



Additional Information for Metric No. 6.2.1

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of the institutional strategic/ perspective/development plan, etc.

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IQAC Meetings, Feedback Analysis and Action taken report

2017-18



Mula Education Society's
Arts, Commerce and Science College, Sonai
Internal Quality Assurance Cell
Proceedings

Date: 09/07/2017
Place: IQAC Office

Day: Sunday
Time: 2.30pm to 4.30

Agenda:

1. To read the minutes of the previous meeting in order to confirm.
2. To prepare the notice for establish BOS and Academic Council in College for the approval of syllabus of Certificate, Diploma and Advance Diploma, etc.
3. To prepare proposal for the Best College Award of SPPU,Pune.
4. To prepare proposal for organising Seminar/Conferences for financial assistance of Savitribai Phule Pune University, Pune
5. To promote teachers to participate in workshop, refresher short term courses.

Minutes of the Meeting :

1. The minutes of the previous meeting held on 10/10/2016 was read out by Dr. S.P. Khedkar. The proceeding was unanimously confirmed after the discussion on the Subjects.
Prepared by: Dr. S.P. Khedkar
Seconded by: Dr. M.G. Varpe
2. It was decided that BOS in all college Subjects should be eshablished and Academic Council should be established for the approval of certificate, diploma and advance diploma courses.
Prepared by: Dr. Bhausahab Gawali
Seconded by: Shri. Suresh Gadakh
3. It was decided that the core committee should be prepared for best college award of SPPU,Pune
Prepared by: Dr. M.J. Shaikh
Seconded by: Dr. Babasaheb Shirsath
4. It was decided to prepare proposal for organising Seminar/Conferences for financial assistance of Savitribai Phule Pune University, Pune
5. It was decided to promote and allow teachers to participate in refresher/orientation for faculty development programs. It was unanimously approved.


PRINCIPAL
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Mula Education Society's
Arts, Commerce and Science College, Sonai
Internal Quality Assurance Cell
Proceedings

Date: 26/09/2017
Place: IQAC Office

Day: Tuesday
Time: 2.30pm to 4.30

Agenda:

1. To read the minutes of the previous meeting in order to confirm.
2. To discuss NAAC report
3. Affiliation of U.G. & P.G. courses
4. Best Practices
5. Improvement in teaching methods
6. To allow the teachers to participate in orientation and refresher

Minutes of the Meeting :

1. The minutes of the previous meeting was read out by Dr. S.P. Khedkar. The proceeding was unanimously confirmed after the discussion on the Subjects.

Prepared by: Dr. S.P. Khedkar

Seconded by: Dr. M.G. Varpe

2. Details discussion on NAAC (PTR) report (Third Phase) was carried out by members. Some suggestions are made by Dr. B.E. Gawali and Dr. V.K. Deshmukh such as;

1. Time-table for add on courses should be prepared without disturbing regular courses
2. Online courses should be started
3. Faculty should prepare some lectures through PPT
4. History department should start course on Travel and Tourism
5. Hindi department should start course in Spoken Hindi
6. Y.C.M.O.U. should start course on Journalism

Prepared by: S.P. Khedkar

Seconded by: Dr. M.G. Varpe

3. It was decided that the following courses should be started with due norms of SPPU affiliations;

(UG): T.Y.B.Sc. Mathematics, T.Y.B.Sc. Zoology, S.Y.B.A. Economics

(PG): M.Sc. Botany, M.Sc. Physics, M.A./M.Sc. Geography, M.A. Marathi,
M.A. Political Science
Research Centre English

Prepared by: S.P. Khedkar

Seconded by: Dr. M.G. Varpe

The resolution was unanimously accepted.

4. Each department should provide action plan for Best Practices. There should be result meeting after Exam to be conducted by each department.

Prepared by: S.P. Khedkar

Seconded by: Dr. M.G. Varpe

The resolution was unanimously accepted.

5. All faculty members should arrange some lectures on PPT and maintain the record. There should be logbook in L.C.D. rooms. Teaching modules should be prepared.

Prepared by: S.P. Khedkar

Seconded by: Dr. M.G. Varpe

The resolution was unanimously accepted.

6. It was decided to allow the teachers to participate in orientation and refresher, etc.

The resolution was unanimously accepted.

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Feedback analysis and Action taken report: 2017-18

<https://accollegesonai.edu.in/wp-content/uploads/2022/08/Feedback-Analysis-and-ATR-2017-18.pdf>



Mula Education Society's
Arts, Commerce and Science College, Sonai
Internal Quality Assurance Cell
Proceedings

Date: 30/05/2018
Place: IQAC Office

Day: Wednesday
Time: 2.30pm

Agenda:

1. To read the minutes of the previous meeting held on 26/09/2017 in order to confirm.
2. To promote the teachers to use PPT (Internet, etc. in teaching methodologies)
3. To start certificate and Diplopma/Advance diploma courses to foster the career oriented skills of students
4. To allow the sanction of teachers Duty Leave who participated different F.D. program.

Minutes of the Meeting:

1. The minutes of the previous meeting was read out by Dr. S.P. Khedkar. The proceeding was unanimously confirmed after the discussion on the Subjects.
Prepared by: Dr. S.P. Khedkar
Seconded by: Dr. Bhanudas Chopade
The resolution was unanimously approved.
2. It was decided that teachers should use ICT/PPT/e-content, etc in teaching so as to introduce students with modern technologies.
Prepared by: S.P. Khedkar
Seconded by: Dr. M.G. Varpe
3. As per the Peer Team report of NAAC (Third Phase), Short Term Courses, Certificate, Diploma and Advance Diploma courses can enhance the career oriented skills of students. It was decided to start the courses by the college on its own by taking approvals of college BoS.
Prepared by: Dr. S.L. Laware
Seconded by: Dr. V.K. Deshmukh
The resolution was unanimously approved.
4. As per the previous meetings, teachers were promoted to participate in different F.D. programs like Orientation / Refresher/Short Term courses. The duty leave of the teachers are sanctioned. The teachers namely Shri. S.A. Najan, Shri. Y.B. Salve, Shri. M.S. Jangale, Shri. S.K. Auti, Dr. R.R. Dandawate, Shri. B.L. Shinde and Dr. J.C. Sonawane participated in the F.D.P. Their leaves are sanctioned.
Prepared by: S.P. Khedkar
Seconded by: Dr. M.G. Varpe
The resolution was unanimously approved.





Mula Education Society's
Arts, Commerce and Science College, Sonai

Internal Quality Assurance Cell

Action Taken Report

(Decision of IQAC meeting on 30/05/2018)

Decision and their action taken is represented in the following table.

S.N.	Decision	Action Taken
1	To read and confirm minutes of the previous meeting	Minutes of previous meeting were confirmed
2	It was decided that teachers should use ICT/PPT/e-content, etc in teaching so as to introduce students with modern technologies.	Conduction of meetings from time to time for promotion of faculty members for ICT use
3	As per the Peer Team report of NAAC (Third Phase), Short Term Courses, Certificate, Diploma and Advance Diploma courses can enhance the career oriented skills of students. It was decided to start the courses by the college on its own by taking approvals of college BoS	The college implemented the following courses: 1. Script writing and screen play 2. Cinematography 3. Photography & Video Shooting 4. Fundamentals of Communication 5. Personality Development 6. Advanced program in Personal Management 7. Advanced Diploma in Travel and Tourism 8. Diploma in Travel and Tourism 9. Certificate course in Travel and Tourism
4	As per the previous meetings, teachers were promoted to participate in different F.D. programs like Orientation / Refresher/Short Term courses. The duty leave of the teachers are sanctioned. The teachers namely Shri. S.A. Najan, Shri. Y.B. Salve, Shri. M.S. Jangale, Shri. S.K. Auti, Dr. R.R. Dandawate, Shri. B.L. Shinde and Dr. J.C. Sonawane participated in the F.D.P. Their leaves are sanctioned.	The leaves were sanctioned.

Co-ordinator
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IQAC Meetings, Feedback Analysis and Action taken report

2018-19



Mula Education Society's
Arts, Commerce and Science College, Sonai
Internal Quality Assurance Cell
Proceedings

Date: 18/09/2018
Place: IQAC Office

Day: Tuesday
Time: 11.00am

Agenda:

1. To read the minutes of the previous meeting held on 04/06/2018 in order to confirm.
2. To new courses recruiting teachers for B.Voc. Courses.
3. To discuss new certificate / Diploma and B.Voc. courses
4. To think over skill development training program through Mass Skill Developments Pvt. Ltd.

Minutes of the Meeting :

1. The minutes of the previous meeting was read out by Dr. S.P. Khedkar. The proceeding was unanimously confirmed after the discussion on the Subjects.

Prepared by: Dr. M.G. Varpe

Seconded by: Dr. S.A. Darandale

The resolution was unanimously approved.

2. Advertisement should be given in the news paper for the recruitment of the teachers. Interviews should be conducted after 8 days after sanction and selection committee report should be submitted to Savitribai Phule Pune University, Pune.

Prepared by: Dr. S.L. Laware

Seconded by: Dr. S.P. Khedkar

The resolution was unanimously approved.

3. The college has started admissions for B.Voc. Courses in Food Processing. The college should starts the new vocational courses after the UGC sanction.

- 1) Cosmetics Technology
- 2) Film Making
- 3) Beauty Culture in Wellness
- 4) Banking Operation Management
- 5) E-Commerce

Prepared by: Dr. B.E. Gawali

Seconded by: Dr. M.G. Varpe

The resolution was unanimously approved.

4. It was decided to collect the detail plan and process of two courses. The information of the faculty and equipment for the courses should be collected.

Prepared by: Shri. S.K. Gadakh

Seconded by: Dr. B.B. Chopade

The resolution was approved unanimously.





Mula Education Society's
Arts, Commerce and Science College, Sonai

Internal Quality Assurance Cell

Action Taken Report

(Decision of IQAC meeting on 18/09/2018)

Decision and their action taken is represented in the following table.

S.N.	Decision	Action Taken
1	To read and confirm minutes of the previous meeting	Minutes of previous meeting were confirmed
2	Advertisement should be given in the news paper for the recruitment of the teachers. Interviews should be conducted after 8 days after sanction and selection committee report should be submitted to Savitribai Phule Pune University, Pune.	The process of recruitment is followed.
3	The college has started admissions for B.Voc. Courses in Food Processing. The college should start the new vocational courses after the UGC sanction.	The college has submitted proposal to UGC for following 5 courses: 1) Cosmetics Technology 2) Film Making 3) Beauty Culture in Wellness 4) Banking Operation Management 5) E-Commerce
4	It was decided to collect the detail plan and process of Mass Skill Developments Pvt. Ltd.. The information of the faculty and equipment for the courses should be collected.	Information collected.

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IQAC Meetings, Feedback Analysis and Action taken report

2019-20



Mula Education Society's
Arts, Commerce and Science College, Sonai
Internal Quality Assurance Cell
Proceedings

Date: 01/07/2019
Place: IQAC Office

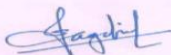
Day: Monday
Time: 2.30pm to 4.30

Agenda:

1. To read the minutes of the previous meeting held on 29/11/2018 in order to confirm.
2. To take note on admission fees and tuition fees.
3. To acknowledge the vacancy of the teaching and non teaching staff.
4. To prepare and submit the result and teaching plans.
5. To review the preparation of AQAR 2018-19.
6. To discuss the organization of International Conference.

