



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	MULA EDUCATION SOCIETY'S ARTS, COMMERCE AND SCIENCE COLLEGE, SONAI
• Name of the Head of the institution	Dr. Shankar Laxman Laware
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07058039095
• Mobile no	9822742384
• Registered e-mail	mesacsccollege@gmail.com
• Alternate e-mail	sonaicollege@yahoo.co.in
• Address	Mula Education Society's Arts, Commerce and Science College, Sonai, Sonai- Rahuri Road, Sonai, Tal. Newasa, Dist. Ahmednagar - 414 105
• City/Town	Sonai
• State/UT	Maharashtra
• Pin Code	414105
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education

• Location	Rural																								
• Financial Status	Grants-in aid																								
• Name of the Affiliating University	Savitribai Phule Pune University, Pune																								
• Name of the IQAC Coordinator	Dr. Jagdish Chhaburao Sonawane																								
• Phone No.	02427231384																								
• Alternate phone No.	7249027125																								
• Mobile	9423210260																								
• IQAC e-mail address	mesacsccollege@gmail.com																								
• Alternate Email address	sonawanejagdish31@gmail.com																								
3.Website address (Web link of the AQAR (Previous Academic Year))	http://www.acssonaicollege.com/wp-content/uploads/2021/08/Final-Submitted-AQAR-2019-20-31-08-2021.pdf																								
4.Whether Academic Calendar prepared during the year?	Yes																								
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.acssonaicollege.com/wp-content/uploads/2022/01/ACADEMIC-CALENDAR-2020-21.pdf																								
5.Accreditation Details																									
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>C++</td> <td>66.90</td> <td>2003</td> <td>21/03/2003</td> <td>20/03/2007</td> </tr> <tr> <td>Cycle 2</td> <td>B</td> <td>2.44</td> <td>2011</td> <td>30/11/2011</td> <td>29/11/2016</td> </tr> <tr> <td>Cycle 3</td> <td>A</td> <td>3.02</td> <td>2017</td> <td>28/03/2017</td> <td>27/03/2022</td> </tr> </tbody> </table>	Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	C++	66.90	2003	21/03/2003	20/03/2007	Cycle 2	B	2.44	2011	30/11/2011	29/11/2016	Cycle 3	A	3.02	2017	28/03/2017	27/03/2022	
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Cycle 1	C++	66.90	2003	21/03/2003	20/03/2007																				
Cycle 2	B	2.44	2011	30/11/2011	29/11/2016																				
Cycle 3	A	3.02	2017	28/03/2017	27/03/2022																				
6.Date of Establishment of IQAC	17/07/2008																								
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,																									

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of Biotechnology, Government of India	Star College	Department of Biotechnology, Government of India	2018 with duration of 3 years	1100000
Social Justice & Special Assistance Department, Government of Maharashtra	BC Scholarship	Government of India	2020-21	5789397.50
8. Whether composition of IQAC as per latest NAAC guidelines			Yes	
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 			View File	
9.No. of IQAC meetings held during the year			05	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 			Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 			No File Uploaded	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?			No	
<ul style="list-style-type: none"> If yes, mention the amount 				
11. Significant contributions made by IQAC during the current year (maximum five bullets)				
1. The IQAC has organized special lectures in a workshop on Gender Equality in collaboration with Committee against Sexual Harassment				

and Pragatik Itihas Sanstha on 10th March, 2021. 2. The IQAC has taken initiative to organize 2nd International Conference on "Climate Change and Its Effect on Environment, Food & Society" on 15-16 June, 2021. 3. The IQAC has taken initiative to enter into collaboration of the institution with MAESA Foundation, Pune, a leading organization for sensitizing the environmental sustainability awareness, in order to foster research attitude among the students and faculty. In this regard, 'Environmental Sustainability Awareness Campaign 2021' for Ahmednagar district was organized on 22nd May 2021 in online mode on the theme of 'Water Issues and Emerging Technologies'. The IQAC has organized 7 more programs to enhance the awareness about Environmental Sustainability among the students and faculty. 4. The IQAC has encouraged IIC to establish a Section-8 Company (MULA EDUSKILL FOUNDATION LTD. CO.) and a RESCUER SOLUTIONS PVT. LTD. In the current academic year. 5. The IQAC has organized a Faculty Development Program and Students Development Program in consultancy with the reputed professional institute, The Jumpstart, Pune on 30th March to 3rd April 2021 to inculcate effective teaching and learning methods among the faculty members.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>Savitribai Phule Pune University, Pune has implemented the Choice Based Credit System for second year of all streams at UG level from this academic year. All HoDs along with faculty members are advised to implement it properly.</p>	<p>Choice Based Credit System has been implemented in all the departments as per the guidelines of Savitribai Phule Pune University, Pune.</p>
<p>The IQAC has discussed the vacancies of the teaching and non teaching staff and it is decided to demand the faculty to the Mula Education Society, Sonai</p>	<p>The demand of required teaching posts is fulfilled as per the rules and regulations of the University and Govt. of Maharashtra by the Mula Education Society, Sonai.</p>
<p>On the background of COVID-19 Pandemic, UGC, Govt. of Maharashtra and Savitribai Phule Pune University, Pune have recommended the online teaching for all the streams. The IQAC has directed to conduct online classes regularly.</p>	<p>Online classes are conducted regularly and recorded on google forms provided by the institution.</p>
<p>The IQAC has decided to organize Second International Conference on Climate Change and Its Effect on Environment, Food & Society"</p>	<p>The 2nd International Conference on Climate Change and Its Effect on Environment, Food & Society" was successfully organized on 15-16 June, 2021.</p>
<p>The IQAC has decided to conduct the NEET Examination on 13/09/2020, in accordance with National Testing Agency (NTA), New Delhi.</p>	<p>The NEET Examination was successfully conducted on 13/09/2020 by following SOPs of National Testing Agency and Govt. of India on the background of COVID-19 Pandemic. .</p>
<p>The IQAC has encouraged the Institution's Innovation Council to establish a Section-8 Company and a limited company under Yash Business Incubation Center.</p>	<p>The IIC has successfully established a Section-8 Company (MULA EDUSKILL FOUNDATION LTD. CO.) and a RESCUER SOLUTIONS PVT. LTD. In the current academic year.</p>
<p>On the background of COVID-19</p>	<p>The decided activity was</p>

<p>Pandemic, the IQAC has taken initiative to distribute Masks and Sanitizer and to create awareness about the preventive measures among the villagers in the vicinity with the help of students.</p>	<p>conducted successfully with help of students.</p>
<p>The IQAC has decided to generate a Welfare Fund to help the socio-economically backward, poor and needy among students, staff or society.</p>	<p>A Vidhyarthi Sevak Kalyan Yojna (Welfare Scheme for Student-Staff) is initiated and a Welfare Fund was established and a sum of Rs. 105000/- is handed over to the son of Dr. Tapase, a victim of Pandemic, on 5th May, 2021. A sum of Rs. 1,00,000/- was handed over to the Covid Center run by Shingnapur Trust on 17th June 2021.</p>
<p>The IQAC has decided to organized a Faculty Development Program and Students Development Program in consultancy with the reputed professional institution in the month of March/April 2021.</p>	<p>The IQAC has organized a Faculty Development Program and Students Development Program in consultancy with the reputed professional institute, The Jumpstart, Pune on 30th March to 3rd April 2021 to inculcate effective teaching and learning methods among the faculty members.</p>
<p>The IQAC has decided to start Environment Awareness Program in collaboration with MAESA Foundation, Pune. .</p>	<p>Various activities are conducted to create Environmental Awareness among the Students and Faculty in collaboration with MAESA Foundation, Pune during the current academic year.</p>
<p>The IQAC has decided to develop e-Content Development Center under the e-Learning Center.</p>	<p>A well equipped 'e-Content Development Center' is established under the e-Learning Center.</p>
<p>The IQAC has decided to conduct Energy Audit, Green Audit, Environmental Audit, Academic Audit and ISO 9001: 2015 Audit.</p>	<p>The Energy Audit, Green Audit, Environmental Audit and Academic Audit have been conducted successfully.</p>

13. Whether the AQAR was placed before statutory body?	Yes
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- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	30/11/2021

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2019-20	25/01/2020

Extended Profile

1. Programme

1.1 Number of courses offered by the institution across all programs during the year	478
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File Description	Documents
Data Template	No File Uploaded

2. Student

2.1 Number of students during the year	2219
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File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	896
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File Description	Documents
Data Template	View File

2.3	712
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	77
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	38
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	34
Total number of Classrooms and Seminar halls	
4.2	36.92022
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	142
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution has a well-planned and documented process to ensure

effective delivery of curriculum to students. This process comprises of 7 major initiatives viz., 1. Preparation of Academic Calendar, 2. Allotment of Courses to faculty, 3. Preparation of Timetable, 4. Preparation of Teaching Plan, 5. Curriculum Delivery, 6. Administrative Monitoring and 7. Student Feedback. The Academic Calendar specifies teaching period available and probable dates of examinations. Allotment of class-wise theory and practical courses to faculty is done by the Head of each department, usually in the beginning of the academic year. The 'Time-table Committee' prepares an outline timetable for all UG and PG programs taking into consideration the available lecture halls and existing courses. Timetable for individual subjects is prepared by respective departments. The faculty prepares a teaching plan for the assigned courses. The faculty follows a hybrid teaching method that blends the traditional lecture method with use of modern ICT techniques, teaching aids, demonstrations, practical and project works. At the end of each semester, heads of departments take current status of curriculum delivered and if necessary, make alternate arrangements for completion of Syllabus. Feedback from students is collected regarding effective delivery of curriculum, at the end of each semester.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://www.acssonaicollege.com/wp-content/uploads/2022/01/ACADEMIC-CALENDAR-2020-21.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

CIE methods being followed in the institution. The institution adheres to the academic calendar and plans all its activities including the conduct of Continuous Internal Evaluation (CIE) and Internal tests. The academic calendar, based on the guidelines provided by the parent university, contains important information like date of commencements and date of conclusion of the semesters, dates of various academic events like seminars, workshops and symposia, dates for the internal tests, and practical / oral examinations, etc. The College Examination Officer (CEO) prepares the schedule of the Internal Examinations, by strictly adhering to the dates decided in the academic calendar. Any change in the calendar during the semester, owing to any unforeseen circumstances, is approved by the Principal and communicated to all the students

and faculty members. During this academic year, the COVID-19 Pandemic situation largely impacted on the commencement and conclusion of the semester.

The Choice Based Credit System is currently implemented for the first and second year degree courses. On the background of COVID-19 Pandemic the online teaching was conducted regularly and students are assessed for their performance throughout the year. The institution, by continuous monitoring and evaluating mechanism, ensure the quality of teaching with its teachers.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://www.acssonaicollege.com/wp-content/uploads/2022/01/ACADEMIC-CALENDAR-2020-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
A. All of the above
 Academic council/BoS of Affiliating University
 Setting of question papers for UG/PG programs
 Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
 Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

05

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

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File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Being as an affiliated College, the institution follows the curriculum designed by the Savitribai Phule Pune University, Pune. The University integrates cross cutting issues relevant to Gender, Environment and Sustainability, human values and Professional Ethics into the curriculum, and such courses are studied by all students.

In addition, during the academic year 2020-21, the institution has also conducted several events to address the issues related to Professional Ethics, Gender, and Human Values. The College has organized a special lecture on Gender Equality on 01/03/2021 and a seminar on Gender Equality on 10/03/2021.

To sensitize the youth about various environmental concerns and create awareness about environment and sustainability, the institution has organized a tree plantation program on 21/08/2020 under the NSS, in the nearby public places. The college conducted an e-Pledge [Maji Vasundhara] for all students under the NSS on 09/01/2021 to create awareness of Green Environment among the students. On the occasion of birth anniversary of Chhatrapati Shivaji Maharaj, a Tree Plantation Program was conducted in the college campus. The World Environment Day was celebrated by organizing a special lecture. From these activities the institution has addressed all above cross cutting issues so as to create awareness among the society.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

17

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

326

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://www.acssonaicollege.com/wp-content/uploads/2022/01/1.4.1-for-URL-Student-Teacher-Emploter-Alumni-Feedback-Report-2020-210001.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.acssonaicollege.com/wp-content/uploads/2022/01/1.4.1-for-URL-Student-Teacher-Emploter-Alumni-Feedback-Report-2020-210001.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2219

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1428

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students and identifies the slow and advanced learners on the basis of performance of students in the previous examination and internal examinations. The institution helps both slow and advanced learners through special programs.

Programs for the slow learners: Slow learners are the students who are lagging behind in their studies due to various reasons and so need to be focused to understand the basic concepts of the subject through Remedial Coaching. The subject teachers and mentors provide academic and personal counseling to the slow learners respectively. These students are motivated to learn the basics of subject and to comprehend the learning materials on their own. Remedial coaching helps such students to understand the basic concepts of the relevant subjects.

