboration to share the knowledge, practices, experimental facilities for the purpose of the growth of the institution to create new knowledge and human resource is to be developed by the institution.

Collaboration between industry and academia is key to catalyse innovation and growth in technology. The institution has entered in to collaboration with some industries. It is expected, collaboration will be mutually beneficial since, the industry gains work-ready talent with specialist knowledge and practical training, and the institution benefits by having opportunities to work on relevant technologies and challenging problems faced by the industries.

7. Outreach Programs for Society and Industry:

The institutions outreach program is intended to help local and regional, societies & industry and contributing positively to community life. The outreach activities include, organising educational seminars, demonstrations, field and farm visits. They shall be expanded in future.



PRINCIPAL

**Mula Education Society's
Arts, Commerce & Science College,
Sonai, Tal. Newasa, Dist. A' Nagar-414105**

Joint Secretary

**Mula Education Society, Sonai
Tal. Newasa, Dist. Ahmednagar.**