Minutes of the Meeting :

1. The minutes of the previous meeting was read out by Dr. S.P. Khedkar. The proceeding was unanimously confirmed after the discussion on the Subjects.
Proposed by: Dr. B.B. Chopade
Seconded by: Dr. M.J. Shaikh
The resolution was unanimously approved.
2. To prepare and submit a proposal to Mula Education Society, Sonai regarding increase or continuing the structure of admission and other fees as per the previous year. The revised fees structure should be fixed as per changes.
Proposed by: Dr. B.E. Gawali
Seconded by: Dr. M.G. Varpe
The resolution was unanimously approved.
3. The members acknowledged the vacancy of teaching and non teaching staff. It was decided to forward the information to College Development Committee of the College for consideration.
Proposed by: Dr. S.P. Khedkar
Seconded by: Dr. A. R. Tuwar
The resolution was unanimously approved.
4. It was decided that the results of different papers should be submitted in ISO format as soon as declared by the university. Further teaching plan should be prepared in ISO format.
Proposed by: Dr. D. E. Zine
Seconded by: Dr. S. P. Khedkar
The resolution was approved unanimously.
5. It is decided to compile the necessary information of each criterion and after holding meetings for the same AQAR 2018-19 should be submitted in stipulated time.
Proposed by: Dr. S. L. Laware
Seconded by: Dr. S. P. Khedkar
The resolution was approved unanimously.
6. It was decided to established a business incubation center under IIC and Register section 8 company to suport and nurtur the business ideas.
7. It was decided to organize an International Conference in the month of February 2020 to enhance the research quality of the college.
Proposed by: Dr. A.R. Tuwar
Seconded by: Dr. S.L. Laware
The resolution was approved unanimously.


Dr. J. C. Sonawane
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Dr. S. L. Laware
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Mula Education Society's
Arts, Commerce and Science College, Sonai
Internal Quality Assurance Cell
Action Taken Report
(Decision of IQAC meeting on 05/08/2019)

Decision and the action taken accordingly is as follows:

S.N.	Decision	Action Taken
1	To read and confirm minutes of the previous meeting	Minutes of previous meeting were confirmed
2	To submit a proposal to Mula Education Society, Sonai regarding increase or continuing the structure of admission and other fees as per the previous year. The revised fees structure should be fixed as per changes.	The admission and other fees are fixed as per changes given by the Mula Education Society, Sonai.
3	The members acknowledged the vacancy of teaching and non teaching staff. It was decided to forward the information to College Development Committee of the College for consideration.	The requirements of teaching and non teaching staff forwarded to Mula Education Society, Sonai for the appointment.
4	It was decided that the results of different papers should be submitted in ISO format as soon as declared by the university. Further teaching plan should be prepared in ISO format.	The results of different papers are prepared and submitted to IQAC.
5	It was decided to compile the necessary information of each criterion and after holding meetings for the same AQAR 2018-19 should be submitted in stipulated time.	The necessary information is being collected for preparation of the AQAR 2018-19.
6	It was decided to established a business incubation center under IIC and Register section 8 company to suport and nurtur the business ideas	The Business Incubation Center was Rigstered under IIC.
7	It was decided to organize an International Conference in the month of February 2020 to enhance the research quality of the college.	The First International Conference on Climate Change and its effects on Biodiversity, Commerce and economics on 28 th and 29 th February, 2020.

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Mula Education Society's
Arts, Commerce and Science College, Sonai
Internal Quality Assurance Cell
Proceedings

Date: 20/08/2019
Place: IQAC Office

Day: Tuesday
Time: 2.30pm to 4.30

Agenda:

1. To read the minutes of the previous meeting held on 01/07/2019 in order to confirm.
2. To review the implementation of various schemes of UGC, New Delhi SWAYAM , Induction, Unnath Bharat Abhiyan.
3. To implement new courses, affiliation, workshop and seminars, etc.
4. To implement Choice Based Credit System
5. To apply under the scheme of STRIDE
6. To review the progress of Institution's Innovation Council
7. To review process of election of Students Council 2019
8. To review the status of AQAR 2018-19 and it's submission

Minutes of the Meeting :


1. The minutes of the previous meeting was read out by Dr. S.P. Khedkar. The proceeding was unanimously confirmed after the discussion on the Subjects.
Proposed by: Dr. M.G. Varpe
Seconded by: Dr. M.J. Shaikh
The resolution was unanimously approved.
2. The faculty members are advised to join various programs conducted by SWAYAM and they should promote the students to join these programs. Induction program was conducted for first year students of all the streams. It was appreciated by the IQAC. The concerned members working for Unnat Bharat Abhiyan are advised to collect the data and submit in stipulated time.
Proposed by: Dr. A. R. Tuwar
Seconded by: Dr. S. A. Darandale
The resolution was unanimously approved.
3. The college has applied for new Skill Based Courses under B.Voc. to UGC these courses are 1) Cosmetic Technology, 2) Film Making., 3) Beauty Culture in Wellness., 4) Banking Operation Management, 5) e-Commerce. The department of Botany is directed to apply for the International Conference to Savitribai Phule Pune University, Pune under Quality Improvement Programme. The department of Commerce is directed to apply for state level seminar under Quality Improvement Programme to Savitribai Phule Pune University, Pune.
Proposed by: Dr. S. L. Laware
Seconded by: Dr. D. E. Zine
The resolution was unanimously approved.
4. Savitribai Phule Pune University, Pune has implemented the Choice Based Credit System for first year of all streams at UG level from this academic year. The concerned faculty members are advised to implement it properly.
Proposed by: Dr. S. P. Khedkar
Seconded by: Dr. M. J. Shaikh
The resolution was unanimously approved.

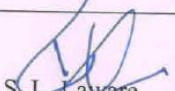


Mula Education Society's
Arts, Commerce and Science College, Sonai
Internal Quality Assurance Cell
Action Taken Report
(Decision of IQAC meeting on 01/10/2019)

Decision and their action taken is represented in the following table.

S.N.	Decision	Action Taken
1	To read and confirm minutes of the previous meeting	Minutes of previous meeting were confirmed
2	The faculty members are advised to join various programs conducted by SWAYAM and they should promote the students to join these programs. Induction program was conducted for first year students of all the streams. The concerned members working for Unnat Bharat Abhiyan are advised to collect the data and submit in stipulated time.	The workshop is taken on 'How to Admit to SWAYAM Courses' for students. Some of the faculty members and students are admitted to SWAYAM Online courses. The Village and House Hold Survey is conducted and the forms are filled by the faculty members of the adopted villages and submitted online to the portal of Unnat Bharat Abhiyan.
3	The department of Botany is directed to apply for the International Conference to Savitribai Phule Pune University, Pune under Quality Improvement Programme. The department of Commerce is directed to apply for state level seminar under Quality Improvement Programme to Savitribai Phule Pune University, Pune	Savitribai Phule Pune University, Pune has sanctioned an International Conference and a State level Seminar to the College. The concerned departments are working hard to achieve the aims and objectives of the Conference and Seminar.
4	Savitribai Phule Pune University, Pune has implemented the Choice Based Credit System for first year of all streams at UG level from this academic year. The concerned faculty members are advised to implement it properly.	The concerned faculty members are implementing the CBCS Pattern as per guidelines of the Savitribai Phule Pune University, Pune.
5	The faculty members are advised to apply for research projects under the scheme of STRIDE of stated by UGC	Some of the faculty members applied for Research Projects under STRIDE.
6	It is decided to introduce new startup through Business Incubation Centre for the purpose of identifying aspiring students	YASH Business Incubation Centre has been established in the college.
7	It is decided to conduct election for Students' Council under the guidance of Government of Maharashtra and Savitribai Phule Pune University, Pune.	Government of Maharashtra has canceled the Election for Students' Council.
8	It is advised to prepare AQAR for academic year 2018-19 and submit in stipulated time period.	The faculty members are instructed to collect the essential information for preparation of AQAR 2018-19 as early as possible.


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Mula Education Society's
Arts, Commerce and Science College, Sonai
Internal Quality Assurance Cell
Proceedings

Date: 02/01/2020
Place: IQAC Office

Day: Thursday
Time: 2.30pm to 4.30

Agenda:

1. To read the minutes of the previous meeting held on 20/08/2019 in order to confirm.
2. To review the implementation of various schemes of UGC, DBT, Unnath Bharat Abhiyan, etc.
3. To finalize the AQAR 2018-19 and its submission.
4. To discuss the preparation of Annual Social Gathering.
5. To take note on Gender Audit.
6. To discuss the preparation of International Conference.
7. To discuss the felicitation of the staff and the Principal for achieving **Top 10 Award**.
8. To review the progress of Institution's Innovation Council.
9. To discuss the progress of Yash Incubation Centre.

Minutes of the Meeting :

1. The minutes of the previous meeting was read out by Dr. J.C. Sonawane. The proceeding was unanimously confirmed after the discussion on the Subjects.
Proposed by: Dr. M.J. Shaikh
Seconded by: Dr. M.G. Varpe
The resolution was unanimously approved.
2. The concerned faculty members are advised to implement various schemes of UGC and DBT. The concerned members working for Unnat Bharat Abhiyan are advised to collect the data and submit in stipulated time.
Proposed by: Mr. Khedkar B. G.
Seconded by: Dr. S. A. Darandale
The resolution was unanimously approved.
3. The preparation of the AQAR 2018-19 is discussed thoroughly and concerned faculty members are advised to improve the content as per the need.
Proposed by: Dr. S. L. Laware
Seconded by: Dr. D. E. Zine
The resolution was unanimously approved.
4. The preparation of the Annual Social Gathering is discussed and the concerned faculty members are advised to implement the plan smoothly.
Proposed by: Dr. H. K. Sadekar
Seconded by: Dr. M. J. Shaikh
The resolution was unanimously approved.
5. The IQAC has given special concern to the issue of Gender Equality. The Gender Audit is discussed thoroughly and it is advised to impart the gender equality among students by conducting regular lectures of the Resource Persons.
Proposed by: Dr. J. C. Sonawane
Seconded by: Mr. V. R. Phatke
The resolution was unanimously approved.

6. It is decided to conduct an International Conference with the proper approval of the UGC and University and the concerned faculty members are directed to plan it accordingly.

Proposed by: Dr. A. R. Tuwar

Seconded by: Dr. M. G. Varpe

The resolution was unanimously approved.

7. The College has achieved a TOP 10 Ranking by the Higher Education Review, Bangalore for its commitment to impart Education among students as per the needs and for implementation of the values and ethics among them. The IQAC has decided to felicitate the Principal and the staff for this achievement.

Proposed by: Dr. S. L. Laware

Seconded by: Dr. M. J. Shaikh

The resolution was unanimously approved.

8. The IQAC has given prime importance to the Institution's Innovation Council and so it is advised to implemnet various activities as per the need of the Institution's Innovation Council.

Proposed by: Mr. B. G. Khedkar

Seconded by: Dr. M. G. Varpe

The resolution was unanimously approved.

9. The IQAC has given prime importance to the Yash Incubation Centre (YBIC) and reviewed the preperation of new company to be established.

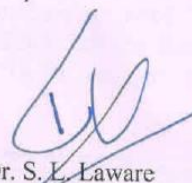
Proposed by: Dr. S. L. Laware

Seconded by: Dr. H. K. Sadekar

The resolution was unanimously approved.



Dr. J. C. Sonawane
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Mula Education Society's
Arts, Commerce and Science College, Sonai
Internal Quality Assurance Cell
Action Taken Report
(Decision of IQAC Meeting on 30/01/2020)

Decision and their action taken is represented in the following table.