Programs for the advanced learners: Teachers encourage such students to pursue the advance knowledge in the concerned subject by encouraging them to read reference books, journals and important articles in newspapers. They are introduced to a varied scope of the subject regarding the competitive examinations and corporate sector. They are also encouraged to participate in National Innovation Contest to present Ideas, Proof of Concepts and Prototypes organized by MoE's Innovation Cell, New Delhi.

File Description	Documents
Paste link for additional information	https://www.acssonaicollege.com/wp-content/uploads/2022/01/2.2.1-student-participated-national-inovation-con0001.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2219	77

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute follows students centric teaching learning methods such as; experiential learning, participative learning and problem solving methodologies for enhancing learning experiences through all the three streams-Arts, Commerce and Science.

The teaching learning method is the soul of education system and is to be focused for effective understanding of the relevant concepts. The institution is committed to impart education to the students from varied socio-economic background. Along with Conventional Learning methods such as Chalk and Board Lecture Method, Discussion, etc. ICT and other advanced methods are also adopted. For the effective teaching-learning, seminars / workshops / guest lectures are being organized for students. For experiential learning, the industrial visits, field visits, study tours are being organized. Research Projects, group discussions, seminars are proved to be good example of participative learning and so used in the institute regularly.

The institution has adopted the advanced teaching-learning methods based on ICT and already established a duly fulfilled e-Content Development Center. The teachers prepare the video lectures of their

concerned subjects in it. It played a vital role on the background of COVID-19 Pandemic during the last academic year for smoothly conducting the online teaching. Thus, the institution is committed to the excellent teaching-learning.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.acssonaicollege.com/wp-content/uploads/2022/01/2.2.1-student-participated-national-inovation-con0001.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution encourages intensive use of ICT enabled tools including online resources for effective teaching and learning process. It provides the essential infrastructure for teachers to prepare and deliver effective lectures. The institution has provided LCD projectors with internet facilities in 22 Classrooms and it has also provided 8 smart classrooms for the quality teaching-learning. The faculty is also using digital learning platforms like Zoom, Google Meet, Google Classroom, Microsoft Teams, Webex and Teachmint to conduct online lectures. They provide the study material to the students through social media platforms such as WhatsApp groups, emails, college website, etc. All laboratories and Seminar halls are equipped with ICT facilities to enhance the effective teaching-learning.

A well equipped e-Learning center is helping the teachers in developing e-content. It is provided with interactive panel, HCL TV, PTZ camera, Computers with internet facility, video editing software, air conditioner and noise-controlled room. Almost all teachers are utilizing it to impart the knowledge among the students. It proved to be a backbone of online teaching in the situation of COVID-19 Pandemic during the last academic year. The library has been providing the access to a wide range of e-resources extended via online facilities to its stakeholders.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

77

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

77

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

24

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

77

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has a transparent and robust mechanism for Internal Assessment. CCTV Surveillance System is available in the college. The College Examination Officer organizes Junior Supervisor Training Programme before the Semester-End-Examination to conduct the examination in a fair way. Internal class tests are conducted as per the guidelines of the university. The mode of internal assessment of students is both by their performance in class tests, tutorials, home assignments, project work, seminars and viva-voce.

Class test answer books are assessed by the respective subject teacher. Assessed answer books are shown to the students for their satisfaction. Internal assessment of practical courses is based on conduction of laboratory exercises, viva-voce exam and journals. Project work is assessed based on Activity Assessment through presentation.

The institution or department keeps all the records of attendance in internal examinations, question papers, assessed answer books and summary of marks sheets for three years. In case of any grievances from any stakeholders, they are made available to them within stipulated period. On the background of COVID-19 Pandemic, all internal tests, examinations and viva-voce are conducted through online mode using Google Form and Zoom or Google Meet during the last academic year.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.acssonaicollege.com/wp-content/uploads/2022/01/2.5.1-Exam-Time-Table-0001.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution has mechanism to deal with internal examination/ internal assessment

related grievances and errors in names and subjects on Admit Card. It's veritably transparent, time bound and effective.

The mechanism adopted is, as directed by the parent Savitribai Phule Pune University, Pune.

The continual internal evaluation of students is carried out by faculty based on the performance of students in unit tests, internal theory

and practical examinations and home assignments.

The marks acquired by the students in internal assessment tests are uploaded periodically on the university web portal within stipulated time as directed by the university. Grievances, if any, from the students, are redressed immediately.

Any grievances pertaining to internal examinations viz., re-conduction of

unit tests, internal theory and practical examinations due to valid reasons are jointly redressed by

the examination committee in consultation with the 'College Examination Officer' (CEO), and the Principal of the college.

Grievances related to results

and corrections in statement of marks are handled by the Board of the Examinations of parent university, after forwarding such grievances through the college

examination section.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.acssonaicollege.com/wp-content/uploads/2022/01/2.5.2-Student-grievance0001.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Institution is permanently affiliated to Savitribai Phule Pune University, Pune and has to follow the curriculum designed by the university. The learning outcomes of the programs and courses are stated clearly by the university. The same is published on its official website. The institution is offering Thirty different programs, including fifteen Undergraduate, ten Post - Graduate, two Diploma and three Ph.D. programs. Course outcomes for all programs offered by the institution are displayed on the institutional website (www.acssonaicollege.com).

The mechanism of communication of learning outcomes to the teachers and the students is as follows:

1. Institutional website: The program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are displayed on the institutional website.
2. Personal Counseling: Faculty as well as admission committee members provide counseling regarding various programs offered by the institution and their outcomes to the students, at the time of admission or as and when they approach them. It helps them in choosing the right program as per their interest. Teachers also provide personal counseling to the students related to the programs with its outcomes.

The syllabi with Learning Outcomes are made available to the teachers and students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.acssonaicollege.com/wp-content/uploads/2022/01/2.6.1-Final-Outcome-2020-21.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment levels of Course Outcomes (COs) are measured from percentage of marks obtained in internal assessment (marks obtained in internal tests, assignments, tutorials/seminar, etc.) and percentage of marks obtained in the external examination. Based on this, the attainment level of student in the course outcome are decided as Low (41-50%), Medium (51-60%) and high (61% and above).

Procedure for obtaining attainment levels of Program Outcomes (POs) and Program Specific Outcomes (PSOs) are similar. Both are measured employing both direct and indirect methods. In the direct attainment method, all the courses which are mapped to a particular PO/PSO are taken into consideration. Then the direct attainment value of a PO or PSO is calculated using the formula: Direct Attainment = Sum of the average attainment level of the course outcome ÷ Total number of courses. In the indirect Attainment method, feedbacks of students, parents, alumni and parents on the framed questionnaires are taken into consideration. Final PO/PSO attainment= 80% of Direct attainment + 20% Indirect attainment. Based on this the Attainment levels of POs/PSOs are decided as Poor (0.5 to 1.0), Average (1-1.5), Good (1.5 -2.0), Very Good (2.0 -2.5) and Excellent (2.5 - 3.0).

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.acssonaicollege.com/wp-content/uploads/2022/01/2.6.2-Result-Summary0001.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the

year

589

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.acssonaicollege.com/wp-content/uploads/2022/01/2.6.2-Result-Summary0001.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.acssonaicollege.com/wp-content/uploads/2022/01/2.7-SSS0001.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.74

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

12

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

03

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://dbtindia.gov.in/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institution has established 'Institution Innovation Council' (IIC) under the Innovation Cell of the Ministry of Human Resource Development, New Delhi. Its main objective is to inculcate culture of innovation among the students and faculty as well as to provide a conducive environment for optimum harnessing of their creative pursuits. The IIC provides support and training for students and innovators, who are interested in converting their ideas into start-ups.

Under the IIC various innovation and entrepreneurship-related activities are conducted which identify and reward innovations and share success stories. The IIC organized periodic workshops, seminars, motivational lectures and interactions with entrepreneurs, investors, professionals and create a mentor pool for student innovators. For this purpose, the IIC established network with peers

and national entrepreneurship development organizations such as Springs Innovations Mumbai, Chemicea Pharmaceuticals Pvt. Ltd. Pune, P2S International Co. Pune, etc. The IIC provides an excellent atmosphere for students for innovative practices. It has developed a 'Yash Business Incubation Innovation Centre' (YBIC) to provide guidance to the students for making their ideas to entrepreneurs. The IIC has achieved 4 Star Rating from the Ministry of Education, Government of India for promoting Innovation and Start Ups in campus for the academic year 2019-20.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.acssonaicollege.com/iic/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

22

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

18

File Description	Documents
URL to the research page on HEI website	https://www.acssonaicollege.com/research/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

35

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

41

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution has made noteworthy contribution towards society by conducting various extension activities in the neighborhood community through NSS, NCC, and other units. The students are

encouraged to participate in such activities, which leads to their holistic development. The institution adopts one of the villages in the vicinity every year, in which NSS unit organizes a residential camp and several activities were carried out, addressing social issues which include cleanliness, tree plantation and preservation, construction of small check dam, road construction, Group discussion on various current issues, Eradication of superstition, 'Beti Bacho Beti Padhao', Environmental awareness, Women empowerment, National Integrity,

The NCC unit aims at developing qualities of leadership, patriotism, maintaining discipline, character building, spirit of adventure and the ideal of self service. It organizes various extension activities as tree plantation, Road safety awareness, Ekta-daud for health, Save Fuel Save Country program, Swachhta Abhiyan, National equality awareness etc.

These activities have positive impact on the students and it developed student-community relationship, leadership skills and self-confidence.

In the COVID-19 Pandemic, institute organized workshop entitled, 'My Family, My Responsibility' which helped students to realize how to take care of the family. The students distributed Hand Sanitizer and masks among the villagers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

02

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

16

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1293

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

02

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate physical facilities for teaching-learning activities. It has a green and eco-friendly campus of 7.3 hector, which creates good learning environment. The infrastructure facilities are adequate in accordance with the prescribed norms of the statutory bodies. It has 32 classrooms with optimum facilities, out of which 8 are Smart Classrooms, 20 classrooms and two seminar

halls with LCD Projectors. A language laboratory with 10 computers, headphones and required software is provided for acquainting communication skills. The students are provided with a Internet Browsing Center with 10 computers. The institution has acquainted with a generator of sufficient capacity and 12 KVA Solar PV systems along with Inverter / UPS facility in all departments. There is a separate science building having 20 well equipped Laboratories, chemical and glassware. The institution has a Computer Laboratory for BBA (CA) / BBA having 21 computers with internet and LAN connectivity. It is provided with a First Aid Centre and Clean drinking water facility. The institution has well established Library, having sufficient reference and text books along with encyclopedia, journals, periodicals, CDs, Thesis and newspapers. A separate reading hall is provided for students and staff. The whole campus is provided with Wi-Fi facility.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.acssonaicollege.com/wp-content/uploads/2022/01/4.1.1-infrastructure-and-physical-facilities.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution is having a well maintained campus spread over 7.3 hectors of green land. It encourages students to participate in sports and cultural activities enthusiastically by providing adequate physical facilities.

The institution has a spacious and well equipped indoor stadium established in the year 2006 having facilities wrestling mat, Gym equipment, Table tennis, Badminton, Boxing kits. Yoga classes are conducted regularly from last academic year. The institution has outdoor sports facilities such as 200 and 400 Mtrs. Running tracks, Kabaddi ground, Volleyball ground, two Kho-kho grounds, two basketball courts, archery, swimming pool of size 25x13 Mtrs. , lawn tennis. Most of students and faculty members are utilizing these facilities.

The physical director provides a proper training and encourages students to participate in various competitions organized at district, university, state and national levels.

Cultural Committee is conducting cultural activities and encouraging students. to participate in the cultural events held in the institution like annual gathering, Annual Sports Day, Navaratra Mohotsav, etc., to exhibit cultural talents. Students are even sent to other colleges for intercollegiate competitions like dances, skits, mimicries, etc. The institution has a open theater and a hall for the purpose of practicing and conducting cultural events.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.acssonaicollege.com/wp-content/uploads/2022/01/4.1.2-SportsFacility.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

34

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.acssonaicollege.com/wp-content/uploads/2022/01/4.1.3-Photo-and-Vouchers.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

11.23962

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- 1. Name of ILMS software- Vriddhi
- 2. Nature of automation (fully or partially)- Fully
- 3. Version- 2.0
- 4. Year of Automation- from 2015

The institution is having a library automated using Vriddhi , as an Integrated Library Management System (ILMS). It is fully automated with version 2.0 since 2015.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.acssonaicollege.com/wp-content/uploads/2022/01/4.2.1-VriddhiSoftwareBil.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.93573

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

58

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Continuous up-gradation of technology and the infrastructure is one of the quality policies of the institution and so it constantly reviews it. The institution provides IT enabled teaching-learning environment in the campus. BSNL Broadband connectivity is available in the campus to all students and staff through the physical

connectivity. Till 2019, the institution had 10 MBPS internet connection, upgraded it to 40 MBPS in 2019 . However, since 2016-17, the Wi-Fi facility is available throughout the campus. The institution had only 108 P4 computers in 2016-17; however, at present institution has total 140 computers (108 P4 & 32 i5) with internet connection, the institution has established an e-Learning Centre and in the last academic year 2020-21, it has developed a well-equipped e-content development center having facility of recording and editing video lectures. It is having 75 inches smart digital interactive panel board, PTZ camera, and two i5 computers with internet facility, Audio-video recording system, editing software, etc. The recorded video lectures are uploaded to the YouTube channel of the institution so as to have access to all stakeholders.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.acssonaicollege.com/wp-content/uploads/2022/01/4.3.1-E-contentDevelopment.pdf

4.3.2 - Number of Computers

142

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

18.70385

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities on the website within a maximum of 200 words.