S.N.	Decision	Action Taken
1	To read and confirm minutes of the previous meeting	Minutes of previous meeting were confirmed
2	The concerned faculty members are advised to implement various schemes of UGC and DBT. The concerned members working for Unnat Bharat Abhiyan are advised to collect the data and submit in stipulated time.	The amount of Rs. 11 lakh has received under the scheme of DBT Star College and it is implemented accordingly. The Hands on Training is organised for students and various projects are conducted after study tours. A lecture series of renowned scientists is organised. The Village and House Hold Survey is conducted and the forms are filled by the concerned faculty members of the adopted villages and submitted online to the portal of Unnat Bharat Abhiyan.
3	The preparation of the AQAR 2018-19 is discussed thoroughly and concerned faculty members are advised to improve the content as per the need.	The concerned faculty members prepared the draft of their assigned criterias and the IQAC finalized the AQAR 2018-19 as per the discussion.
4	The preparation of the Annual Social Gathering is discussed and the concerned faculty members are advised to implement the plan smoothly.	The Annual Social Gathering is conducted smoothly from 10 th to 15 th February, 2020. The competition entitled, "Mi Udyojak" (I am Enterprenour) is organized to inculcate the buisness culture among the students. The students participated in the all activities with lots of enthusiasm.
5	The Gender Audit is discussed thouroughly and it is advised to impart the gender equality among students by conducting regular lectures of the Resource Persons.	The workshop on Gender Audit is conducted to impart the gender equality among students and the staff. The lecture was delivered on Gender Equality on occasion of the birth anniversary of Savitribai Phule.
6	It is decided to conduct an International Conference with the proper approval of the UGC and University and the concerned faculty members are directed to plan it accordingly.	The responsibility is given to some of the faculty members to plan and implement the International Conference in the next academic year.

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7	The College has achieved a TOP 10 Ranking by the Higher Education Review, Bangalore for its commitment to impart Education among students as per the needs and for implementation of the values and ethics among them. The IQAC has decided to felicitate the Principal and the staff for this achievement.	It is noted by the national authority that the college has implementing the goals of the educational institute as directed by the Mula Education Society, Sonai in a proper way. Therefore, the Mula Education Society, Sonai has felicitated the staff and the Principal for this great achievement.
8	The IQAC has given prime importance to the Institution's Innovation Council and so it is advised to implement various activities as per the need of the Institution's Innovation Council.	The Institution's Innovation Council of the college is conducted various activities as per the norms.
9	The IQAC has suggested to establish a company under YASH Incubation Centre (YBIC).	A new company is established under the guidance of YASH Incubation Centre (YBIC) as "Lakshicon Bio Organics LLP". Its LLP Identification Number is (LLPIN)AAR-7093.


 Dr. J. C. Sonawane
 IQAC Co-ordinator
 Mula Education Society's
 Arts, Commerce & Science College
 Sonai, Tal. Newasa, Dist. Ahmednagar (MH), Pin-414105


 Dr. S. L. Laware
PRINCIPAL
 Mula Education Society's
 Arts, Commerce & Science College,
 Sonai, Tal. Newasa, Dist. A'Nagar-414105



Mula Education Society's
Arts, Commerce and Science College, Sonai
Internal Quality Assurance Cell
Proceedings

Date: 10/03/2020
Place: IQAC Office


Day: Tuesday
Time: 2.30pm to 4.30

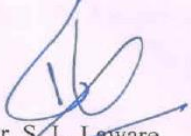
Agenda:

1. To read the minutes of the previous meeting held on 02/01/2020 in order to confirm.
2. To discuss and approve the AQAR 2018-19 and its submission.
3. To discuss the preparation for smooth conduction of the University Examinations.
4. To conduct various National level Examinations in accordance with National Testing Agency (NTA), New Delhi.
5. To review the progress of Institution's Innovation Council.
6. To review the progress of Yash Incubation Centre.

Minutes of the Meeting :

1. The minutes of the previous meeting was read out by Dr. J.C. Sonawane. The proceeding was unanimously confirmed after the discussion on the Subjects.
Proposed by: Dr. M.G. Varpe
Seconded by: Dr. M.J. Shaikh
The resolution was unanimously approved.
2. The AQAR 2018-19 is discussed thoroughly and finalised to submit to the NAAC.
Proposed by: Dr. S. L. Laware
Seconded by: Dr. D. E. Zine
The resolution was unanimously approved.
3. The preparation of the University examinations is discussed and the College Examination Officer (CEO) and all the faculty members are advised to conduct the examinations smoothly.
Proposed by: Mr. B. G. Khedkar
Seconded by: Dr. M. J. Shaikh
The resolution was unanimously approved.
4. The IQAC has decided to conduct various National Level Examinations in accordance with National Testing Agency (NTA), New Delhi.
Proposed by: Dr. J. C. Sonawane
Seconded by: Mr. V. R. Phatke
The resolution was unanimously approved.
5. The IQAC has discussed the progress of the Institution's Innovation Council and it is advised to implement various activities as per the need of the Institution's Innovation Council.
Proposed by: Dr. M. G. Varpe
Seconded by: Dr. H. K. Sadekar
The resolution was unanimously approved.
6. The IQAC has discussed the progress of the Yash Incubation Centre and it is advised to guide the students to establish new companies.


Dr. J. C. Sonawane
IQAC Co-ordinator
Mula Education Society's
Arts, Commerce & Science College
Sonai, Tal. Newasa, Dist. Ahmednagar, Pin-414105


Dr. S. L. Laware
PRINCIPAL
Mula Education Society's
Arts, Commerce & Science College,
Sonai, Tal. Newasa, Dist. A'Nagar-414105



Mula Education Society's

Arts, Commerce and Science College, Sonai

Internal Quality Assurance Cell

Action Taken Report

(Decision of IQAC meeting on 15/06/2020)

Decision and their action taken is represented in the following table.

S.N.	Decision	Action Taken
1	To read and confirm minutes of the previous meeting	Minutes of previous meeting were confirmed
2	The AQAR 2018-19 is discussed thoroughly and finalised to submit to the NAAC.	The AQAR of the Academic Year 2019-20 is submitted to the NAAC on 14 th March, 2020.
3	The preparation of the University examinations is discussed and the College Examination Officer (CEO) and all the faculty members are advised to conduct the examinations smoothly.	On the basis of the pandemic of Covid-19 the university has postponed the examinations, which are proposed in both the modes of online and offline in the month of October-November 2020.
4	The IQAC has decided to conduct various National Level Examinations in accordance with National Testing Agency (NTA), New Delhi.	The college has enrolled by the National Testing Agency as one of the centres to conduct the NEET Examination 2020.
5	The IQAC has discussed the progress of the Institution's Innovation Council and it is advised to implement various activities as per the need of the Institution's Innovation Council.	Due to pandemic of Covid-19, all the activities of IIC are conducted through online mode.
6	The IQAC has discussed the progress of the Yash Incubation Centre and it is advised to guide the students to establish new companies.	Due to pandemic of Covid-19, YBIC is providing the guidance to the students through online mode.

Dr. J. C. Sonawane

IQAC Co-ordinator
Mula Education Society's
Arts, Commerce & Science College
Sonai, Tal. Newasa, Dist. Ahmednagar, Pin-414105

Dr. S. L. Laware
PRINCIPAL

Mula Education Society's
Arts, Commerce & Science College,
Sonai, Tal. Newasa, Dist. A'Nagar-414105

Organogram of Institutional Administrative set up



ISO Certification Process

SHREE CONSULTANTS
24, Sarthak, Bhavanjali Nagar, Anandwalli, Gangapur Road -422013
Ph.No. :- 0253 - 2340635 Cell No: 98 220 90206, 94 222 59805

Ref.: Shree / ISO / 14- 15 / 014 D

STANDARD : ISO 9001:2008

Date:- 11th September 2014

NAME OF THE ORG: MES's Arts, Science & Commerce College - Sonai		SCOPE OF CERTIFICATION: Providing education to UG, PG students		
Sl No.	ACTIVITY	DELIVERABLES BY THE CONSULTANT	IMPLEMENTATION SCHEDULE IN WEEKS	PROFESSIONAL CHARGES
1.	Commitment by Top Management with Work order and contract signing amount. (i.e. Advance with Work order)	----	1st	5,000
2.	Formation of Quality Policy & Functional Objectives. - Through brain storming session with Principal and HOD's. to decide quality parameters for institute.	Quality Policy and functional quality objectives	2nd	5,000
3.	Formation of Core Team & Designing of QMS: Core team consists of all HOD's / Process Owners. The effectiveness of the implementation shall be ensured through defining appropriate core team.	Core Team Formation Note	2nd	
4.	Appointment of Management Representative (MR): He/ She shall be the coordinator of system. MR and Principal are responsible for ensuring effectiveness of ISO within the institute. The success of the system largely depends upon the efficient MR and Principal.	Appointment letter of MR	2nd	
5.	Awareness Training: It will cover the need for systems in institute, introduction of ISO, process approach, steps in implementation, documentation requirements and benefits of ISO. The batches shall be as below: - Batch 1 - All HOD and core team members (4 hrs) - Batch 2 - All Teaching and administration staff	Training Record	2 nd -3rd	
6.	Initial review of existing infrastructure and facilities in Pharmacy college	Observations	2 nd -3rd	5,000

SHREE CONSULTANTS

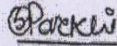
24, Sarthak, Bhavanjali Nagar, Anandwalli, Gangapur Road -422013
Ph.No. :- 0253 – 2340635 Cell No: 98 220 90206, 94 222 59805

Sl No.	ACTIVITY	DELIVERABLES BY THE CONSULTANT	IMPLEMENTATION SCHEDULE IN WEEKS	PROFESSIONAL CHARGES
7.	Guidance for Preparation of documentation: It includes the detailed activities and procedures of the institute and gives a guideline for day to day working. It includes what to do, when to do, how to do, who will do and what is the deliverable of each activity. It forms the constitution(working within the institution). It required involvement of concerned process owner to prepare effective system documentation. The proposed level of the documentation are as below: Level 1: Quality Manual Level 2: Process manuals of - Academics, Administration, Library, Hostel if applicable, Management Representative, Level 3: Documents and Records	Quality Manual, Department wise process manual, Formats, Charts, Records	3rd – 10th	20,000
8.	Implementation of QMS as per ISO 9001:2008: This includes review of compliance of documented system in day to day working.	Review Report	10 th onwards	10,000
9.	Two days internal auditors training: This is a advance training for core team. This includes the clause wise interpretation of ISO 9001-2008 standard as applicable to institute and guideline for auditing ISO requirements. It covers teaching / learning session, exercise, case studies and examination.	Training Certificates	12 th	10,000
10.	Internal Audit : It is the verification of compliance of documented management system by the team of our expert and your internal auditors. This is a extensive exercise for continual compliance and continual improvement in system. This is also “ on the job learning “ for your internal auditors.	IQA – backup sheets, summary of NCR’s	15th	15,000
11.	Management Review Meeting (MRM): This is a critical review of implementation by the top management. This periodical review will ensure the suitability and effectiveness of quality management system. This activity includes preparation for MRM, actual conduction of meeting and guidance for preparation of minutes of meeting.	Minutes of management review meeting	16 th	5,000
12.	Guidance for closure of NCR’s during Stage 1 & Stage 2 Audit conducted by certification agency.	Corrective Action Report	18 th and 20 th	--
	Total : Seventy five thousand only.....			75,000

SHREE CONSULTANTS
24, Sarthak, Bhavanjali Nagar, Anandwalli, Gangapur Road -422013 .
Ph.No. :- 0253 - 2340635 Cell No: 98 220 90206, 94 222 59805

Disclaimer	The above activity chart gives general time frame. The completion of the activity largely depending upon the commitment from management, functional heads and the staff. Also the availability of concerned staff and time given for QMS are key factors of this activity chart.
Taxes	12.36% Service tax extra with each billing to be paid to Shree Consultants.
Terms & Conditions	<ul style="list-style-type: none">• This is only the cost of consultancy. The cost of certification is additional to this and depends on the certifying body, which is selected.• Work order to be released after acceptance of above offer.• Invoice will be raised after completion of each activity.• One set of Course Material, Case studies & Exam paper shall be provided No. of copies to be made by your organization.• Guest house accommodation for consultant to be arranged by institute.• Travelling at actual to be borne by your organization.
Mode of payment	Cheque / RTGS in favour of "Shree Consultants"- immediately after each activity is completed.