Procedure for maintenance and utilization of Laboratory equipment is followed as per the procedure no. AC/PR/17 and AC/PR/18 of the Academic Process Manual, of the institution, prepared for ISO 9001:2015. An 'Instrument Usage Register' is maintained by well trained staff that looks after the proper disposal of hazards waste.

1.

A separate sports manual is prepared as per ISO 9001:2015 procedure and details are mentioned in SPT/PR/03. The equipment maintenance register and students issue register are maintained. The Sport Committee meets twice a year to discuss various issues regarding maintenance and purchase of sports equipment.

Computers and printers are maintained by outsourced technicians. The 'Vridhhi' Software is maintained by Vridhhi Software Solutions Private Limited, Malegaon.

House Keeping Services are maintained by the daily wages staff. Procedure for maintenance and utilization of classrooms is followed as per ISO 9001:2015 procedure no. AC/PR/18.

The overall maintenance and utilization of all facilities are being looked after by the College Development Committee.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.acssonaicollege.com/wp-content/uploads/2022/01/4.2.2-1.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1426

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

06

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	https://www.acssonaicollege.com/wp-content/uploads/2022/01/5.1.3-Event-Reports.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

116

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

04

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

17

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

187

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

07

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

03

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution encourages students to participate in various academic and administrative bodies to inculcate various skills among them. The institution has to constitute a 'College Students Council' as per the clause 99 of Maharashtra Public Universities Act, 2016, to look after the welfare of the students and to promote and co-ordinate the extra-curricular activities of different student's associations. On the background of COVID-19 Pandemic, the institution could not set up it during the last academic year. But the institution appointed some students on various academic and administrative bodies.

The students enthusiastically participated in the awareness program organized by the Sports, NSS and NCC units. They distributed masks and sanitizer among the villagers in the vicinity and appealed them to follow the guidelines of the government regarding the COVID-19 Pandemic. After the second wave of the pandemic, the students went to villages and tried to explain the importance of vaccination and appealed them to get vaccinated. Thus students are provided with the opportunities to lead and organize various activities of the institution. All these activities throughout the year help the students to improve their communication skills, presentation skills, and organizational skills and help boosting the self-confidence and explore their latent talents.

File Description	Documents
Paste link for additional information	https://www.acssonaicollege.com/wp-content/uploads/2022/01/5.3.2-Student-Representation-in-various-college-Committees.pdf
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

03

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has a registered Alumni Association, vernacularly known as 'Maji Vidyarthi Sangh'. It is registered under the Societies Registration Act (Registration No: Maharashtra 785/2016 /Ahmednagar under Societies Registration Act, 1860). The institution is proud to have so many reputed dignitaries occupying highest positions in government offices and eminent personalities as social workers. Association regularly meets and interacts with the management. The Alumni organizes lectures on various important topics such as personality development and career counseling. The alumni association helps the institution by influencing industries and other agencies in getting placements fests for the institution. The alumni has expanded and strengthened it with new enrolments. The

members of alumni association are invited for various activities and their suggestions are taken into consideration by the College Development Committee.

Even during the last academic year, on the background of COVID-19 Pandemic, the alumni association has financed the Short Term Course on 'Basics of Environment'. The members of alumni association also motivated and supported the students to participate in creating awareness among the people in the situation of the pandemic. These members used to come to the institution and help it in many ways and thus the alumni association proved to be helpful.

File Description	Documents
Paste link for additional information	https://www.acssonaicollege.com/wp-content/uploads/2022/01/5.4.1-Alumni-meeting-register.pdf
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

a. We aspire to carry forward the vision of our founders of providing affordable quality education, while expanding our academic horizons to bring the institution with global leaders in the field of higher education.

b. Dissemination of education for knowledge, science and culture.

c. Jo Je Vanchhil To Te Laho May whatsoever aspirations of those be fulfilled.

Mission Statement:

We, at Mula Education Society's Arts, Commerce and Science College, Sonai are committed to impart education to under graduate and post graduate students as per the needs of stakeholders. We shall continually improve the quality of teaching, self-evolution and accountability of our institutes towards society. We shall strive for overall development of student through value based education, so that our students will be appreciated as model citizens, who will make nation to lead the world.

Keeping in tune with its vision and mission, the college management constantly strives hard to provide affordable education, expand academic horizons in the field of higher education and disseminate quality education to students. Accordingly the college has adapted decentralized and participatory governance. The college has two decision-making bodies (Governing bodies) - College Development Committee (CDC) and Internal Quality Assurance Cell (IQAC).

File Description	Documents
Paste link for additional information	https://www.acssonaicollege.com/wp-content/uploads/2021/12/6.1.1-CDC-IQAC.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has two basic committees, College Development Committee (CDC) and Internal Quality Assurance Cell (IQAC). CDC and IQAC have allotted powers of work management to various committees and sub-committees. The college always promotes the culture of participative management by involving staff and students in various activities.

Case Study: -

Organization of International Conference:-

During the academic year 2020-21, our college had organized the 2nd International Conference, entitled, "2nd International Conference on Climate Change and Its Effect on Environment, Food & Society" on 15-16 June, 2021. The proposal to hold an international conference on the above topic was mooted by the Department of B.Voc. and was

discussed in the IQAC meeting held on 15/09/2021. The Principal has nominated a convener, coordinator and organizing secretary and entrusted them with the responsibility of holding the conference. Later on, the organizing committee has appointed several committees to distribute farther responsibilities, viz., Invitation, Information Brochure Committee, Registration Committee, Publicity Committee, Accounts Committee, etc. Each Committee was headed by a Chairman and consisted of 7-8 members from faculty, staff and students. This illustrates the decentralization and participative management followed by the college in organizing an event of that magnitude.

File Description	Documents
Paste link for additional information	https://www.acssonaicollege.com/wp-content/uploads/2021/12/6.1.2-International-Conf..pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Arts, Commerce and Science College, Sonai, implemented a Quality Management System in accordance with ISO 9001:2015 for documenting the policies, administrative processes and procedures necessary to create and deliver its services to its stakeholders. The co-coordinator of the ISO prepared a strategic plan, schedule of the pre-audit plan, the auditee & auditor wise programme and conveyed it to all staff members of the institution. The first and second surveillance audits, online, were carried out through 'Microsoft Teams' application. All teaching and non-teaching staff actively participated during both the occasions and they have communicated online with the lead auditor. All required documents were presented to the auditors by sharing laptop screen and were sent through the email. Mr. Prasad Kulkarni was the lead auditor for the first surveillance audit and Mr. Shivram Sohani for the second audit. In the final online audit, the process and its associated areas of the organization were checked in accordance with the pre-agreed audit plan, audit program and process analysis. Auditors checked all the necessary documents of the respective subjects on 22.09.2020. Thus, the audit of ISO 9001:2015 was successfully carried out in the institution. This shows that the institution has effectively deployed the strategic plan.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

For the effective functioning of all the institutional activities, the responsibilities are distributed as per the hierarchy. The organogram of the college is as follows: Principal is the Head of the institution. He is assisted by vice principal, faculty in-charges and heads of departments.

All the academic activities are implemented by Head of Departments through Professors, Associate Professors, Assistants Professor, Laboratory Assistant and Laboratory Attendants. The institution administration is controlled by the Principal through office superintendent who is the main responsible person; under whom the Head Clerk, Senior Clerks, Junior Clerks and Peons are working for the smooth functioning of the institution. The further work allotment is as a Store-keeper, Student section and Establishment section.

The college and university examinations are handled by College Examination Officer. The Sports activities are implemented and supported by Director of Physical Education, whereas Librarian is the head of library activities. Effective and efficient functioning of all these Cells is also controlled by the Principal.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://www.acssonaicollege.com/wp-content/uploads/2021/12/6.2.2.-ACADEMIC-AND-ADMINISTRATIVE-STRUCTURE.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The institution strives hard to keep the staff happy and healthy. The following are the existing welfare measures available to the teaching and non-teaching staff in the institution:

1. The teaching and non-teaching staff are admissible to different kinds of leave viz., casual leave, earned leave, medical leave, maternity leave, sabbatical leave, on-duty leave, etc.
2. Employee Provident Fund for all teaching and non-teaching staff who fall under the eligibility criteria as per government norms.
3. Payment of Gratuity to the employees on cessation of service as per norms of the State Government.
4. Loan facility is available for staff from Mula Education

Society's Servants Cooperative Credit Society, Sonai and Other Banks.

5. The Institution provides uniform to non-teaching staff (Peon and Laboratory Attendant).
6. Non-doctoral faculty members are encouraged to get enrolled for part-time Ph.D. program.
7. Duty-leave and financial assistance to attend and present papers in conferences both in India as well as abroad.
8. The following facilities are also provided to employees for efficient functioning: Computing facility, Workspace, Power back-up, Identity cards and Gym facilities.
9. Centralized reprography facility and Canteen facility for teaching and non-teaching staff is available in the campus.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	View File
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

42

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution follows the 'UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Colleges and Measures for the Maintenance of Standards in Higher Education 2018' together with all amendments made therein from time to time, for its teaching and non-Teaching staff as approved by the Government of Maharashtra. Performance appraisal of each employee is

carried out after completion of every year of service. The main features of the system are as follows:

1. The performance of faculty is assessed through Annual Self-Assessment for the Performance Based Appraisal System (PBAS)
2. Promotions are based on the PBA system as per UGC Career Advancement Scheme (CAS).
3. The PBAS proforma filled by the faculty member is verified by the Head of the Department, Co-ordinator of IQAC and the Principal.
4. The non-teaching staff is assessed through annual confidential reports prepared by the Principal and on the basis of which promotions are given as per the guidelines of the Government of Maharashtra.

The Annual Confidential Report and the Performance Appraisal system has significantly helped in the evaluation of the performance of employees, in motivating them, analyzing their strengths and weakness and ensuring better performance and quality assurance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The accounts of the institution are audited by three different financial audit systems. They are:

Internal Audit by Mula Education Society: Mula Education Society conducts financial audit of the institute at the end of each academic year. It has appointed an external audit agency (S.M. Sherkar & Co. Chartered Accountants, Aurangabad) to audit the institution.

External Audit by Directorate of Higher Education, Pune: At the time of annual audits by the Directorate of Higher Education, the audit team verifies all the financial documents related to the public funds utilized by the institute.

External Audit by Accountant General, Government of Maharashtra: The office of the Accountant General, Government of Maharashtra also conducts their periodic verification of all the accounts sanctioned by the Government.

Other financial Audits: Audit of grants received from the Government (UGC, DBT, DST, etc.) is audited by an external Chartered Accountant, and the grants received from the parent university, (NSS, Earn & Learn Scheme and Faculty Improvement Program of SPPU) are audited by the University auditors.

Mechanism for settling audit objections: Audit objections raised, if any, are placed before College Development Committee, where they are discussed thoroughly and appropriate decisions are taken to resolve them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

300000

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution follows the resource mobilization policy to secure new and additional financial and material resources to achieve sustainability and implement its predetermined goals to advance its mission. The Governing body of the institution coordinates and

monitors the optimal utilization of the funds for the promotion of learner-centric ecosystem.

Financial Resource Management:

The major Financial Resources of the institution are Tuition fee, other fees, and funds received from government organizations like; UGC, DST, DBT and the parent university. The institution receives salary grant from the Government of Maharashtra. Tuition fee is used for the maintenance of infrastructure and running academic activities like; organization of conferences, faculty development programs, Sports and Cultural activities. Government funds are optimally used for which they are sanctioned. Transparency and accountability is ensured by conducting an annual audit of the accounts.

Material Resource Management:

The Principal of institution issues required directions for optimum utilization of material resources. The Time-table Committee looks after the proper utilization of classrooms and laboratories. The Library Development Committee takes care that the resources in Library are utilized optimally. Botanical garden is maintained by Department of Botany. Campus cleanliness and its utilization are monitored by the Campus Development Committee.

File Description	Documents
Paste link for additional information	https://www.acssonaicollege.com/wp-content/uploads/2022/01/6.4.3-Policy-of-Resource-Mobilization.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has played a pivotal role in institutionalizing several quality assurance strategies. Important practices which were institutionalized as a result of initiatives taken by the IQAC of the institution include: 1. Use of ICT in regular and online teaching-learning process and 2. Development of e-Content.