FOR SHREE CONSULTANTS



S.D.PARKHI
CHIEF CONSULTANT



Principal
Art's, Commerce & Science
College, Sonai, Tal. Newasa,
Dist. A'Nagar Pin-414 105

Audit Plan Stage 1 (ISO 9001)

Company: MES'S ARTS, COMMERCE AND SCIENCE COLLEGE
Client-no.: 371666-01
Order-no.: 4153243709



Management Service

2 Stage 1 Audit Plan

Date dd/mm/yy	Time (hour)	Process* / Location / Organizational unit	Process owner / company's resp./ individual(s) involved	Audit criteria / clause(s)	Auditor(s)
20.02.10	10:00- 10:15	Audit start – opening meeting	All HOD	---	BP
	10:15- 11:45	---	System Coordinator	Inspection of Teaching and site specific conditions - Operating conditions	BP
	11:45- 12:30	Conference Hall	System Coordinator	Review of the docu. info. (incl. process map and descriptions)	BP
	12:30- 01:00	Conference Hall	System Coordinator	Verification of docu. info. from/about the client which influences audit time ¹⁾	BP
	01:00- 02:00	Conference Hall	System Coordinator	Review of the scope of the MS	BP
	02:00- 02:30	Conference Hall	System Coordinator	Context and interested parties of the org. and relevant legal req. that must be observed	BP
	02:30- 03:00	Conference Hall	System Coordinator	Availability of docu. info.: - internal audits (Audit plan, audit results and actions) - management reviews (performance data)	BP
	03:00- 03:30	Conference Hall	System Coordinator	Priorities for the planning of the stage 2 audit	BP
	03:30- 03:45	Conference Hall	System Coordinator	Evaluation of the stage 1 audit results / areas of concern	BP
	03:45- 04:00	Conference Hall	All HOD	Closing meeting	BP
		End of stage 1 audit			

* Processes shall reflect the clients current management system

Note: The interval between a stage 1 audit and a stage 2 audit shall not exceed six (6) month.¹⁾ If verification of the information from/about the client reveals changes in the complexity or risk category, scope of application, processes, effective number of employees etc., the function in charge of audit commissioning must be informed!

Audit Plan Stage 1 (ISO 9001)

Company: MES'S ARTS, COMMERCE AND SCIENCE COLLEGE
Client-no.: 371666-01
Order-no.: 4153243709



3 Hints

Organizations who want to conduct the stage 2 audit directly after the stage 1 audit run a higher risk of premature audit termination if they are not ready for certification. In this case, the stage 2 audit cannot be completed as planned.

No preliminary audit may be held after the stage 1 audit.

3.1 Hints for the auditor(s)

Times for the opening and closing meeting, discussions in the audit team and interim feedback provided to the client, if agreed, must be scheduled and explicitly specified in the audit plan. The daily finishing times must be given.

A maximum of 2 auditors can be counted for the stage 1 audit. As a matter of principle, the provisions governing independent work of the auditors (50 % rule) must be complied with.

3.2 Hints for the customer:

The audit team should be provided with the following resources and facilities needed to conduct an effective audit:

- A room where it can hold meetings and lead discussions
- Special personal protection equipment which goes beyond the auditors' basic equipment (e.g. helmet, safety shoes and safety goggles) must be provided by the client organization.
- Well in advance of the audit, the client organization and the (lead) auditor must agree on any personal protection equipment, emergency response and safety procedures that may be necessary for the audit.
- An audit representative or attendant, if agreed, to accompany the auditors throughout the entire audit
- The company is required to show evidence to demonstrate compliance to objectives mentioned above.
- The company shall notify the Lead Auditor of any significant organizational / headcount changes since the last audit.
- The company shall notify if the audit team should modify the audit plan
- TÜV SÜD Code of Ethics is available on:
<http://www.tuev-sued.de/company/tuev-sued-group/code-of-ethics>

Copies of the Audit Plan go to:

- Audit team members
- Certification body

Audit Plan

Order no.: 4153243709 Client no.: 371666-01
Client: MES'S ARTS, COMMERCE AND SCIENCE COLLEGE



Management Service

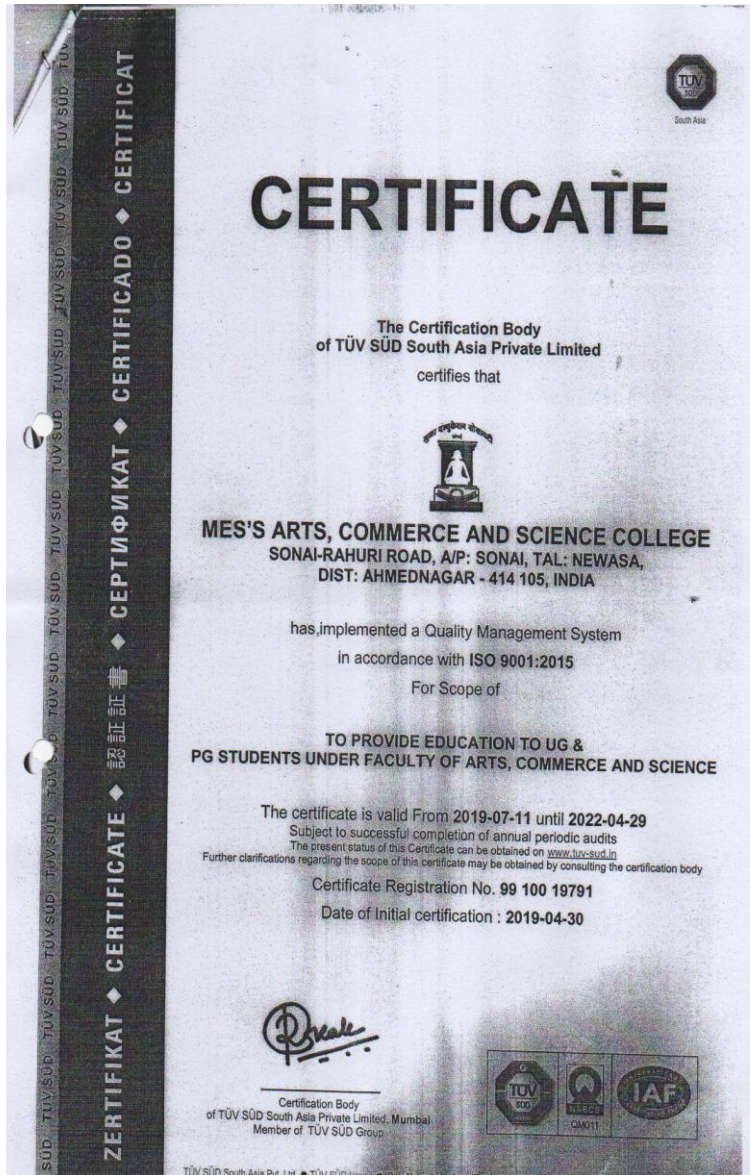
Audit type (standard / Revision):	1. Surveillance Audit (Extraord. Event (IAF)) (ISO 9001:2015)
Audit date (on site):	2020-09-22 - 2020-09-22 [2020-04-14] (Remote audit through MS Teams)
Company / customer:	MES'S ARTS, COMMERCE AND SCIENCE COLLEGE
Street / P.O. box:	SONAI-RAHURI ROAD, A/P:SONAI,TAL:NEWASA,
Zip-Code / state / city:	IN - 414105 DIST:AHMEDNAGAR
Audit representative:	Mr. DNYANDEV ZINE
Lead auditor/ auditor:	Prasad Kulkarni (PK) /Shivaram Sohani (SS)
Auditor Reg. No.: (Mainland China only)	--
Technical expert/ trainee:	--/ --
Interpreter:	--
Observer:	--
Audit language:	English, Hindi, Marathi
Scope of certification:	TO PROVIDE EDUCATION TO UG & PG STUDENTS UNDER FACULTY OF ARTS, COMMERCE AND SCIENCE.
Branch scope (EA/NACE Code):	EA 37
Number of shifts audited:	1/1
Audit time on site (per standard):	
In the case of multi-site certification, please see attached "Multiple-Site / Sampling (Matrix) Certification Plan".	
MES'S ARTS, COMMERCE AND SCIENCE COLLEGE SONAI-RAHURI ROAD, A/P:SONAI,TAL:NEWASA , IN - 414105 DIST:AHMEDNAGAR	ISO 9001 (10 h)

Audit plan agreed: 2020-09-15 Date: Prasad Kulkarni Lead Auditor(s)

Audit plan revised: _____ Date: _____ Lead Auditor(s)



ISO Certificate and Environment Management System 14001-2015



intertek
Total Quality Assured.

CERTIFICATE OF REGISTRATION

This is to certify that the management system of:
Mula Education Society's Arts Commerce and Science College
Main Site: A/P- Sonai - Rahuri Road, Sonai, Taluka, Newasa, Dist Ahmednagar - 414105, Maharashtra, India
has been registered by Intertek as conforming to the requirements of:
ISO 14001:2015
The management system is applicable to:
Provision of Higher Secondary Education, Bachelor's Degree, Diploma, Graduate and Undergraduate programs in Arts, Commerce and Science Streams.

Certificate Number: 0129849
Initial Certification Date: 12 October 2022
Date of Certification Decision: 12 October 2022
Issuing Date: 15 October 2022
Valid Until: 11 October 2025

intertek
UKAS
214

Calin Moldoveanu
President, Business Assurance
Intertek Certification Limited, 10A Victory Park, Victory Road, Derby DE24 8ZF, United Kingdom
Intertek Certification Limited is a UKAS accredited body under schedule of accreditation no. 014.

In the issuance of this certificate, Intertek assumes no liability to any party other than to the client, and then only in accordance with the agreed upon Certification Agreement. This certificate's validity is subject to the organization maintaining their system in accordance with Intertek's requirements for system certification. Validity may be confirmed via email at certificate.validation@intertek.com or by scanning the code to the right with a smartphone. The certificate remains the property of Intertek, to whom it must be returned upon request.

Purchase Process

प्रति,

दि. १/११/२०१२

मा. अध्यक्ष साहेब,
मुळा एज्युकेशन सोसायटी, सोनई
ता. नेवासा, जि. अहमदनगर.

विषय- खर्च करण्यास परवानगी मिळणेबाबत.

महोदय,

आपले संस्थेचे कॅम्प, पाणिपत व विज्ञान मल्लिकार्जुन सिव्हे महाविद्यालयासाठी खालील
तपशिलाप्रमाणे आवश्यक खरेदी/काम करावयाचे असून त्यासाठी अंदाजे र. 104000/- (अक्षरी
रुपये पंधाह हजार हजार मात्र) इतका खर्च अपेक्षित आहे.