Use of ICT in regular and Online teaching-learning process:

The IQAC has taken initiatives to popularize the use of ICT tools for regular teaching activity. The institution has procured digital infrastructure equipment like computers, laptops, printers, scanners, software programs, data projectors, interactive teaching boards, etc., and upgraded its Wi-Fi and LAN facilities. This has also helped the institution in conducting online lectures and online examinations, using learning platforms like, Google Classroom, Zoom, and Google Meet, during the period of repeated lockdowns due to COVID-19 pandemic.

Development of e-Content:

IQAC has taken a decision to develop e-content and make it available to students. The faculty prepared e-contents like notes, Power Point Presentations and video lectures, for students and stored them in the college knowledge resource center (Library). This e-content was made available to all students and stakeholders through a YouTube Channel. This has immensely helped the students in gaining proper understanding of the subject.

File Description	Documents
Paste link for additional information	https://www.acssonaicollege.com/acs-e-learning-center/
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. Implementation of Choice Based Credit System (CBCS) in the institution:

Savitribai Phule Pune University has introduced a teaching-learning reform i.e., introduction of 'Choice Based Credit System' (CBCS) from the academic year, 2019-2020. Accordingly, the IQAC of our institution took a decision for its immediate implementation. The IQAC has organized faculty and student induction programs for implementation of CBCS system in the institution. The institution has made available, all required infrastructural and ICT facilities for implementation of CBCS. The CBCS provided an opportunity to students to choose courses from the prescribed ones and facilitated continuous evaluation.

2. Implementation of online teaching and development of e-content:

The academic year 2019-20 was fully disturbed and regular off-line classes could not be conducted due to repeated lockdowns on the background of COVID-19 Pandemic. The IQAC has directed the faculty to resort to on-line teaching. Regular online lectures were conducted using 'Google Classroom' and 'Zoom Platform' The faculty have developed e-content like lecture videos, lecture notes, Power Point Presentations, etc., and stored in the college knowledge resource center (Library). These were made available to the students on WhatsApp groups and college website by providing links. Some faculty uploaded their lectures directly on You-Tube channels.

File Description	Documents
Paste link for additional information	https://www.youtube.com/channel/UCTTPyQxq2iYG4wa3-PkoecA/videos
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.acssonaicollege.com/wp-content/uploads/2022/01/6.5.3.1-Annual-Report-2020-21.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution always pays attention to inculcate the great values among students such as gender equality. The Committee against Sexual Harassment is actively working on it. The IQAC along with this committee organizes special lectures and programs for the said purpose. In this regard, it has organized a special lecture on 'Challenges and Needs of Gender Equality' by Dr. Jagdish Sonawane on 1st March, 2021. The IQAC along with this committee and Pragatik Itihas Sanstha Aurangabad, organized a One day Workshop on, 'Kranti Jyoti Savitribai Phule: Pioneer of Gender Equality' on 10th March, 2021 to celebrate the death anniversary of Savitribai Phule. Dr. Dinkar Murkute, Mahatma Phule College Pimpri, Pune, Prof. Dr. Lahu Gaikawad, ACS College Narayangaon, and Mrs. Varsha Bade, explained the importance of the gender equality. The International Women's Day, was celebrated by felicitating the female Covid-Worriers, who have worked during the situation of COVID-19 Pandemic. Dr. Rajana Shirsath graced the occasion as President of the program. Mrs. Indumati Khandagale delivered a lecture on 'Women's Responsibility and Health Care on the background of Covid-19 Pandemic. Mr. Ramchandra Karpe, API, delivered a lecture on, 'POCSO Act' and explained the legal securities of protection of children against the sexual harassment.

File Description	Documents
Annual gender sensitization action plan	https://www.acssonaicollege.com/wp-content/uploads/2022/01/7.1.1-Criterion-VII-Action-Plan-10-1-22.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.acssonaicollege.com/wp-content/uploads/2022/01/7.1.1-Criterion-VII-Facilities-10-1-22.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Institution facilitates several techniques for the management of degradable and non-degradable waste. The primary focus is to reduce, reuse and recycle the waste.

Solid Waste Management:

There is a sanitary napkin destroyer machine installed in the ladies hostel of institution having capacity to destroy 100 sanitary napkins per day.

Liquid Waste Management:

There is a proper treatment of toilet and urinal waste in the campus. The institution has constructed three soak pits in which urinal and toilet waste is collected. It is made up of layers of sand and bricks and absorbs all the waste material of urinal and toilet.

E-Waste Management:

The institution has set up a system to collect the e-waste from departments and handover it to the concerned authority for its proper disposal.

Waste Recycling System

There is a proper waste treatment system in which the degradable waste material is collected in a ditch of approximate size 3mtrs by 3mtrs. The decomposed waste material is reused as an organic fertilizer for the plants in the campus. The institution has a rain water harvesting system.

Hazardous Chemicals and Radioactive Waste Management:

Three fuming hoods are placed in the laboratories for

protection from the hazardous fumes and gases.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution believes in the concept of unity in diversity and tries to teach students to respect the different religion, language and culture. The faculty and students greet and wish each other at different festivals and have amicable relations and maintain the religious, social and communal harmony. The diversity in India is unique, being a large country with large population; India presents endless varieties of physical features and cultural patterns. To represent Indian culture, on the eve of our college annual gathering we organize a traditional dress competition and fashion show. In this competition students wore the different attire representing the different states, religions and cultures. Through this activity students get acquainted with the different culture of our nation and help to develop the tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. This also creates the inclusive environment in the college and society. The institution celebrates the national festivals enthusiastically such as Republic Day, Sadbhavana Diwas, Vijay Diwas, Independence Day and Constitution Day to promote the Unity and Uniformity of India and to inculcate the nationalism among the students. The institution also organizes various programs to instill the importance of social harmony and tolerance among students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution pays attention to nurture the students and the employees as better citizens of the country through various curricular and extra-curricular activities by organizing sensitization and awareness programs, regarding Human Rights, Fundamental Rights and Values etc.

The institution has its own policy, a Code of Conduct that reflects core values of the Indian Constitution. It encourages participation of students in Sports, NCC and NSS at National level to strengthen

nationwide bond and relation.

Institute celebrates Republic Day, Independence Day, Constitution Day, etc to inculcate human values of Indian Constitution among the students and staff and to emphasize the duties and responsibilities of citizens.

Constitution Day is celebrated on 26th November every year. The programme initiates with Preamble reading of the constitution followed by lectures on the sensitization of students on responsibility towards the constitutional values, rights, duties and responsibilities of citizens.

As a social responsibility, the staff has donated Rs.100000/- to the Covid Center at Shani Shingnapur and Rs 105000/- to one of the staff member's family who had lost his life during the Covid-19 Pandemic.

The parent university has framed curriculum with mandatory courses like Introduction to Constitution and Human Rights to inculcate constitutional obligations among the students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.acssonaicollege.com/wp-content/uploads/2022/01/7.1.9-Criterion-VII-Activities-10.01.2022.pdf
Any other relevant information	https://www.acssonaicollege.com/wp-content/uploads/2022/01/7.1.9-Criterion-VII-Additional-Info-10.01.2022.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff **A. All of the above**

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution is committed to promote ethics and values amongst students and faculty to create a society based on human values such as freedom, equality and justice. It celebrates various Days of National and International importance as well as anniversaries of the great Indian Personalities with great enthusiasm to commemorate the ideology of nationalism, ethics and values and to pay tribute to our great National Leaders. These occasions are of great importance to spread the message of Unity, Peace, Love and Happiness throughout. The institution has set up a separate committee for celebration of anniversaries of these great national personalities.

The institution celebrated World Environment Day, World No Tobacco Day, World Aids Day, International Yoga Day, World Workers' Day, National Voters' Day, Teachers' Day, World Women's Day, Human Rights Day, etc to inculcate values and ethics among the students and staff so as to create awareness of environment, health, democracy, education, etc among them.

On the background of the COVID-19 Pandemic, during the last year, the institute organized these programs on both online and offline mode. The Staff and students participated enthusiastically in almost all these programs by online or offline mode as per their convenience.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice I: Collaborative Activity with MAESA for Environment Sustainability

- **Goals:**

1. To create appreciation for nature as benevolent to mankind
2. To introduce concepts such as Environment Sustainability, Water Centric Sustainability, etc.
3. To develop interaction among the students and the teachers for innovation
4. To foster the novelties in pollution free campuses

- **The Context:** The institution developed collaboration with MAESA FOUNDATION, Pune for environment sustainability. MAESA FOUNDATION is a registered organization with CIN No. U80300Pn2021NPL205481 under the companies act 2013 (18 of 2013). MAESA, situated in Pune, is one of leading youth forums for sensitizing the environmental sustainability awareness. It is committed to create awareness on environmental and health issues by imparting education and skills to young minds through the conduct of designed public campaign, demonstration projects, seminars, workshops trainings, capacity-building programs and conduct of advocacy work in partnership with the NGOs and Governmental Organizations. MAESA is committed to work with students in rural India to capacitate and share information for making informed decisions about their local environment and livelihood.

In order to foster the research attitude among the students and the faculty, the college has made collaboration with MAESA. Nature secures number of secrets of its own. It has found that nature has been very beneficial to mankind, only if human beings establish a

good rapport with its surroundings. There is very possibility of developing hostility with nature, if the secrets are not tackled with proper care. It has been the efforts of MAESA to establish the proper balance between the benefits from nature and the cautions that human being needs to take. Mula Education Society's Arts, Commerce and Science College, Sonai is outspread in the lush green landscaped area of 75878.558 sq. mts. The college campus has been planned quite significantly so that, there is enough open space with landscaped master plan, greenery, playground and fully ventilated (cross ventilation) spacious classrooms and departments to accommodate students. The learning experiences of the students of the college are enriched through arranging different co-curricular activities and sharing the responsibility of its arrangements. In the past the college has carried out many nature-related activities in collaboration with Yashwant Samajik Pratishtan. The college adopted Moryachinchore village for its development and carried out large plantation drive in the nearby hilly areas of the village. It was realized by the college that along with physical activities, brain storming sessions should be arranged in collaboration with MAESA, where experts in the field of Environment sustainability would guide multiple aspects of nature. The college is empowering rural talents through distinctive movement in collaboration with MAESA for environment sustainability. In a nut-shell this message could be summed up by taking recourse to the invaluable saying that "Jo Je Vanchhil To Te Laho" (May whatsoever aspirations of those be fulfilled); the motto.

- The Practice:

In order to carry out the objectives of the practice the following activities were carried out:

1. Environmental Sustainability Awareness Campaign 2021 for Ahmednagar district was organized on 22nd May 2021 online mode. RTN. Satish Khade of Rotary International, Pune was the resource person. The theme of the program was 'Water Issues and Emerging Technologies'. Total 167 participants were benefitted by the program.

2. On the occasion of 'World Nature Conservation Day, a State Level Webinar on the topic of 'Role of Traditional Knowledge and Tribal Wisdom in Nature Conservation' was organised on 28 July 2021. Dr. Nilesh Heda, Director of Greenza Soil and Water Testing Laboratory, Karanja Lad, Wasim and Greenza Producer Company Ltd. delivered a a keynote address on the topic, Dr. Sushma Kirtane, Eco- Club Chairperson of Yashwantaro Chavan College of Science, Karad, Satara graced the event as Organizing Secretary. Dr. S.B. Kengar, Principal Yashwantrao Chavan College of Science, Karad, Satara graced the event as the Chairman. Total 224 participants were benefitted by the program.
1. A webinar on 5W1H of Bird Watching was organised online on 29 May 2021 under IIC of the College. The theme of the activity was 'Forts in Shyadri: Environment, Tourism and Guidance'. Satish N. Gogate, Biodiversity Enthusiast, Nashik delivered the key note address. Total 410 participants were benefitted by the program.
2. A Webinar on 'Forts in Shyadri: Environment, Tourism and Guidance' was organised online on 12th June 2021 under IIC. Sachin A. Punekar , Environmentalist and Founder President of Biospheres delivered the key note address. Total 313 participants were benefitted by the program.
3. A Webinar on 'Perspective of Water Centric Sustainability for Future' was organised online on 12th July 2021 under IIC. Dr. Pradnya Kalekar, Executive Technical Advisor of ENVIPRA Environmental Services, Pune delivered the key note address. Total 128 participants were benefitted by the program.
4. A Webinar on 'Novelty in Nature' was organised online on 21st September 2021. Satish Khade of Rotary International, Pune the key note address. Total 130 participants were benefitted by the program.
5. A Seminar on 'Introduction to Organic Farming' was organised on 26 March 2021. Dr. Shankar Laxman Laware, Principal of the College delivered the key note address on 'Basics of Organic Farming' and Dr. Rajkumar Datir on the topic 'Amino Acid Chelated Micronutrient Fertilizer.
6. The college also launched ' Environment Awareness and Alertness Abhiyan to promote the activities like Eradication of foreign Hay, Conservation of indigenous Tress and Plastic Free Campus on 12 Oct 2021at Primary Health Centre, Sonai.

Evidence of Success: The success of the practice is evidenced by:

- Appreciation of participant teachers and other stake holders.
- Around 1372 participants availed the opportunity of the activity.

Problems Encountered and Resources Required:

The shift to online mode teaching was found difficult by the participants

It was a self financed program. Short of funds was the major hazard.

Name of the Principal: Dr. Shankar Laxman Laware

Name of the Institution: Mula Education Society's Arts,
Commerce and

Science College,

Sonai, Tal: Newasa, District: Ahmednagar-414105 (Maharashtra)

Accredited Status: A at Third Cycle.

Cell No. 9822742384 e-Mail: laware_sl@ yahoo.com

Website: <http://www.acssonaicollege.com>

Best Practice II: "Vidhyarthi Sevak Kalyan Yojna" (Welfare Scheme
for Student-Staff)

- Goal:
 1. To assist persons who are in distress due to health issues or the expiry of loved ones.
 2. To generate funds for students and staff to help the needy.
 3. To minimize the dropout rate of students, especially girl students.
 4. To inculcate value of social responsibility among the students and staff.

- The Context:

The COVID-19 pandemic has created a lot of problems in the society. Especially, the poor and backward strata from the rural society are facing many socio-economic and health issues. The parents have lost jobs thereby lowering their paying capacity. There is lack of awareness about the precautions to be taken in such crisis among the

society. It is observed that many students lost their parents and dear ones. Two of the staff members have become the victim of CORONA virus. Their families have to bear a great loss. Some of the teaching and non-teaching staff lost their family members. It is a great loss to such families and they are facing financial and other problems. One of the prime objectives of the institution is to inculcate human values and ethics among its staff and students and so they could properly understand the importance of social responsibility. This was the crisis, when we should come forward to help such families of the students, staff and society. For this purpose, it was decided to raise the fund to help the poor and needy families.

- The Practice:

On the background of such situation of crisis due to Covid-19 Pandemic, the Mula Education Society's Arts, Commerce and Science College, Sonai started a practice of 'Vidhyarthi Sevak Kalyan Nidhi' (Student-Staff Welfare Fund). The staff of the institution along with its students decided to raise the fund to help the poor and needy persons among the staff, students and society. Accordingly, by laws were framed regarding the application of the scheme. In practice the college provided due amount to the families of victim as well as to the corona centre to avail the health services. The details are as follows:

1. Dr. Shashikant Tapase was working in Mula Education Society's Shri Dnyaneshwar Mahavidyalaya Newasa as an Assistant Professor in Zoology. He lost his life due to the infection of corona virus after fighting for more than 20 days in the hospital. Unfortunately, he was without any health insurance cover during that period and so his family had to bear a lot of economic crisis. As a social responsibility, the college helped his family members by delivering a cheque of Rs. 105000/- on 5th May, 2021.
2. The Shani Devasthan (Trust) of Shanishingnapur is a famous place for the deity of Shani and many people from throughout India come to visit it regularly. During the crisis of Covid-19 Pandemic, the trust started a COVID-19 Centre for the needy and poor. The college resolved to donate the trust and delivered a cheque of Rs 100000/- on 17th June 2021.

- Evidence of Success:

The family members of the victim have appreciated the financial assistance provided by the college and have given the appreciation

letter. The local news paper took the notice of the financial assistance appreciating the efforts. The Shani Devasthan (Trust) of Shanishingnapur have given appreciation letter.

The poor and socio-economically backward people generally used to admit in the covid centre run by the Shani Devasthan (Trust), Shanishingnapur, whereas those who can afford the expenditure of heavy amount used to take treatment in private hospitals in Ahmednagar, Aurangabad or Pune. So the satisfaction here is that we have helped such strata of the society which is poor and needy in the real sense.

- **Problems Encountered and Resources Required:**

Students, alumni, faculty and parents can donate the amount on the saving account No. of Bank of Maharashtra, entitled, Vidhyarthi Sevak Kalyan Nidhi. However, the college got a short opportunity to publicize the scheme among the donors and beneficiaries, so that a small amount was collected. Due to the lower paying capacity after COVID-19, the college received a short amount.

It took time to assist the families of the victims due to the formality of the application on the scheme.

Name of the Principal: Dr. Shankar Laxman Laware

Name of the Institution: Mula Education Society's Arts,
Commerce and

Science College,

Sonai, Tal: Newasa, District: Ahmednagar-414105 (Maharashtra)

Accredited Status: A at Third Cycle.

Cell No. 7058039095 e-Mail: laware_sl@ yahoo.com

Website: <http://www.acssonaicollege.com>

File Description	Documents
Best practices in the Institutional website	https://www.acssonaicollege.com/wp-content/uploads/2022/01/7.2.1-Best-Practice-I-Geotagged-Photo-10.01.2022-1.pdf
Any other relevant information	https://www.acssonaicollege.com/wp-content/uploads/2022/01/7.2.1-Additional-Info-Best-Practice-I-II-10.01.2022.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

One of the prime objectives of the institution is spread of education especially in rural area along with creating opportunities for the marginal and below marginal students for establishing means of occupation.

After establishment of Institution's Innovative Council in 2018, the college has introduced faculty and students with the key concepts like innovation, entrepreneurship, patent, logo, trademark, etc. through participation in MHRD's IIC activities and by arranging seminars and webinars. The faculties of the college have successfully completed online Innovation Ambassador Training and have started guiding students for developing their proof of concepts. This helped the institute to shape the mindsets of faculty and students. As a result, the college has received the 4 star rating from Ministry of Education, Govt. of India for IIC activities of the college. Taking the cognizance of the growing culture of innovation and entrepreneurship, the college has established Section 8 Company named 'Mula EduSkill Foundation Ltd., Lakshicon Bio-organics as limited liability program, and Rescuer Solutions, Pvt. Ltd. and has given impetus to a few start ups.

Most of the senior faculties are oriented with the key concepts of innovation and entrepreneurship. Ph. D. programs in Botany, Commerce and English have started recently.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution has a well-planned and documented process to ensure effective delivery of curriculum to students. This process comprises of 7 major initiatives viz., 1. Preparation of Academic Calendar, 2. Allotment of Courses to faculty, 3. Preparation of Timetable, 4. Preparation of Teaching Plan, 5. Curriculum Delivery, 6. Administrative Monitoring and 7. Student Feedback. The Academic Calendar specifies teaching period available and probable dates of examinations. Allotment of class-wise theory and practical courses to faculty is done by the Head of each department, usually in the beginning of the academic year. The 'Time-table Committee' prepares an outline timetable for all UG and PG programs taking into consideration the available lecture halls and existing courses. Timetable for individual subjects is prepared by respective departments. The faculty prepares a teaching plan for the assigned courses. The faculty follows a hybrid teaching method that blends the traditional lecture method with use of modern ICT techniques, teaching aids, demonstrations, practical and project works. At the end of each semester, heads of departments take current status of curriculum delivered and if necessary, make alternate arrangements for completion of Syllabus. Feedback from students is collected regarding effective delivery of curriculum, at the end of each semester.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://www.acssonaicollege.com/wp-content/uploads/2022/01/ACADEMIC-CALENDAR-2020-21.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

CIE methods being followed in the institution. The institution adheres to the academic calendar and plans all its activities

including the conduct of Continuous Internal Evaluation (CIE) and Internal tests. The academic calendar, based on the guidelines provided by the parent university, contains important information like date of commencements and date of conclusion of the semesters, dates of various academic events like seminars, workshops and symposia, dates for the internal tests, and practical / oral examinations, etc. The College Examination Officer (CEO) prepares the schedule of the Internal Examinations, by strictly adhering to the dates decided in the academic calendar. Any change in the calendar during the semester, owing to any unforeseen circumstances, is approved by the Principal and communicated to all the students and faculty members. During this academic year, the COVID-19 Pandemic situation largely impacted on the commencement and conclusion of the semester.

The Choice Based Credit System is currently implemented for the first and second year degree courses. On the background of COVID-19 Pandemic the online teaching was conducted regularly and students are assessed for their performance throughout the year. The institution, by continuous monitoring and evaluating mechanism, ensure the quality of teaching with its teachers.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://www.acssonaicollege.com/wp-content/uploads/2022/01/ACADEMIC-CALENDAR-2020-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

20

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

05

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Being as an affiliated College, the institution follows the curriculum designed by the Savitribai Phule Pune University, Pune. The University integrates cross cutting issues relevant to Gender, Environment and Sustainability, human values and Professional Ethics into the curriculum, and such courses are studied by all students.

In addition, during the academic year 2020-21, the institution has also conducted several events to address the issues related to Professional Ethics, Gender, and Human Values. The College has organized a special lecture on Gender Equality on 01/03/2021 and a seminar on Gender Equality on 10/03/2021.

To sensitize the youth about various environmental concerns and create awareness about environment and sustainability, the institution has organized a tree plantation program on 21/08/2020 under the NSS, in the nearby public places. The college conducted an e-Pledge [Maji Vasundhara] for all students under the NSS on 09/01/2021 to create awareness of Green Environment among the students. On the occasion of birth anniversary of Chhatrapati Shivaji Maharaj, a Tree Plantation Program was conducted in the college campus. The World Environment Day was celebrated by organizing a special lecture. From these activities the institution has addressed all above cross cutting issues so as to create awareness among the society.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

17

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

326

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://www.acssonaicollege.com/wp-content/uploads/2022/01/1.4.1-for-URL-Student-Teacher-Emploter-Alumni-Feedback-Report-2020-210001.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.acssonaicollege.com/wp-content/uploads/2022/01/1.4.1-for-URL-Student-Teacher-Emploter-Alumni-Feedback-Report-2020-210001.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2219

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1428

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students and identifies the slow and advanced learners on the basis of performance of students in the previous examination and internal examinations. The institution helps both slow and advanced learners through special programs.

Programs for the slow learners: Slow learners are the students who are lagging behind in their studies due to various reasons and so need to be focused to understand the basic concepts of the subject through Remedial Coaching. The subject teachers and mentors provide academic and personal counseling to the slow learners respectively. These students are motivated to learn the basics of subject and to comprehend the learning materials on their own. Remedial coaching helps such students to understand the basic concepts of the relevant subjects.

Programs for the advanced learners: Teachers encourage such students to pursue the advance knowledge in the concerned subject by encouraging them to read reference books, journals and important articles in newspapers. They are introduced to a varied scope of the subject regarding the competitive examinations and corporate sector. They are also encouraged to participate in National Innovation Contest to present Ideas, Proof of Concepts and Prototypes organized by MoE's Innovation Cell, New Delhi.

File Description	Documents
Paste link for additional information	https://www.acssonaicollege.com/wp-content/uploads/2022/01/2.2.1-student-participated-national-inovation-con0001.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2219	77

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute follows students centric teaching learning methods such as; experiential learning, participative learning and problem solving methodologies for enhancing learning experiences through all the three streams-Arts, Commerce and Science.

The teaching learning method is the soul of education system and is to be focused for effective understanding of the relevant concepts. The institution is committed to impart education to the students from varied socio-economic background. Along with Conventional Learning methods such as Chalk and Board Lecture Method, Discussion, etc. ICT and other advanced methods are also adopted. For the effective teaching-learning, seminars / workshops / guest lectures are being organized for students. For experiential learning, the industrial visits, field visits, study tours are being organized. Research Projects, group discussions, seminars are proved to be good example of participative learning and so used in the institute regularly.

The institution has adopted the advanced teaching-learning methods based on ICT and already established a duly fulfilled e-Content Development Center. The teachers prepare the video

lectures of their concerned subjects in it. It played a vital role on the background of COVID-19 Pandemic during the last academic year for smoothly conducting the online teaching. Thus, the institution is committed to the excellent teaching-learning.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.acssonaicollege.com/wp-content/uploads/2022/01/2.2.1-student-participated-national-inovation-con0001.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution encourages intensive use of ICT enabled tools including online resources for effective teaching and learning process. It provides the essential infrastructure for teachers to prepare and deliver effective lectures. The institution has provided LCD projectors with internet facilities in 22 Classrooms and it has also provided 8 smart classrooms for the quality teaching-learning. The faculty is also using digital learning platforms like Zoom, Google Meet, Google Classroom, Microsoft Teams, Webex and Teachmint to conduct online lectures. They provide the study material to the students through social media platforms such as WhatsApp groups, emails, college website, etc. All laboratories and Seminar halls are equipped with ICT facilities to enhance the effective teaching-learning.

A well equipped e-Learning center is helping the teachers in developing e-content. It is provided with interactive panel, HCL TV, PTZ camera, Computers with internet facility, video editing software, air conditioner and noise-controlled room. Almost all teachers are utilizing it to impart the knowledge among the students. It proved to be a backbone of online teaching in the situation of COVID-19 Pandemic during the last academic year. The library has been providing the access to a wide range of e-resources extended via online facilities to its stakeholders.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

77

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

77

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

24

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

77

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has a transparent and robust mechanism for Internal Assessment. CCTV Surveillance System is available in the college. The College Examination Officer organizes Junior Supervisor Training Programme before the Semester-End-Examination to conduct the examination in a fair way. Internal class tests are conducted as per the guidelines of the university. The mode of internal assessment of students is both by their performance in class tests, tutorials, home assignments, project work, seminars and viva-voce.