अ.नं.	खर्चाचा तपशिल	अंदापत्रकातील तरतूद	आतापर्यंत झालेला खर्च	सोबतचे यादीप्रमाणे येणारा खर्च
१)	मल्लिकार्जुन 250 गुण: 2008			104000
	करपत्ताही सोबत प्राले			
	ही कॅम्प			
	श्री कन्सल्टंट, जाणिके			
	जोगी सल्लागार फी			
	ज्ञाकार्तिके खर्च 12226	900,000	Nil	
	एकूण -	<u>9,00,000</u>		<u>104000</u>

Additional fee
Not certifiable
104000
New

तरी कृपया वरीलप्रमाणे खर्च करण्यास परवानगी मिळावी ही विनंती.
कळावे,

समन्वयक

[Signature]
संयोजक

आपला विश्वासू,

[Signature]
प्राचार्य
New

परवानगी देण्यास शिफारस आहे/ नाही.

मंजूर नामंजूर

अधिक्षक
मु. ए. सो. सोनई

सचिव
मु. ए. सो. सोनई

अध्यक्ष
मुळा एज्युकेशन सोसायटी, सोनई

वरील खर्चास/कामास मा.अध्यक्ष साहेबांनी दि. / / रोजी -----
यांचेकडून खरेदी/काम करण्यास मंजूरी दिलेली असून दि. / /
रोजी आदेश निर्गमित करण्यात आले.

परचेस ऑफिसर

सचिव

Recruitment Process

Advertisement in the Newspaper

8

Mula Education Society, Sonai
Tal. Newasa, Dist. Ahmednagar, Pin- 414105 (M.S.)
Phone No. (02427) 231363, email:- mulaeducation@gmail.com

WANTED

Mula Education society, Sonai invites the applications for the post of Principal (College)

Sr. No.	Name of the Post	Subject	Total No. of the post	Reservation
1	Principal	-	01	Open (Open to All)

Qualifications:-

1. A Master Degree with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) by recognized University.
2. A Ph. D. Degree in concerned/ allied/ relevant discipline(s) in the institution concerned with evidence of published work and research guidance.
3. Associate Professor/ Professor with a total experience of 15 years of teaching/ research/ administration in Universities, college and other institutions of higher education.
4. A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) as set out in UGC Regulation in Appendix III for direct recruitment of Professors in college.
5. Pay scale and other service conditions: As per rules of UGC, Savitribai Phule Pune University, Pune and State Govt. of Maharashtra.
6. Reserved category candidates should send a copy of their application (without enclosing testimonials) to Dy. Registrar, Reservation cell, Savitribai Phule Pune University, Pune.
7. The application should reach above mentioned office within 15 days from date of publication.
8. Those who are in service should send their application through proper channel.
9. T.A./ D.A. will not be applicable.

President
Mula Education Society, Sonai
Tal. Newasa, Dist. Ahmednagar
(M. S.) Pin 414105

दि. लोकसत्ता दि. 08/02/2019

सचिव

मुळा एज्युकेशन सोसायटी, सोनई
ता. नेवारा, जि. अहमदनगर

सचिव

मुळा एज्युकेशन सोसायटी, सोनई
ता. नेवारा, जि. अहमदनगर

Selection committee

3E

SAVITRIBAI PHULE PUNE UNIVERSITY
(Formerly University of Pune)
Ganeshkhind, Pune-411 007.



Ref.No. : CCO/ 213

Date : 16/02/2016

To,
The Secretary,
Mula Education Society's,
Shri Dnyaneshwar Mahavidyalaya,
Newasa, Ahmednagar

Subject : The Selection Committee for the Post of Principal

Reference : Your letter No. एमईएस/386/2015-16, Dated- 11/02/2016.

Sir/Madam,

With reference to the subject mentioned above, I am directed to inform you that the Hon'ble Vice-Chancellor has been pleased to nominate the following Nominee and approved the panel to work on the Selection Committee for the post of Principal/Director. I am also directed to inform you that the procedure laid down in the Statute relating to the recruitment of teachers and strictly follow the norms of minimum qualifications prescribed for the appointment of Principal/Director shall be invariably followed.

It may please be noted and ensured that the date of the meeting of the Selection Committee is so fixed as to allow the notice of fifteen days to each member and to each candidate called for interview. The particulars of each candidate called for interview shall be supplied to all members, so as to reach them seven clear days before the date of the meeting.

I am also directed to request you to send the report of the Selection Committee, duly signed by the members present, in original to The Registrar, Savitribai Phule Pune University, Pune, (Academic Branch), Ganeshkhind, Pune-411 007, within 72 hours after the date of meeting.

It may please be noted that the report of Selection Committee is to be submitted with accompaniment of the following documents:

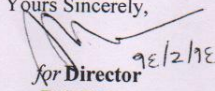
1. A list of candidates with all particulars, called for interview.
2. Copies of advertisements published in the newspapers.
3. Selection Committee Report (In revised format Ref.: CCO/2407, dated 03.11.2015 which is also displayed on the website of the University.
4. Any other documents related to the above matter.

The T.A. and D.A. will be borne by the College/Management/Institution concerned. I request you to contact the nominees and furnish the information required to them directly.

Thanking you,

Encl : As above.

Yours Sincerely,


for Director
B.C.U.D.

Copy f.w.c.s. :

- 1) The Hon'ble Members of the Committee
- 2) The Deputy Registrar, Reservation Cell, Savitribai Phule Pune University, Pune-411 007.

30

(A) Two Vice-Chancellor's Nominees, out of whom one should be an expert.

(1) Nominee (General)

Dr. B. K. Karale
Radhabai Kale Mahila College,
Ahmednagar - 414001

(2) Nominee (Reservation)

Dr. Dhakane Gangaram Pandharinath
Babuji Avhad Mahavidyalaya
Pathardi, Ahmednagar - 414102

(B) Three experts consisting of the Principal/Director of a college, a Professor and an accomplished educationist not below the rank of a Professor (to be nominated by the Governing Board) out of panel of experts approved by the Vice-Chancellor.

1.	Prin. L. S. Matkar New Arts, Commerce & Science College, Shevgaon, Ahmednagar - 414502	2.	Prin. K. K. Deshmukh Sangamner Nagarpalika Arts, J. Malpani Commerce & B.N. Sarda Science College, Sangamner, Dist. Ahmednagar
3.	Prin. S. R. Walunj Arts Science and Commerce Collage, Kolhar, Tal. Rahta Dist. Ahmednagar - 413710	4.	Prin. K. H. Shinde R.B. Narayanrao Borawake College Taluka Shrirampur Shrirampur, Ahmednagar - 413709
5.	Prin. Dilip Shinde Arts, Commerce & Science College, Pimpalgaon, Baswant, Nashik	6.	Prin. Smt. S. S. Ghumare Arts, Commerce and Science College, Saykheda Tal- Niphad, Dist. Nashik - 422210

With request to accept this assignment.

Selection committee report










Selection Committee Report For The Post Of Principal

Name of the College :- 1) Shri Dnyaneshwar Mahavidyalaya, Newasa
2) Arts, Commerce & Science College, Sonai, Tal. Newasa

Name of Managing Society :- Mula Education Society Sonai, Tal- Newasa,
Dist: - Ahmednagar, Pin- 414 105

A meeting of the Selection Committee to select **Principal** was held on 26/04/2016 at 1.00 pm at Mula Education Society Sonai, Tal: Newasa, Dist: Ahmednagar.

Following Members were Present.

Sr. No	Designation	Name	Signature with Date
1.	Chairperson of the Governing Body as a Chairperson	Dr. R. G. Mate	 26/04/2016
2.	Two members of Governing body Nominated by the Chairperson out of which one should be an expert in Academic Administration	1) Shri U. M. Londhe	 26/04
		2) Dr. B. E. Gawali	
3.	V.C. Nominee	Dr. B. K. Karale	 26/4/16
4.	V.C. Nominee (Reservation)	Dr. G. P. Dhakane	 26/4/2016
5.	Joint Director of Higher Education or his Nominee	Dr. V. P. Narkhede	 26.4.2016
6.	Three experts nominated by the Governing Body out of panel of a six experts nominated by the Vice- Chancellor of the University.	1) Dr. L. S. Matkar	 26.4.16
		2) Dr. K. K. Deshmukh	
		3) Dr. S. R. Walunj	

Taking into consideration the qualification, experience of the candidate and the requirement of the college the selection committee unanimously recommends the names of the following candidates in order of merit for the selection to the post of **Principal**

Post: - Principal










Merit No	Name	Qualification	Category	Selected against Reserved Post or Open Post	In the post is of Principal then API Score Based on UGC Regulation 2010 section 5.1.6 (C)*
(1)	(2)	(3)	(4)	(5)	(6)
1	Dr. Laware Shankar Laxman	Msc. Ph.D.	N.T.	Open	736 with capping 1120.5 without capping
2	----	----	----	----	----
3	----	----	----	----	----


Chairperson 2016


V.C. Nominee 26/4/16


V.C. Nominee Reservation 26/4/16

It is hereby assured that the candidates recommended by the Committee have fulfilled all qualification required and experience (if essential) for the post

Sr. No	Designation	Name	Signature
1.	Chairperson of the Governing Body as a Chairperson	Dr. R. G. Mate	 26/04/2016
2.	Two members of Governing body Nominated by the Chairperson out of which one should be an expert in Academic Administration	1) Shri U. M. Londhe	 26/04/16
		2) Dr. B. E. Gawali	 26/04/16
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		2) Dr. K. K. Deshmukh	 26-4-16
		3) Dr. S. R. Walunj	 26-4-16

As per Circular No. 240/2015, dated 29.10.2015 issued by the University, the Selection Committee hereby recommended to the Honourable Vice Chancellor of the University to give approval as per statute No. 415 (2) (e) of the University to the candidates recommended for appointment.

LIST OF ENCLOSURES:-

- | | |
|--|-----------------------|
| A. Copy of Advertisement published in News Paper of all India Level.
(Pasted on separate sheet mentioning date of publishing & name of the news papers) | : Attached Separately |
| B. List of Candidate applied. (Category wise)
(This list contains applicants applied through advertisement, Names received from other agencies like Employment Exchange, Social welfare, Reservation Cell etc.) | : Attached Separately |
| C. List of qualified candidates called for Interviews with their qualification (Category wise) | : Attached Separately |
| D. List of qualified candidates present for the interview with their signature (Attendance Report) (Category Wise) | : Attached Separately |
| E. Information about action taken with regard to advertisement | : Attached Separately |
| F. V.C. Nominee Reservation Report | : Attached Separately |
| G. API Proforma of the candidates who appeared for the interview (For Principal Post) | : Attached Separately |
| H. Score Based on UGC Regulation 2010 5.1.6(C)* of the selected candidate (For Principal Post) As per prescribed format | : Attached Separately |
| I. Evidence of published work & Research guidance of selected Candidate (for Principal Post) | : Attached Separately |
| J. Documents Related to Associate Professor/Professor with the total experience of Teaching/Research/Administration of selected candidate (for Principal Post) | : Attached Separately |

ACTION TAKEN REGARDING ADVERTISEMENT

1. (a) All India advertisement issued on (Date) : 04/02/2016
(b) Name of the Newspapers (All India Level) : Daily Loksatta & Indian Express
2. No. of Vacancies for the post of Principal in Mula Education Society, Sonai : 01
3. Nature of Post advertised : (a) Open to all
(b) Vacant
4. Last date to submit application : 19/02/2016 15 Days after the advertisement
5. (a) Interview call issued on : 05/04/2016 15 Days before interview date
(b) Interview calls issued to B.C. Candidates by : 05/04/2016
6. Date of Interview : 26/04/2016
7. No. of application received from various categories :

Open	SC	ST	DT/NT	VJ	SBC	OBC	Total
04	07	--	04	04	--	05	24

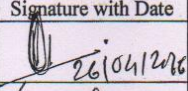
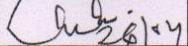
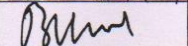
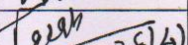
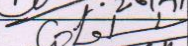


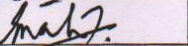

8. No. of Candidates attended the interview from various categories :

Open	SC	ST	DT/NT	VJ	SBC	OBC	Total
--	01	--	01	--	--	--	02

9. Whether names were called from other agencies: (if yes mention letter No./ if no give reason)

- a) Reservation Cell, S.P. Pune University, Pune : MES/387/2015-16
- b) University Employment Bureau : MES/387/2015-16
- c) Social Welfare Officer : MES/387/2015-16
- d) Tribal Development Directorate , Nasik Road : MES/387/2015-16
- e) Tribal Development Officer, Pune : MES/387/2015-16
- f) Project Officer, Seal : MES/387/2015-16
- g) M.S.Co-op.Tribal Development Corporation, Nasik : MES/387/2015-16

10. Any other information(if committee wants to specify) :

Sr. No	Designation	Name	Signature with Date
1.	Chairperson of the Governing Body as a Chairperson	Dr. R. G. Mate	 26/04/2016
2.	Two members of Governing body Nominated by the Chairperson out of which one should be an expert in Academic Administration	1) Shri U. M. Londhe	 26/4/16
		2) Dr. B. E. Gawali	 26/4/16
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		2) Dr. K. K. Deshmukh	 26/4/16
		3) Dr. S. R. Walunj	 26/4/16

Appointment order



MULA EDUCATION SOCIETY, SONAI

Tal-Newasa, Dist-Ahmednagar

FORM FOR APPOINTMENT OF A TEACHER

Ref. No. MES/24/2016/17

Date: 05.05.2016

To,
Dr. Laware Shankar Laxman
(M.Sc. Ph.D.)
Associate Professor,
Ferguson College, Pune

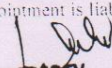
Sub Appointment to the post of Principal

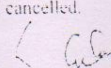
In response to our advertisement dated 04/02/2016 you had applied for the post of Principal. You were interviewed for the above post by the Selection Committee appointed by the management under statute no. 415 of the University of Pune

I am Pleased to inform you that the management has appointed you on the said post in Shri Dnyaneshwar Mahavidyalaya, Newasa in the scale of Rs 37400-67000 AGP 10000 - with effect from 09.05.2016. Your appointment is subject to the following terms and conditions:-

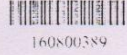
- 1) Your Services will be governed by the Maharashtra Universities Act, 1994 Statutes Code of Conduct, Ordinances and rules and regulations laid down by the university of Pune and State Government from time to time.
- 2) a) You are appointed in clear vacancy on full time part time basis on probation for a period of One Year from the date of joining.
b) Your appointment order for a period of Five Years from date of joining. (As per UGC Notification 30th June 2010)
- × c) Your appointment is on the leave vacancy for the period from to
- × d) The post is reserved for Since you belong to the said category. You are appointed on full time basis on probation for a period of year (s) from the date of joining.
- × e) The post of reserved for Since you do not belong to the said category, you are appointed full time on temporary basis against the reserved post for a period of You shall not have any claim on the said post in future.
- × f) This is temporary vacancy caused by Hence you are appointed full-time on purely temporary basis for a period of
- × g) Your appointment is on part time clock hour basis only
- 3) i) You will be paid basic pay of Rs. 37400 - AGP 10000 - Per month in the scale indicated above. You will also be entitled to Dearness Allowance, House Rent Allowance and C. I. A at the rates prescribed by the State Government from time to time. In case you are appointed for a period of more than one year, you shall earn annual increment.
ii) You will be paid remuneration at the rate of Rs. per lecture per hour.
iii) Your appointment and salary shall be subject to approval by the University of Pune and Director of Technical Education, Director of Medical Education and Research, Director of Higher Education as the case may be.

- 4) a) You shall have to qualify the M.T. or the S.T. or any other certificate prescribed by the University or state Government or of the central Council pertaining to your faculty within the stipulate period.
- b) You have to acquire the qualifications ----- (M. Phil. / Ph.D. / M.D./ M.S. / M.D.S/ M. E etc) as prescribed by the University/ State Govt. or the Central council concerned within the ----- period;
- 5) Your appointment is subject to the minimum number of students and the workload prescribed for the post.
- 6) You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, Mark sheets, Experience certificate, Discharge / relieving certificate, last pay certificate, caste certificate, change of name certificate (if any) etc. before joining you duties.
- 7) In case you accept the appointment you shall have to execute deed of contract of Service as prescribed in the statutes at the time of joining the duties.
- 8) You will be allowed to join the duties on producing of
 - I) Two passport size Photographs.
 - II) Character Certificates from two eminent persons one of them should be a Govt. Gazetted Officer
 - III) Discharge Certificate from previous employer (if any)
- 9) You shall undergo medical examination by the approved Medical Officer or by the Civil Surgeon at the place of your duty within three months from date of joining the duties. The appointment shall be provisional and conditional pending submission of medical certificates stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the college /institution.
- 10) You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgment Due (RPAD) on the address given shall be deemed to have been acknowledged duly signed by you.
- 11) You will not conduct or engage yourself in any private tuitions or private coaching classes.
- 12) You will not engage yourself in any other job paid full-time, part-time or otherwise during the continuance of your service. Without the permissions of the competent authority/ Management.
- 13) Your services are transferable to any other colleges/institutions run by the management.
- 14) Your appointment may be terminated, at any time, by either side / party, by giving one month's notice or one month's pay in lieu of notice period in case the period spent in service is more than six months.
- 15) If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the society /University/Institute /College Students.
- 16) You have to communicate your acceptance to the management / college, Institutions within seven days from the date of receipt of this Order of Appointment failing which your appointment is liable to be cancelled.


Secretary
 Mula Education Society, Sonal
 Tal. Newasa, Dist. Ahmednagar


SECRETARY
 Education Society, Sonal
 Tal. Newasa, Dist. Ahmednagar

Appointment approved by University



Savitribai Phule Pune University
(Formerly University of Pune)
Ganeshkhind, Pune-411 007.



Ref.No. CCO/508

Date:-13/9/16

To,
The Secretary,
Mula Education Society Shri
Dnyaneshwar College Addr: A/P
Newasa Tal- Newasa Dist-
Ahmednagar Ta: Nevasa Dist:
Ahmednagar

Subject : Approval to the appointment of Dr. Shankar Laxman Laware as a
Principal...

Ref. : MES/167/2016-17 , Dated : 13/08/2016.

Sir/Madam

With reference to your letter mentioned above, I am directed to inform you that the
appointment of Dr. Shankar Laxman Laware is approved as a Principal W.e.f
05.08.2016 to 04.08.2021 for 5 years at Mula Education Society Shri Dnyaneshwar
College Addr: A/P Newasa Tal- Newasa Dist- Ahmednagar Ta: Nevasa Dist: Ahmednagar.

Yours Sincerely,

for Director
(B.C.U.D.)

Copy to :-

1. Dr. Shankar Laxman Laware
2. The Controller of Examinations, Savitribai Phule Pune University, Pune-411007
3. The Deputy Registrar, Reservation Cell, Savitribai Phule Pune University, Pune-411007
4. The Asst. Registrar, Election Unit, Savitribai Phule Pune University, Pune-411007

Mula Education Society, Sonai

Inward No.	508
Date	22-09-2016
Signature	

1 of 1

Secretary
Mula Education Society, Sonai
Tal. Newasa, Dist. Ahmednagar

Academic and Administrative Committees 2021-2022

Academics & Administrative Committees

* College Development Committee

College Development Committee:

Sr. No	Name	Designation
1	Hon'ble Shri. Yashwantrav Kankarrao Gadakh Patil (<i>President</i>)	Chairman
2	Hon'ble Shri. Prashant Yashwantrav Gadakh Patil (<i>Member</i>)	Member
3	Dr. Ashok Rangmath Tuwar (<i>Vice – Principal</i>)	Member
4	Dr. Dnyandeve Eknath Zine (<i>Teacher Representative</i>)	Member
5	Dr. Nivrutti Vinayak Misal (<i>Teacher Representative</i>)	Member
6	Dr. Shweta Babulal Choudhare (<i>Teacher Representative</i>)	Member
7	Shri. Suresh Kisan Gadakh (<i>Non-Teaching Representative</i>)	Member
8	Dr. Babasaheb K. Shirsath (<i>Social Worker</i>)	Member
9	Dr. Sharad Ramrao Gadakh (<i>Entrepreneur</i>)	Member
10	Kishor Sudam Rajdeo (<i>Researcher</i>)	Member
11	Principal Dr. Mukund Sahebrao Pondhe (<i>Alumnus</i>)	Member
12	Dr. Sandip Prabhakar Khedkar (<i>IQAC Coordinator</i>)	Member
13	(<i>General Secretary of Students Council</i>)	Member
14	(<i>Working Chairman of Students Council</i>)	Member
15	Dr. Shankar Laxman Laware (<i>Principal</i>)	Member

* Board of Studies in Humanities

* Board of Studies in Commerce & Management

* Board of Studies in Science and Technology

* Academic Council

1) Prospectus Committee

2) Admissions Committee

3) ISO Committee

4) IQAC Committee

5) Scholarships Committee

6) Krantijyoti Savitrimata Phule Arthasahayya Yojana Committee

7) Health Service Scheme Committee

8) UGC / University Communication & Proposals Committee

9) Gymkhana and Sports Committee

10) Student Council Monitoring Committee

11) College Grievance Redressal Committee (CGRC)

12) Committee Against Sexual Harassment

13) Hostel Committee

- 14) Research Coordination Committee
- 15) Discipline Committee
- 16) Library Committee
- 17) Examinations Committee
- 18) Parents Communications Committee
- 19) College Development Committee
- 20) Right To Information Committee
- 21) Campus Development & Green Audit Committee
- 22) ICT Enabling Committee & Govt. Data Committee
- 23) Website Updating Committee
- 24) Feedback Committee
- 25) Affiliation Committee
- 26) Anti Ragging Committee
- 27) Finance Committee
- 28) PREVENTION OF CASTE BASED DISCRIMINATION COMMITTEE


PRINCIPAL

Mula Education Society's
Arts, Commerce & Science College,
Sonai, Tal. Newasa, Dist. A'Nagar-414105

Academic Calendar 2021-2022



Mula Education Society's
ARTS, COMMERCE AND SCIENCE COLLEGE, SONAI
 Tal- Newasa, Dist- Ahmednagar, PIN - 414 105