Class test answer books are assessed by the respective subject teacher. Assessed answer books are shown to the students for their satisfaction. Internal assessment of practical courses is based on conduction of laboratory exercises, viva-voce exam and

journals. Project work is assessed based on Activity Assessment through presentation.

The institution or department keeps all the records of attendance in internal examinations, question papers, assessed answer books and summary of marks sheets for three years. In case of any grievances from any stakeholders, they are made available to them within stipulated period. On the background of COVID-19 Pandemic, all internal tests, examinations and viva-voce are conducted through online mode using Google Form and Zoom or Google Meet during the last academic year.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.acssonaicollege.com/wp-content/uploads/2022/01/2.5.1-Exam-Time-Table-0001.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution has mechanism to deal with internal examination/ internal assessment related grievances and errors in names and subjects on Admit Card. It's veritably transparent, time bound and effective. The mechanism adopted is, as directed by the parent Savitribai Phule Pune University, Pune.

The continual internal evaluation of students is carried out by faculty based on the performance of students in unit tests, internal theory and practical examinations and home assignments.

The marks acquired by the students in internal assessment tests are uploaded periodically on the university web portal within stipulated time as directed by the university. Grievances, if any, from the students, are redressed immediately.

Any grievances pertaining to internal examinations viz., re-conduction of unit tests, internal theory and practical examinations due to valid reasons are jointly redressed by the examination committee in consultation with the 'College Examination Officer' (CEO), and the Principal of the college.

Grievances related to results and corrections in statement of marks are handled by the Board of the Examinations of parent university, after forwarding such grievances through the college examination section.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.acssonaicollege.com/wp-content/uploads/2022/01/2.5.2-Student-grievance0001.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Institution is permanently affiliated to Savitribai Phule Pune University, Pune and has to follow the curriculum designed by the university. The learning outcomes of the programs and courses are stated clearly by the university. The same is published on its official website. The institution is offering Thirty different programs, including fifteen Undergraduate, ten Post - Graduate, two Diploma and three Ph.D. programs. Course outcomes for all programs offered by the institution are displayed on the institutional website (www.acssonaicollege.com).

The mechanism of communication of learning outcomes to the teachers and the students is as follows:

1. Institutional website: The program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are displayed on the institutional website.
2. Personal Counseling: Faculty as well as admission committee members provide counseling regarding various programs offered by the institution and their outcomes to the students, at the time of admission or as and when they approach them. It helps them in choosing the right program as per their interest. Teachers also provide personal counseling to the students related to the programs with its outcomes.

The syllabi with Learning Outcomes are made available to the

teachers and students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.acssonaicollege.com/wp-content/uploads/2022/01/2.6.1-Final-Outcome-2020-21.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment levels of Course Outcomes (COs) are measured from percentage of marks obtained in internal assessment (marks obtained in internal tests, assignments, tutorials/seminar, etc.) and percentage of marks obtained in the external examination. Based on this, the attainment level of student in the course outcome are decided as Low (41-50%), Medium (51-60%) and high (61% and above).

Procedure for obtaining attainment levels of Program Outcomes (POs) and Program Specific Outcomes (PSOs) are similar. Both are measured employing both direct and indirect methods. In the direct attainment method, all the courses which are mapped to a particular PO/PSO are taken into consideration. Then the direct attainment value of a PO or PSO is calculated using the formula: Direct Attainment = Sum of the average attainment level of the course outcome ÷ Total number of courses. In the indirect Attainment method, feedbacks of students, parents, alumni and parents on the framed questionnaires are taken into consideration. Final PO/PSO attainment= 80% of Direct attainment + 20% Indirect attainment. Based on this the Attainment levels of POs/PSOs are decided as Poor (0.5 to 1.0), Average (1-1.5), Good (1.5 -2.0), Very Good (2.0 -2.5) and Excellent (2.5 - 3.0).

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.acssonaicollege.com/wp-content/uploads/2022/01/2.6.2-Result-Summary0001.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

589

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.acssonaicollege.com/wp-content/uploads/2022/01/2.6.2-Result-Summary0001.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.acssonaicollege.com/wp-content/uploads/2022/01/2.7-SSS0001.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.74

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

12

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

03

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://dbtindia.gov.in/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institution has established 'Institution Innovation Council' (IIC) under the Innovation Cell of the Ministry of Human Resource Development, New Delhi. Its main objective is to inculcate culture of innovation among the students and faculty as well as to provide a conducive environment for optimum harnessing of their creative pursuits. The IIC provides support and training for students and innovators, who are interested in converting their ideas into start-ups.

Under the IIC various innovation and entrepreneurship-related activities are conducted which identify and reward innovations and share success stories. The IIC organized periodic

workshops, seminars, motivational lectures and interactions with entrepreneurs, investors, professionals and create a mentor pool for student innovators. For this purpose, the IIC established network with peers and national entrepreneurship development organizations such as Springs Innovations Mumbai, Chemicea Pharmaceuticals Pvt. Ltd. Pune, P2S International Co. Pune, etc. The IIC provides an excellent atmosphere for students for innovative practices. It has developed a 'Yash Business Incubation Innovation Centre' (YBIC) to provide guidance to the students for making their ideas to entrepreneurs. The IIC has achieved 4 Star Rating from the Ministry of Education, Government of India for promoting Innovation and Start Ups in campus for the academic year 2019-20.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.acssonaicollege.com/iic/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

22

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

18

File Description	Documents
URL to the research page on HEI website	https://www.acssonaicollege.com/research/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

35

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

41

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution has made noteworthy contribution towards society by conducting various extension activities in the neighborhood

community through NSS, NCC, and other units. The students are encouraged to participate in such activities, which leads to their holistic development. The institution adopts one of the villages in the vicinity every year, in which NSS unit organizes a residential camp and several activities were carried out, addressing social issues which include cleanliness, tree plantation and preservation, construction of small check dam, road construction, Group discussion on various current issues, Eradication of superstition, 'Beti Bacho Beti Padhao', Environmental awareness, Women empowerment, National Integrity,

The NCC unit aims at developing qualities of leadership, patriotism, maintaining discipline, character building, spirit of adventure and the ideal of self service. It organizes various extension activities as tree plantation, Road safety awareness, Ekta-daud for health, Save Fuel Save Country program, Swachhta Abhiyan, National equality awareness etc.

These activities have positive impact on the students and it developed student-community relationship, leadership skills and self-confidence.

In the COVID-19 Pandemic, institute organized workshop entitled, 'My Family, My Responsibility' which helped students to realize how to take care of the family. The students distributed Hand Sanitizer and masks among the villagers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

02

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

16

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1293

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration	
3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year	
3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year	
02	
File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File
3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year	
3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year	
03	
File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File
INFRASTRUCTURE AND LEARNING RESOURCES	
4.1 - Physical Facilities	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.	
The college has adequate physical facilities for teaching-learning activities. It has a green and eco-friendly campus of 7.3 hector, which creates good learning environment. The	

infrastructure facilities are adequate in accordance with the prescribed norms of the statutory bodies. It has 32 classrooms with optimum facilities, out of which 8 are Smart Classrooms, 20 classrooms and two seminar halls with LCD Projectors. A language laboratory with 10 computers, headphones and required software is provided for acquainting communication skills. The students are provided with a Internet Browsing Center with 10 computers. The institution has acquainted with a generator of sufficient capacity and 12 KVA Solar PV systems along with Inverter / UPS facility in all departments. There is a separate science building having 20 well equipped Laboratories, chemical and glassware. The institution has a Computer Laboratory for BBA (CA) / BBA having 21 computers with internet and LAN connectivity. It is provided with a First Aid Centre and Clean drinking water facility. The institution has well established Library, having sufficient reference and text books along with encyclopedia, journals, periodicals, CDs, Thesis and newspapers. A separate reading hall is provided for students and staff. The whole campus is provided with Wi-Fi facility.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.acssonaicollege.com/wp-content/uploads/2022/01/4.1.1-infrastructure-and-physical-facilities.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution is having a well maintained campus spread over 7.3 hectors of green land. It encourages students to participate in sports and cultural activities enthusiastically by providing adequate physical facilities.

The institution has a spacious and well equipped indoor stadium established in the year 2006 having facilities wrestling mat, Gym equipment, Table tennis, Badminton, Boxing kits. Yoga classes are conducted regularly from last academic year. The institution has outdoor sports facilities such as 200 and 400 Mtrs. Running tracks, Kabaddi ground, Volleyball ground, two Kho-kho grounds, two basketball courts, archery, swimming pool of size 25x13 Mtrs. , lawn tennis. Most of students and faculty members are utilizing these facilities.

The physical director provides a proper training and encourages students to participate in various competitions organized at district, university, state and national levels.

Cultural Committee is conducting cultural activities and encouraging students to participate in the cultural events held in the institution like annual gathering, Annual Sports Day, Navaratra Mohotsav, etc., to exhibit cultural talents. Students are even sent to other colleges for intercollegiate competitions like dances, skits, mimicries, etc. The institution has a open theater and a hall for the purpose of practicing and conducting cultural events.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.acssonaicollege.com/wp-content/uploads/2022/01/4.1.2-SportsFacility.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

34

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.acssonaicollege.com/wp-content/uploads/2022/01/4.1.3-Photo-and-Vouchers.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

11.23962	
File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File
4.2 - Library as a Learning Resource	
4.2.1 - Library is automated using Integrated Library Management System (ILMS)	
<ul style="list-style-type: none"> • 1. Name of ILMS software- Vriddhi • 2. Nature of automation (fully or partially)- Fully • 3. Version- 2.0 • 4. Year of Automation- from 2015 <p>The institution is having a library automated using Vriddhi , as an Integrated Library Management System (ILMS). It is fully automated with version 2.0 since 2015.</p>	
File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.acsonaicollege.com/wp-content/uploads/2022/01/4.2.1-VriddhiSoftwareBil.pdf
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.93573

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

58

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Continuous up-gradation of technology and the infrastructure is one of the quality policies of the institution and so it constantly reviews it. The institution provides IT enabled teaching-learning environment in the campus. BSNL Broadband connectivity is available in the campus to all students and staff

through the physical connectivity. Till 2019, the institution had 10 MBPS internet connection, upgraded it to 40 MBPS in 2019 . However, since 2016-17, the Wi-Fi facility is available throughout the campus. The institution had only 108 P4 computers in 2016-17; however, at present institution has total 140 computers (108 P4 & 32 i5) with internet connection, the institution has established an e-Learning Centre and in the last academic year 2020-21, it has developed a well-equipped e-content development center having facility of recording and editing video lectures. It is having 75 inches smart digital interactive panel board, PTZ camera, and two i5 computers with internet facility, Audio-video recording system, editing software, etc. The recorded video lectures are uploaded to the YouTube channel of the institution so as to have access to all stakeholders.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.acssonaicollege.com/wp-content/uploads/2022/01/4.3.1-E-contentDevelopment.pdf

4.3.2 - Number of Computers

142

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

18.70385

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities on the website within a maximum of 200 words.

Procedure for maintenance and utilization of Laboratory equipment is followed as per the procedure no. AC/PR/17 and AC/PR/18 of the Academic Process Manual, of the institution, prepared for ISO 9001:2015. An 'Instrument Usage Register' is maintained by well trained staff that looks after the proper disposal of hazards waste.

1.

A separate sports manual is prepared as per ISO 9001:2015 procedure and details are mentioned in SPT/PR/03. The equipment maintenance register and students issue register are maintained. The Sport Committee meets twice a year to discuss various issues regarding maintenance and purchase of sports equipment.

Computers and printers are maintained by outsourced technicians. The 'Vridhhi' Software is maintained by Vridhhi Software Solutions Private Limited, Malegaon.

House Keeping Services are maintained by the daily wages staff. Procedure for maintenance and utilization of classrooms is followed as per ISO 9001:2015 procedure no. AC/PR/18.

The overall maintenance and utilization of all facilities are being looked after by the College Development Committee.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.acssonaicollege.com/wp-content/uploads/2022/01/4.2.2-1.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1426

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

06

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	C. 2 of the above
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File Description	Documents
Link to Institutional website	https://www.acsonaicollege.com/wp-content/uploads/2022/01/5.1.3-Event-Reports.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year
--

116

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year
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04

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent	A. All of the above
--	----------------------------

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

17

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

187

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

07

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

03

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution encourages students to participate in various academic and administrative bodies to inculcate various skills among them. The institution has to constitute a 'College Students Council' as per the clause 99 of Maharashtra Public Universities Act, 2016, to look after the welfare of the students and to promote and co-ordinate the extra-curricular activities of different student's associations. On the background of COVID-19 Pandemic, the institution could not set up it during the last academic year. But the institution appointed some students on various academic and administrative bodies.

The students enthusiastically participated in the awareness program organized by the Sports, NSS and NCC units. They distributed masks and sanitizer among the villagers in the vicinity and appealed them to follow the guidelines of the government regarding the COVID-19 Pandemic. After the second wave of the pandemic, the students went to villages and tried to explain the importance of vaccination and appealed them to get vaccinated. Thus students are provided with the opportunities to lead and organize various activities of the institution. All these activities throughout the year help the students to improve their communication skills, presentation skills, and organizational skills and help boosting the self-confidence and explore their latent talents.

File Description	Documents
Paste link for additional information	https://www.acssonaicollege.com/wp-content/uploads/2022/01/5.3.2-Student-Representation-in-various-college-Committees.pdf
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

03

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has a registered Alumni Association, vernacularly known as 'Maji Vidyarthi Sangh'. It is registered under the Societies Registration Act (Registration No: Maharashtra 785/2016 /Ahmednagar under Societies Registration Act, 1860). The institution is proud to have so many reputed dignitaries occupying highest positions in government offices and eminent personalities as social workers. Association regularly meets and interacts with the management. The Alumni organizes lectures on various important topics such as personality development and career counseling. The alumni association helps the institution by influencing industries and other agencies in getting placements fests for the institution. The alumni has expanded and

strengthened it with new enrolments. The members of alumni association are invited for various activities and their suggestions are taken into consideration by the College Development Committee.

Even during the last academic year, on the background of COVID-19 Pandemic, the alumni association has financed the Short Term Course on 'Basics of Environment'. The members of alumni association also motivated and supported the students to participate in creating awareness among the people in the situation of the pandemic. These members used to come to the institution and help it in many ways and thus the alumni association proved to be helpful.

File Description	Documents
Paste link for additional information	https://www.acssonaicollege.com/wp-content/uploads/2022/01/5.4.1-Alumni-meeting-register.pdf
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

a. We aspire to carry forward the vision of our founders of providing affordable quality education, while expanding our academic horizons to bring the institution with global leaders in the field of higher education.

b. Dissemination of education for knowledge, science and culture.

c. Jo Je Vanchhil To Te Laho May whatsoever aspirations of those

be fulfilled.

Mission Statement:

We, at Mula Education Society's Arts, Commerce and Science College, Sonai are committed to impart education to under graduate and post graduate students as per the needs of stakeholders. We shall continually improve the quality of teaching, self-evolution and accountability of our institutes towards society. We shall strive for overall development of student through value based education, so that our students will be appreciated as model citizens, who will make nation to lead the world.

Keeping in tune with its vision and mission, the college management constantly strives hard to provide affordable education, expand academic horizons in the field of higher education and disseminate quality education to students. Accordingly the college has adapted decentralized and participatory governance. The college has two decision-making bodies (Governing bodies) - College Development Committee (CDC) and Internal Quality Assurance Cell (IQAC).

File Description	Documents
Paste link for additional information	https://www.acssonaicollege.com/wp-content/uploads/2021/12/6.1.1-CDC-IQAC.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has two basic committees, College Development Committee (CDC) and Internal Quality Assurance Cell (IQAC). CDC and IQAC have allotted powers of work management to various committees and sub-committees. The college always promotes the culture of participative management by involving staff and students in various activities.

Case Study: -

Organization of International Conference:-

During the academic year 2020-21, our college had organized the

2nd International Conference, entitled, "2nd International Conference on Climate Change and Its Effect on Environment, Food & Society" on 15-16 June, 2021. The proposal to hold an international conference on the above topic was mooted by the Department of B.Voc. and was discussed in the IQAC meeting held on 15/09/2021. The Principal has nominated a convener, coordinator and organizing secretary and entrusted them with the responsibility of holding the conference. Later on, the organizing committee has appointed several committees to distribute farther responsibilities, viz., Invitation, Information Brochure Committee, Registration Committee, Publicity Committee, Accounts Committee, etc. Each Committee was headed by a Chairman and consisted of 7-8 members from faculty, staff and students. This illustrates the decentralization and participative management followed by the college in organizing an event of that magnitude.

File Description	Documents
Paste link for additional information	https://www.acssonaicollege.com/wp-content/uploads/2021/12/6.1.2-International-Conf..pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Arts, Commerce and Science College, Sonai, implemented a Quality Management System in accordance with ISO 9001:2015 for documenting the policies, administrative processes and procedures necessary to create and deliver its services to its stakeholders. The co-coordinator of the ISO prepared a strategic plan, schedule of the pre-audit plan, the auditee & auditor wise programme and conveyed it to all staff members of the institution. The first and second surveillance audits, online, were carried out through 'Microsoft Teams' application. All teaching and non-teaching staff actively participated during both the occasions and they have communicated online with the lead auditor. All required documents were presented to the auditors by sharing laptop screen and were sent through the email. Mr. Prasad Kulkarni was the lead auditor for the first surveillance audit and Mr. Shivram Sohani for the second audit. In the final online audit, the process and its associated areas of the organization were checked in accordance with the pre-agreed audit plan, audit program and

process analysis. Auditors checked all the necessary documents of the respective subjects on 22.09.2020. Thus, the audit of ISO 9001:2015 was successfully carried out in the institution. This shows that the institution has effectively deployed the strategic plan.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

For the effective functioning of all the institutional activities, the responsibilities are distributed as per the hierarchy. The organogram of the college is as follows: Principal is the Head of the institution. He is assisted by vice principal, faculty in-charges and heads of departments.

All the academic activities are implemented by Head of Departments through Professors, Associate Professors, Assistants Professor, Laboratory Assistant and Laboratory Attendants. The institution administration is controlled by the Principal through office superintendent who is the main responsible person; under whom the Head Clerk, Senior Clerks, Junior Clerks and Peons are working for the smooth functioning of the institution. The further work allotment is as a Store-keeper, Student section and Establishment section.

The college and university examinations are handled by College Examination Officer. The Sports activities are implemented and supported by Director of Physical Education, whereas Librarian is the head of library activities. Effective and efficient functioning of all these Cells is also controlled by the Principal.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://www.acsonaicollege.com/wp-content/uploads/2021/12/6.2.2.-ACADEMIC-AND-ADMINISTRATIVE-STRUCTURE.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution strives hard to keep the staff happy and healthy. The following are the existing welfare measures available to the teaching and non-teaching staff in the institution:

1. The teaching and non-teaching staff are admissible to different kinds of leave viz., casual leave, earned leave, medical leave, maternity leave, sabbatical leave, on-duty leave, etc.
2. Employee Provident Fund for all teaching and non-teaching staff who fall under the eligibility criteria as per government norms.
3. Payment of Gratuity to the employees on cessation of service as per norms of the State Government.
4. Loan facility is available for staff from Mula Education

Society's Servants Cooperative Credit Society, Sonai and Other Banks.

5. The Institution provides uniform to non-teaching staff (Peon and Laboratory Attendant).
6. Non-doctoral faculty members are encouraged to get enrolled for part-time Ph.D. program.
7. Duty-leave and financial assistance to attend and present papers in conferences both in India as well as abroad.
8. The following facilities are also provided to employees for efficient functioning: Computing facility, Workspace, Power back-up, Identity cards and Gym facilities.
9. Centralized reprography facility and Canteen facility for teaching and non-teaching staff is available in the campus.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	View File
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

42

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution follows the 'UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Colleges and Measures for the Maintenance of Standards in Higher Education 2018' together with all amendments made

therein from time to time, for its teaching and non-Teaching staff as approved by the Government of Maharashtra. Performance appraisal of each employee is carried out after completion of every year of service. The main features of the system are as follows:

1. The performance of faculty is assessed through Annual Self-Assessment for the Performance Based Appraisal System (PBAS)
2. Promotions are based on the PBA system as per UGC Career Advancement Scheme (CAS).
3. The PBAS proforma filled by the faculty member is verified by the Head of the Department, Co-ordinator of IQAC and the Principal.
4. The non-teaching staff is assessed through annual confidential reports prepared by the Principal and on the basis of which promotions are given as per the guidelines of the Government of Maharashtra.

The Annual Confidential Report and the Performance Appraisal system has significantly helped in the evaluation of the performance of employees, in motivating them, analyzing their strengths and weakness and ensuring better performance and quality assurance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The accounts of the institution are audited by three different financial audit systems. They are:

Internal Audit by Mula Education Society: Mula Education Society conducts financial audit of the institute at the end of each academic year. It has appointed an external audit agency (S.M. Sherkar & Co. Chartered Accountants, Aurangabad) to audit the institution.

External Audit by Directorate of Higher Education, Pune: At the time of annual audits by the Directorate of Higher Education, the audit team verifies all the financial documents related to the public funds utilized by the institute.

External Audit by Accountant General, Government of Maharashtra: The office of the Accountant General, Government of Maharashtra also conducts their periodic verification of all the accounts sanctioned by the Government.

Other financial Audits: Audit of grants received from the Government (UGC, DBT, DST, etc.) is audited by an external Chartered Accountant, and the grants received from the parent university, (NSS, Earn & Learn Scheme and Faculty Improvement Program of SPPU) are audited by the University auditors.

Mechanism for settling audit objections: Audit objections raised, if any, are placed before College Development Committee, where they are discussed thoroughly and appropriate decisions are taken to resolve them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

300000

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution follows the resource mobilization policy to secure new and additional financial and material resources to achieve sustainability and implement its predetermined goals to advance its mission. The Governing body of the institution coordinates and monitors the optimal utilization of the funds for the promotion of learner-centric ecosystem.

Financial Resource Management:

The major Financial Resources of the institution are Tuition fee, other fees, and funds received from government organizations like; UGC, DST, DBT and the parent university. The institution receives salary grant from the Government of Maharashtra. Tuition fee is used for the maintenance of infrastructure and running academic activities like; organization of conferences, faculty development programs, Sports and Cultural activities. Government funds are optimally used for which they are sanctioned. Transparency and accountability is ensured by conducting an annual audit of the accounts.

Material Resource Management:

The Principal of institution issues required directions for optimum utilization of material resources. The Time-table Committee looks after the proper utilization of classrooms and laboratories. The Library Development Committee takes care that the resources in Library are utilized optimally. Botanical garden is maintained by Department of Botany. Campus cleanliness and its utilization are monitored by the Campus Development Committee.

File Description	Documents
Paste link for additional information	https://www.acsonaicollege.com/wp-content/uploads/2022/01/6.4.3-Policy-of-Resource-Mobilization.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has played a pivotal role in institutionalizing several quality assurance strategies. Important practices which were institutionalized as a result of initiatives taken by the IQAC of the institution include: 1. Use of ICT in regular and online teaching-learning process and 2. Development of e-Content.

Use of ICT in regular and Online teaching-learning process:

The IQAC has taken initiatives to popularize the use of ICT tools for regular teaching activity. The institution has procured digital infrastructure equipment like computers, laptops, printers, scanners, software programs, data projectors, interactive teaching boards, etc., and upgraded its Wi-Fi and LAN facilities. This has also helped the institution in conducting online lectures and online examinations, using learning platforms like, Google Classroom, Zoom, and Google Meet, during the period of repeated lockdowns due to COVID-19 pandemic.

Development of e-Content:

IQAC has taken a decision to develop e-content and make it available to students. The faculty prepared e-contents like notes, Power Point Presentations and video lectures, for students and stored them in the college knowledge resource center (Library). This e-content was made available to all students and stakeholders through a YouTube Channel. This has immensely helped the students in gaining proper understanding of the subject.

File Description	Documents
Paste link for additional information	https://www.acsonaicollege.com/acs-e-learning-center/
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. Implementation of Choice Based Credit System (CBCS) in the institution:

Savitribai Phule Pune University has introduced a teaching-learning reform i.e., introduction of 'Choice Based Credit System' (CBCS) from the academic year, 2019-2020. Accordingly,

the IQAC of our institution took a decision for its immediate implementation. The IQAC has organized faculty and student induction programs for implementation of CBCS system in the institution. The institution has made available, all required infrastructural and ICT facilities for implementation of CBCS. The CBCS provided an opportunity to students to choose courses from the prescribed ones and facilitated continuous evaluation.

2. Implementation of online teaching and development of e-content:

The academic year 2019-20 was fully disturbed and regular off-line classes could not be conducted due to repeated lockdowns on the background of COVID-19 Pandemic. The IQAC has directed the faculty to resort to on-line teaching. Regular online lectures were conducted using 'Google Classroom' and 'Zoom Platform' The faculty have developed e-content like lecture videos, lecture notes, Power Point Presentations, etc., and stored in the college knowledge resource center (Library). These were made available to the students on WhatsApp groups and college website by providing links. Some faculty uploaded their lectures directly on You-Tube channels.