ACA- R-04
 Rev: 00
 Date:15/06/2018

Academic Calendar 2021-2022

Academic Year: 2021-22
 Annual

June 2021	
Under Graduate Programmes Descriptions	Post Graduate Programmes Descriptions
<ul style="list-style-type: none"> • Celebration of World Environment Day on 5th June • Celebration of International Yoga Day on 21st June • Celebration of Raharshi Chhatrapati Shahu Maharaj Birth Anniversary Day on 26th June • Second International Conference on Climate Change and its Effect on Environment, Food and Society • Conduction of Academic activities / classes / practical as per university curricula. • Commencement of university theory & practical examination. • 	
July 2021	
<ul style="list-style-type: none"> • Webinar on Spirulina health benefits & exploring Scientific Entrepreneurship • Expert talk Aspirations and expectations of startups: path & Success • Webinar on Role of traditional knowledge & tribal wisdom in nature conservation • Health Awareness Program under Unnat Bharat Abhiyan 	
August 2021	
<ul style="list-style-type: none"> • Celebration of Birth Anniversary of Annabhau Sathe & Death Anniversary of Lokmanya Tilak • Celebration of Independence Day • Tree Plantation at Moryachincore, a village in the vicinity • World Entrepreneurs Day celebration – webinar on how to start a Start Up 	
September 2021	
<ul style="list-style-type: none"> • Celebration of Teachers Day • Nisargachi Navlai a program on environment awareness in collaboration with MAESA • NSS Foundation Day • Inauguration of Sarswat <i>Bhittipatrak</i> (Mural) 	
October 2021	
<ul style="list-style-type: none"> • Celebration of Mahatma Gandhi Birth Anniversary & Lal Bahdur Shashtri Death Anniversary • Safety from Covid-19 & Yoga Training Camp 	

- Seminar on New Guidelines for AQAR- 2021
- Environmental Awareness & Alert Moment in collaboration with MAESA
- Celebration of Dr. A.P.J. Kalam Birth Anniversary - *Vachan Prerana Din* (Reading Inspiration Day)
- One Day Workshop on Preparation of AQAR and SSR
- Short Term Course on Basics of Environmental Science
- Parent Meet
- Celebration of Sardar Vallabhbai Patel Birth Anniversary & Death Anniversary of Indira Gandhi

November 2021

- Green Audit
- Celebration of Children's Day – 14th November
- Celebration of Constitution Day – 26th November
- Student Induction Program

December 2021

- Celebration of Pollution Day – 2nd December
- A Workshop on Awareness of Sexual Harassment of Women at Workplace
- Induction programme on Business Incubation
- Celebration of National Energy Conservation Day – 14th December
- Workshop on Entrepreneurship Day Development – 21st December
- Celebration of National Mathematics Day – 22nd December
- Road Safety & Women Protection Act Awareness Program
- Tree Plantation Program - Celebration of Birth Day of the President, Mula Education Society, Sonai
- Guest Lecture under DBT Star Scheme

January 2022

- Celebration of Savitribai Phule Birth Anniversary
- Guest Lecture Under DBT Star Scheme
- Celebration of Swami Vivekanand Birth Anniversary
- Soft Skill Development Program
- Inter Collegiate Kho-Kho Competition
- Celebration of National Girls / Child Day
- Celebration of National Voters Day
- Celebration of Republic Day – 26th January
- Celebration of Marathi *Bhasha Savardhan Pandharwada* (Marathi Language Conservation Fortnight)

February 2022

- NSS Camp
- Celebration of Birth Anniversary of Chhatrapati Shivaji Maharaj - 19th February
- University Practical Exam UG
- Lecture on Nirbhya Kanya

March 2022

- University Theory & Practical Exam UG & PG
- Celebration of International Women's Day - 8th March
- ISO 9001:2015 Audit

April 2022

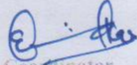
- Celebration of Dr. Babasaheb Ambedkar Birth Anniversary

May 2022

- Celebration of Maharashtra Din & International Workers' Day - 1st May
- Second Term U.G and P.G. Examination.

Note:

- The details for curricular, extra-curricular activities would be displayed on the college notice board from time to time.
- Dates of the meetings of administrative and other committees shall be noticed from time to time.
- Holidays shall be in accordance with Savitribai Phule Pune University, Pune and Govt. of Maharashtra.



IQAC Co-ordinator
IQAC Co-ordinator
Mula Education Society's
Arts, Commerce & Science College
Sonai, Tal. Newasa, Dist. Ahmednagar (MH), Pin-414105



PRINCIPAL
Mula Education Society's
Arts, Commerce & Science College,
Sonai, Tal. Newasa, Dist. A'Nagar-414105

College Development Committee Meetings



Mula Education Society's
Arts, Commerce & Science College, Sonai
College Development Committee Meeting

Proceedings

Date: 05/06/2018
Place: IQAC Office

Day: Tuesday
Time: 11.00 AM

Agenda:

1. To read the minutes of the previous meeting held on 31/05/2018.
2. To discuss about the admission procedure for the academic year 2018-19.
3. To think about the proposal for extra division.
4. To think about the budgetary provisions for academic year 2018-19.
5. Any other subject with the permission of the chairman of the meeting.

Minutes of the Meeting:

Subject No.1: To read the minutes of the previous meeting held on 31/05/2018.

The Minutes of Previous meetings was read out by Shri Suresh Kisan Gadakh. The Proceeding was unanimously confirmed after the discussion on the subject.

The resolution was unanimously approved

Suggested by: Dr. Nivrutti Misal

Seconded by : Dr. Mukund Pondhe

Subject No.2: To discuss about the admission procedure for the academic year 2018-19.

Resolution No. 1: It was decided unanimously to carry out admission procedure online for the academic year 2018-19. It was also decided to give admission on merit basis as per Govt. norms for reservations. The schedule for the admission should be prepares.

The resolution was unanimously approved

Suggested by: Dr. Ashok Rangnath Tuwar

Seconded by : Dr. Dnyandeo Eknath Zine

Subject No.3: To think about the proposal for extra division.

Resolution No. 2: It was unanimously decided to make proposal for F.Y.B.Com. and M.Sc. (Analytical Chemistry) to SPPU, Pune.

The resolution was unanimously approved

Suggested by: Dr. Ashok Rangnath Tuwar

Seconded by : Dr. Sandip Prabhakar Khedkar

Subject No.4: To think about the budgetary provisions for academic year 2018-19.

Resolution No. 3: The budget for the academic year 2018-19 was placed before the committee. After the discussion, it was approved.

The resolution was unanimously approved

Suggested by: Dr. Ashok Rangnath Tuwar

Seconded by : Dr. Sandip Prabhakar Khedkar

As there was no other topic popped up for discussion, the meeting was concluded with vote of thanks.

Secretary

Dr. Shankar Laxman Laware

PRINCIPAL

Mula Education Society's
Arts, Commerce & Science College, Sonai
Tal. Newasa, Dist. Ahmednagar Pin 414105



Mula Education Society's
Arts, Commerce & Science College, Sonai
College Development Committee Meeting

Proceedings

Date: 05/07/2019
Place: IQAC Office

Day: Friday
Time: 11.00 AM

Agenda:

1. To read the minutes of the previous meeting held on 30/11/2018.
2. To discuss about the admission procedure and fees structure for the academic year 2019-20.
3. To think about the budgetary provisions for academic year 2019-20.
4. To take a follow up of AQAR 2018-19.
5. To appoint teaching and supporting staff on non grant courses / wing.
6. To take the follow up of University results 2018-19.
7. To discuss about new courses and extra divisions.
8. To appoint Prof. Dr. Sharad Darandale as Head of Department of Commerce.
9. To decide about the sanction of earn leaves.
10. To approve annual report of E-Governance
11. Any other subject with the permission of the chairman of the meeting.

Minutes of the Meeting:

Subject No.1: To read the minutes of the previous meeting held on 30/11/2018.

The Minutes of Previous meetings was read out by Shri B. B. Mali. The Proceeding was unanimously confirmed after the discussion on the subject.

The resolution was unanimously approved

Subject No.2: To discuss about the admission procedure and fees structure for the academic year 2019-20.

Resolution No. 1: The discussion was held about fee structure for the academic year 2019-20. It was decided unanimously to carry out admission procedure and fees structure for the academic year 2019-20 as per Govt. norms. The admission procedure should be carried out by admission committee.

The resolution was unanimously approved.

Suggested by: Dr. Ashok Rangnath Tuwar

Seconded by : Dr. Dnyandeo Eknath Zine

Subject No.3: To think about the budgetary provisions for academic year 2019-20.

Resolution No. 2: The budget for the academic year 2019-20 was placed before the committee. After the discussion, it was approved.

The resolution was unanimously approved

Suggested by: Dr. Shankar Laware

Seconded by : Dr. Dnyandeo Eknath Zine

Subject No.4: To take a follow up of AQAR 2018-19.

Resolution No. 3: The committee took the follow up for AQAR 2018-19 criterion wise and it was decided to submit the AQAR online in time.

The resolution was unanimously approved

Suggested by: Dr. J.C. Sonawane

Seconded by : Dr. Sweta Chaoudhare

Subject No.5: To appoint teaching and supporting staff on non grant courses / wing.

Resolution No. 4: It was decided to appoint teaching and supporting staff on non grant courses / wing as per the workload and to get the work done at management level.

The resolution was unanimously approved

Suggested by: Dr. J.C. Sonawane

Seconded by : Dr. Dnyandeo Zine



Mula Education Society's
Arts, Commerce & Science College, Sonai
College Development Committee Meeting

Subject No.6: To take the follow up of University results 2018-19.

Resolution No. 5: The results for the academic year 2018-19 was place before the committee. The committee decided to instruct the teachers with lower results.

The resolution was unanimously approved

Suggested by: Dr. Ashok Rangnath Tuwar

Seconded by : Dr. Sandip Prabhakar Khedkar

Subject No.7: To discuss about new courses and extra divisions.

Resolution No. 6: The information about the sanction of courses namely M.Sc (Botany, Geography, Physics) and M.A. (Political Science) as per Govt. of Maharashtra letter no. NGC-2017/(208/17)M.SHI4 dated 15 June 2019 was provided to the committee. It was unanimously decided to make proposal for extra divisions for required courses.

The resolution was unanimously approved

Suggested by: Dr. Ashok Rangnath Tuwar

Seconded by : Dr. Sandip Prabhakar Khedkar

Subject No.8: To appoint Prof. Dr. Sharad Darandale as Head of Department of Commerce.

Resolution No. 7: Dr. Bhanudas Bhimaji Chopade, the former HOD of Commerce was retired on 31 may 2019. It was decided that Dr. Sharad Rangnath Darandale is to be appointed as HOD of commerce.

The resolution was unanimously approved

Suggested by: Dr. Dnyandeo Zine

Seconded by : Dr. Nivrutti Misal

Subject No.9: To decide about the sanction of earn leaves.

Resolution No.8: The son of Dr. Sadekar H. K. was admitted to a college at Chennai. As per his request, the earn leave from 24/06/2019 to 29/06/2019 was approved.

The resolution was unanimously approved

Suggested by: Dr. Sweta Chaudhare

Seconded by : Dr. Ashok Tuwar

Subject No.10: To approve annual report of E-Governance.

Resolution No. 9: E-Governance is implemented in the college for the purpose of administration, finance & accounts, student admission & support and examination. The detailed report was discussed and approved in the meeting.

The resolution was unanimously approved.

Suggested by: Dr.Ashok Tuwar

Seconded by: Dr.Nivrutti Misal

As there was no other topic popped up for discussion, the meeting was concluded with vote of thanks.

Secretary

Dr. Shankar Laxman Laware

PRINCIPAL

Mula Education Society's
Arts, Commerce & Science College, Sonai
Tal. Newasa, Dist. Ahmednagar Pin 414105



Mula Education Society's
Arts, Commerce & Science College, Sonai
College Development Committee Meeting

Proceedings

Date: 06/01/2020
Place: IQAC Office

Day: Monday
Time: 03.00 PM

Agenda:

1. To read the minutes of the previous meeting held on 16/09/2019.
2. To discuss about Annual Gathering in the Month of February.
3. To make a proposal for CAS for Professor.
4. To think about the establishment of Section 8 Company.
5. To think about the establishment of Yash Business Incubation Centre.
6. To sanction Medical Leave.
7. To discuss about the retirement of Dr. Bhanudas Bhimaji Chopade.
8. Any other subject with the permission of the chairman of the meeting.

Minutes of the Meeting:

Subject No.1: To read the minutes of the previous meeting held on 16/09/2019.

The Minutes of Previous meetings was read out by Dr. Jagdish Sonawane. The Proceeding was unanimously confirmed after the discussion on the subject.

The resolution was unanimously approved

Suggested by: Dr. Dnyandeo Zine

Seconded by : Dr. Ashok Tuwar

Subject No.2: To discuss about Annual Gathering in the Month of February.

Resolution No. 1: It was decided to arrange as annual gathering from 10 February 2020 to 15 February 2020 and name the gathering as 'YASHSHARDA'. It was decided to arrange different programs like Health Awareness, Variety Days, I am Entrepreneur, Funfair, Variety Activities, etc. It was also decided to prepared the budget for the same and get it sanctioned from MES.

The resolution was unanimously approved

Suggested by: Dr. Nivrutti Misal

Seconded by : Dr. Babasaheb Shirsath

Subject No.3: To make a proposal for CAS for Professor.

Resolution No. 2: Dr. Shankar Laware, Dr. Dnyandeo Zine, Dr. macchindra Varpe, Dr. Sitaram Raundal are due to the promotion to the post of Professor. It was decided to submit the proposal to SPPU, Pune.

The resolution was unanimously approved

Suggested by: Dr. Dnyandeo Zine

Seconded by : Dr. Babasaheb Shirsath

Subject No.4: To think about the establishment of Section 8 Company.

Resolution No. 3: It was decided to establish section 8 company under the norms of Ministry of Corporate Affairs and the work to be carried out by Dr. H.K. Sadekar.

The resolution was unanimously approved.

Suggested by: Dr. Shankar Laware

Seconded by : Dr. Dnyandeo Zine

Subject No.5: To think about the establishment of Yash Business Incubation Centre.

Resolution No.4: It was decided to establish Yash Business Incubation Centre and run start up under the centre.

The resolution was unanimously approved.

Suggested by: Dr. Dnyandeo Zine

Seconded by : Dr. Sharad Gadakh



Mula Education Society's
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College Development Committee Meeting

Subject No.6: To sanction Medical Leave.

Resolution No.5: It was decided to sanction the medical leave from 01/12/2020 to 04/12/2020 of Dr. M.J. Shaikh, HoD of Zoology.

The resolution was unanimously approved.

Suggested by: Dr. Ashok Tuwar

Seconded by : Dr. Dnyandeo Zine.

Subject No.7: To discuss about the retirement of Dr. Bhanudas Bhimaji Chopade.

Resolution No.6: Dr. Bhanudas Bhimaji Chopade, HoD of Commerce is getting retired on 31 May 2020. It was decided to prepare the pension file and arrange the retirement program.

The resolution was unanimously approved.

Suggested by: Dr. Dnyandeo Zine

Seconded by : Dr. Ashok Tuwar

As there was no other topic popped up for discussion, the meeting was concluded with vote of thanks.


Secretary

Dr. Shankar Laxman Laware

PRINCIPAL

Mula Education Society's
Arts, Commerce & Science College, Sonai
Tal. Newasa, Dist. Ahmednagar Pin 414105



Mula Education Society's
Arts, Commerce & Science College, Sonai
College Development Committee Meeting

Proceedings

Date: 17/06/2020
Place: IQAC Office

Day: Monday
Time: 03.00 PM

Agenda:

1. To read the minutes of the previous meeting held on 06/01/2020.
2. To think about Green Audit, Energy Audit, Environmental Audit, Academic Audit and ISO Audit.
3. To think about the budgetary provisions for academic year 2020-21.
4. To take a follow up of Mula Eduskill Foundation and Yash incubation Centre.
5. To discuss about the Annual Report of Academic Year 2019-20.
6. To discuss about COVID19 pandemic situation.
7. To approve annual report of E-Governance.
8. Any other subject with the permission of the chairman of the meeting.

Minutes of the Meeting:

Subject No.1: To read the minutes of the previous meeting held on 06/01/2020.

The Minutes of Previous meetings was read out by Shri B.B. Mali. The Proceeding was unanimously confirmed after the discussion on the subject.

The resolution was unanimously approved.

Suggested by: Dr. Dnyandeo Zine

Seconded by : Dr. Ashok Tuwar

Subject No.2: To think about Green Audit, Energy Audit, Environmental Audit, Academic Audit and ISO Audit.

Resolution No. 1: It was decided to carry out Green Audit, Energy Audit, Environmental Audit, Academic Audit and ISO Audit. It was decided to implement the Audits accordingly.

The resolution was unanimously approved.

Suggested by: Dr. Nivrutti Misal

Seconded by : Dr. Babasaheb Shirsath

Subject No.3: To think about the budgetary provisions for academic year 2020-21.

Resolution No. 2: The budget for the academic year 2020-21 was placed before the committee. After the discussion, it was approved.

The resolution was unanimously approved.

Suggested by: Dr. Shankar Laware

Seconded by : Dr. Dnyandeo Eknath Zine

Subject No.4: To take a follow up of Mula Eduskill Foundation and Yash incubation Centre.

Resolution No. 3: The follow up on Mula Eduskill Foundation and Yash incubation Centre was taken and it was decided to update the facilities in Mula Eduskill Foundation and Yash incubation Centre.

The resolution was unanimously approved.

Suggested by: Dr. Ashok Tuwar

Seconded by : Dr. Sandip Khedkar

Subject No.5: To discuss about the Annual Report of Academic Year 2019-20.

Resolution No.4: The follow up on Annual Report of Academic Year 2019-20 was taken and it was found satisfactory.

The resolution was unanimously approved.

Suggested by: Dr. Dnyandeo Zine

Seconded by : Dr. Sharad Gadakh



Mula Education Society's
Arts, Commerce & Science College, Sonai
College Development Committee Meeting

Subject No.6: To discuss about COVID19 pandemic situation.

Resolution No.5: It was decided to strictly follow SOP and Guidelines for COVID19 pandemic prescribed by Central and State Government from time to time.

The resolution was unanimously approved.

Suggested by: Dr. Ashok Tuwar

Seconded by : Dr. Dnyandeo Zine

Subject No.7: To approve annual report of E-Governance.

Resolution No. 6: E-Governance is implemented in the college for the purpose of administration, finance & accounts, student admission & support and examination. The detailed report was discussed and approved in the meeting.

The resolution was unanimously approved.

Suggested by: Dr.Dnyandeo Zine

Seconded by: Dr.Sharad Gadakh

As there was no other topic popped up for discussion, the meeting was concluded with vote of thanks.

Secretary
Dr. Shankar Laxman Laware

PRINCIPAL
Mula Education Society's
Arts, Commerce & Science College, Sonai
Tal. Newasa, Dist. Ahmednagar Pin 414105



Mula Education Society's
Arts, Commerce & Science College, Sonai
College Development Committee Meeting

Proceedings

Date: 07/06/2021
Place: IQAC Office

Day: Monday
Time: 03.00 PM

Agenda:

1. To read the minutes of the previous meeting held on 17/06/2020.
2. To discuss about AQAR 2020-21.
3. To review of data submission and verification PFMS, MIS, NIRF, AISHE, ARIIA, IIC, etc.
4. To think about the budgetary provisions and fees structure for academic year 2021-22.
5. To review the average percentage of students benefited by Scholarships, Freeships, etc. provided by the Institution/ NGO.
6. To discuss about the online Examinations, Results held in 2020-21.
7. To discuss about online Admissions for academic year 2021-22.
8. To approve annual report of E-Governance.
9. Any other subject with the permission of the chairman of the meeting.

Minutes of the Meeting:

Subject No.1: To read the minutes of the previous meeting held on 17/06/2020.

The Minutes of Previous meetings was read out by Shri B.B. Mali. The Proceeding was unanimously confirmed after the discussion on the subject.

The resolution was unanimously approved.

Suggested by: Dr. Dnyandeo Zine
Seconded by : Dr. Ashok Tuwar

Subject No.2: To discuss about AQAR 2020-21.

Resolution No. 1: The rough draft of AQAR 2020-21 was read out by Dr. J. C. Sonawane. It was decided to submit the report with the changes recommended by the CDC.

The resolution was unanimously approved.

Suggested by: Dr. Nivrutti Misal
Seconded by : Dr. Babasaheb Shirsath

Subject No.3: To review of data submission and verification PFMS, MIS, NIRF, AISHE, ARIIA, IIC, etc.

Resolution No. 2: The data of PFMS, MIS, NIRF, AISHE, ARIIA, IIC, etc. was read out by Dr. Ashok Tuwar and found correct. It was decided to submit the data with changes recommended by CDC.

The resolution was unanimously approved.

Suggested by: Dr. Shankar Laware
Seconded by : Dr. Dnyandeo Eknath Zine

Subject No.4: To think about the budgetary provisions and fees structure for academic year 2021-22.

Resolution No. 3: The discussion was held about fee structure for the academic year 2021-22. It was decided unanimously to carry out admission procedure and fees structure for the academic year 2021-22 as per Govt. norms. The admission procedure should be carried out by admission committee and The budget for the academic year 2020-21 was placed before the committee. After the discussion, it was approved.

The resolution was unanimously approved.

Suggested by: Dr. Ashok Tuwar
Seconded by : Dr. Sandip Khedkar



Mula Education Society's
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College Development Committee Meeting

Subject No.5: To review the average percentage of students benefited by Scholarships, Freeships, etc. provided by the Institution/ NGO.

Resolution No.4: The average percentage of students benefited by Scholarships, Freeships, etc. was readout by Dr. Dnyandeo Zine and it was decided IQAC should decide to start different scholarship for students. The resolution was unanimously approved.

Suggested by: Dr. Sharad Gadakh
Seconded by : Dr. Dnyandeo Zine

Subject No.6: To discuss about the online Examinations, Results held in 2020-21.

Resolution No.5: the arrangement of online examination and its results were discussed and the arrangement of online examinations and results were found satisfactory. The resolution was unanimously approved.

Suggested by: Dr. Ashok Tuwar
Seconded by : Dr. Dnyandeo Zine

Subject No.7: To discuss about online Admissions for academic year 2021-22.

Resolution No.6: It was decided unanimously to carry out admission procedure online for the academic year 2021-22. It was also decided to give admission on merit basis as per Govt. norms for reservations. The schedule for the admission should be prepares.

The resolution was unanimously approved
Suggested by: Dr. Dnyandeo Eknath Zine
Seconded by : Dr. Ashok Rangnath Tuwar

Subject No.8: To approve annual report of E-Governance.

Resolution No. 7: E-Governance is implemented in the college for the purpose of administration, finance & accounts, student admission & support and examination. The detailed report was discussed and approved with some minor suggestions.

The resolution was unanimously approved.
Suggested by: Dr.Sandeep Khedkar
Seconded by: Dr.Babasaheb Shirsath

As there was no other topic popped up for discussion, the meeting was concluded with vote of thanks.


Secretary
Dr. Shankar Laxman Laware
PRINCIPAL
Mula Education Society's
Arts, Commerce & Science College, Sonai
Tal. Newasa, Dist. Ahmednagar Pin 414105