File Description	Documents
Paste link for additional information	https://www.youtube.com/channel/UCTTPyQxq2iYG4wa3-PkoecA/videos
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.acssonaicollege.com/wp-content/uploads/2022/01/6.5.3.1-Annual-Report-2020-21.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution always pays attention to inculcate the great values among students such as gender equality. The Committee against Sexual Harassment is actively working on it. The IQAC along with this committee organizes special lectures and programs for the said purpose. In this regard, it has organized a special lecture on 'Challenges and Needs of Gender Equality' by Dr. Jagdish Sonawane on 1st March, 2021. The IQAC along with this committee and Pragtik Itihas Sanstha Aurangabad, organized a One day Workshop on, 'Kranti Jyoti Savitribai Phule: Pioneer of Gender Equality' on 10th March, 2021 to celebrate the death anniversary of Savitribai Phule. Dr. Dinkar Murkute, Mahatma Phule College Pimpri, Pune, Prof. Dr. Lahu Gaikawad, ACS College Narayangaon, and Mrs. Varsha Bade, explained the importance of the gender equality. The International Women's Day, was celebrated by felicitating the female Covid-Worriers, who have worked during the situation of COVID-19 Pandemic. Dr. Rajana Shirsath graced the occasion as President of the program. Mrs. Indumati Khandagale delivered a lecture on 'Women's Responsibility and Health Care on the background of Covid-19 Pandemic. Mr. Ramchandra Karpe, API, delivered a lecture on, 'POCSO Act' and explained the legal securities of protection of children against the sexual harassment.

File Description	Documents
Annual gender sensitization action plan	https://www.acssonaicollege.com/wp-content/uploads/2022/01/7.1.1-Criterion-VII-Action-Plan-10-1-22.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.acssonaicollege.com/wp-content/uploads/2022/01/7.1.1-Criterion-VII-Facilities-10-1-22.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	A. 4 or All of the above
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Institution facilitates several techniques for the management of degradable and non-degradable waste. The primary focus is to reduce, reuse and recycle the waste.

Solid Waste Management:

There is a sanitary napkin destroyer machine installed in the ladies hostel of institution having capacity to destroy 100 sanitary napkins per day.

Liquid Waste Management:

There is a proper treatment of toilet and urinal waste in the campus. The institution has constructed three soak pits in which urinal and toilet waste is collected. It is made up of layers of sand and bricks and absorbs all the waste material

of urinal and toilet.

E-Waste Management:

The institution has set up a system to collect the e-waste from departments and handover it to the concerned authority for its proper disposal.

Waste Recycling System

There is a proper waste treatment system in which the degradable waste material is collected in a ditch of approximate size 3mtrs by 3mtrs. The decomposed waste material is reused as an organic fertilizer for the plants in the campus. The institution has a rain water harvesting system.

Hazardous Chemicals and Radioactive Waste Management:

Three fuming hoods are placed in the laboratories for protection from the hazardous fumes and gases.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

<p>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</p> <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	<p>A. Any 4 or All of the above</p>
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File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following</p> <ol style="list-style-type: none"> 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology</p>	<p>A. Any 4 or all of the above</p>
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and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution believes in the concept of unity in diversity and tries to teach students to respect the different religion, language and culture. The faculty and students greet and wish each other at different festivals and have amicable relations and maintain the religious, social and communal harmony. The diversity in India is unique, being a large country with large population; India presents endless varieties of physical features and cultural patterns. To represent Indian culture, on the eve of our college annual gathering we organize a traditional dress competition and fashion show. In this competition students wore the different attire representing the different states, religions and cultures. Through this activity students get acquainted with the different culture of our nation and help to develop the tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. This also creates the inclusive environment in the college and society. The institution celebrates the national festivals enthusiastically such as Republic Day, Sadbhavana Diwas, Vijay Diwas, Independence Day and Constitution Day to promote the Unity and Uniformity of India and to inculcate the nationalism among the students. The institution also organizes various programs to instill the importance of social harmony and tolerance among students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution pays attention to nurture the students and the employees as better citizens of the country through various curricular and extra-curricular activities by organizing sensitization and awareness programs, regarding Human Rights, Fundamental Rights and Values etc.

The institution has its own policy, a Code of Conduct that reflects core values of the Indian Constitution. It encourages participation of students in Sports, NCC and NSS at National level to strengthen nationwide bond and relation.

Institute celebrates Republic Day, Independence Day, Constitution Day, etc to inculcate human values of Indian Constitution among the students and staff and to emphasize the duties and responsibilities of citizens.

Constitution Day is celebrated on 26th November every year. The programme initiates with Preamble reading of the constitution followed by lectures on the sensitization of students on responsibility towards the constitutional values, rights, duties and responsibilities of citizens.

As a social responsibility, the staff has donated Rs.100000/- to the Covid Center at Shani Shingnapur and Rs 105000/- to one of the staff member's family who had lost his life during the Covid-19 Pandemic.

The parent university has framed curriculum with mandatory courses like Introduction to Constitution and Human Rights to inculcate constitutional obligations among the students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.acssonaicollege.com/wp-content/uploads/2022/01/7.1.9-Criterion-VII-Activities-10.01.2022.pdf
Any other relevant information	https://www.acssonaicollege.com/wp-content/uploads/2022/01/7.1.9-Criterion-VII-Additional-Info-10.01.2022.pdf

<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</p>	<p>A. All of the above</p>
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File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

<p>7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals</p>	<p>The institution is committed to promote ethics and values amongst students and faculty to create a society based on human values such as freedom, equality and justice. It celebrates various Days of National and International importance as well as anniversaries of the great Indian Personalities with great enthusiasm to commemorate the ideology of nationalism, ethics and values and to pay tribute to our great National Leaders. These occasions are of</p>
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great importance to spread the message of Unity, Peace, Love and Happiness throughout. The institution has set up a separate committee for celebration of anniversaries of these great national personalities.

The institution celebrated World Environment Day, World No Tobacco Day, World Aids Day, International Yoga Day, World Workers' Day, National Voters' Day, Teachers' Day, World Women's Day, Human Rights Day, etc to inculcate values and ethics among the students and staff so as to create awareness of environment, health, democracy, education, etc among them.

On the background of the COVID-19 Pandemic, during the last year, the institute organized these programs on both online and offline mode. The Staff and students participated enthusiastically in almost all these programs by online or offline mode as per their convenience.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice I: Collaborative Activity with MAESA for Environment Sustainability

- Goals:

1. To create appreciation for nature as benevolent to mankind
2. To introduce concepts such as Environment Sustainability, Water Centric Sustainability, etc.
3. To develop interaction among the students and the teachers for innovation
4. To foster the novelties in pollution free campuses

- The Context: The institution developed collaboration with

MAESA FOUNDATION, Pune for environment sustainability. MAESA FOUNDATION is a registered organization with CIN No. U80300Pn2021NPL205481 under the companies act 2013 (18 of 2013). MAESA, situated in Pune, is one of leading youth forums for sensitizing the environmental sustainability awareness. It is committed to create awareness on environmental and health issues by imparting education and skills to young minds through the conduct of designed public campaign, demonstration projects, seminars, workshops trainings, capacity-building programs and conduct of advocacy work in partnership with the NGOs and Governmental Organizations. MAESA is committed to work with students in rural India to capacitate and share information for making informed decisions about their local environment and livelihood.

In order to foster the research attitude among the students and the faculty, the college has made collaboration with MAESA. Nature secures number of secrets of its own. It has found that nature has been very beneficial to mankind, only if human beings establish a good rapport with its surroundings. There is very possibility of developing hostility with nature, if the secrets are not tackled with proper care. It has been the efforts of MAESA to establish the proper balance between the benefits from nature and the cautions that human being needs to take. Mula Education Society's Arts, Commerce and Science College, Sonai is outspread in the lush green landscaped area of 75878.558 sq. mts. The college campus has been planned quite significantly so that, there is enough open space with landscaped master plan, greenery, playground and fully ventilated (cross ventilation) spacious classrooms and departments to accommodate students. The learning experiences of the students of the college are enriched through arranging different co-curricular activities and sharing the responsibility of its arrangements. In the past the college has carried out many nature-related activities in collaboration with Yashwant Samajik Pratishtan. The college adopted Moryachinchore village for its development and carried out large plantation drive in the nearby hilly areas of the village. It was realized by the college that along with physical activities, brain storming sessions should be arranged in collaboration with MAESA, where experts in the field of Environment sustainability would guide multiple aspects of nature. The college is empowering rural talents through distinctive movement in collaboration with MAESA for environment sustainability. In a nut-shell this message could be summed up by taking recourse to the invaluable saying that "Jo Je Vanchhil To Te Laho" (May whatsoever aspirations of those be

fulfilled); the motto.

- The Practice:

In order to carry out the objectives of the practice the following activities were carried out:

1. Environmental Sustainability Awareness Campaign 2021 for Ahmednagar district was organized on 22nd May 2021 online mode. RTN. Satish Khade of Rotary International, Pune was the resource person. The theme of the program was 'Water Issues and Emerging Technologies'. Total 167 participants were benefitted by the program.
 2. On the occasion of 'World Nature Conservation Day, a State Level Webinar on the topic of 'Role of Traditional Knowledge and Tribal Wisdom in Nature Conservation' was organised on 28 July 2021. Dr. Nilesh Heda, Director of Greenza Soil and Water Testing Laboratory, Karanja Lad, Wasim and Greenza Producer Company Ltd. delivered a a keynote address on the topic, Dr. Sushma Kirtane, Eco- Club Chairperson of Yashwantaro Chavan College of Science, Karad, Satara graced the event as Organizing Secretary. Dr. S.B. Kengar, Principal Yashwantrao Chavan College of Science, Karad, Satara graced the event as the Chairman. Total 224 participants were benefitted by the program.
-
1. A webinar on 5W1H of Bird Watching was organised online on 29 May 2021 under IIC of the College. The theme of the activity was 'Forts in Shyadri: Environment, Tourism and Guidance'. Satish N. Gogate, Biodiversity Enthusiast, Nashik delivered the key note address. Total 410 participants were benefitted by the program.
 2. A Webinar on 'Forts in Shyadri: Environment, Tourism and Guidance' was organised online on 12th June 2021 under IIC. Sachin A. Punekar , Environmentalist and Founder President of Biospheres delivered the key note address. Total 313

participants were benefitted by the program.

3. A Webinar on 'Perspective of Water Centric Sustainability for Future' was organised online on 12th July 2021 under IIC. Dr. Pradnya Kalekar, Executive Technical Advisor of ENVIPRA Environmental Services, Pune delivered the key note address. Total 128 participants were benefitted by the program.
4. A Webinar on 'Novelty in Nature' was organised online on 21st September 2021. Satish Khade of Rotary International, Pune the key note address. Total 130 participants were benefitted by the program.
5. A Seminar on 'Introduction to Organic Farming' was organised on 26 March 2021. Dr. Shankar Laxman Laware, Principal of the College delivered the key note address on 'Basics of Organic Farming' and Dr. Rajkumar Datir on the topic 'Amino Acid Chelated Micronutrient Fertilizer.
6. The college also launched 'Environment Awareness and Alertness Abhiyan to promote the activities like Eradication of foreign Hay, Conservation of indigenous Tress and Plastic Free Campus on 12 Oct 2021at Primary Health Centre, Sonai.

Evidence of Success: The success of the practice is evidenced by:

- Appreciation of participant teachers and other stake holders.
- Around 1372 participants availed the opportunity of the activity.

Problems Encountered and Resources Required:

The shift to online mode teaching was found difficult by the participants

It was a self financed program. Short of funds was the major hazard.

Name of the Principal: Dr. Shankar Laxman Laware

Name of the Institution: Mula Education Society's Arts,
Commerce and

Science College,

Sonai, Tal: Newasa, District: Ahmednagar-414105 (Maharashtra)

Accredited Status: A at Third Cycle.

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Website: <http://www.acssonaicollege.com>

Best Practice II: "Vidhyarthi Sevak Kalyan Yojna" (Welfare Scheme for Student-Staff)

- Goal:

1. To assist persons who are in distress due to health issues or the expiry of loved ones.
2. To generate funds for students and staff to help the needy.
3. To minimize the dropout rate of students, especially girl students.
4. To inculcate value of social responsibility among the students and staff.

- The Context:

The COVID-19 pandemic has created a lot of problems in the society. Especially, the poor and backward strata from the rural society are facing many socio-economic and health issues. The parents have lost jobs thereby lowering their paying capacity. There is lack of awareness about the precautions to be taken in such crisis among the society. It is observed that many students lost their parents and dear ones. Two of the staff members have become the victim of CORONA virus. Their families have to bear a great loss. Some of the teaching and non-teaching staff lost their family members. It is a great loss to such families and they are facing financial and other problems. One of the prime objectives of the institution is to inculcate human values and ethics among its staff and students and so they could properly understand the importance of social responsibility. This was the crisis, when we should come forward to help such families of the students, staff and society. For this purpose, it was decided to raise the fund to help the poor and needy families.

- The Practice:

On the background of such situation of crisis due to Covid-19 Pandemic, the Mula Education Society's Arts, Commerce and Science College, Sonai started a practice of 'Vidhyarthi Sevak Kalyan Nidhi' (Student-Staff Welfare Fund). The staff of the institution along with its students decided to raise the fund to

help the poor and needy persons among the staff, students and society. Accordingly, by laws were framed regarding the application of the scheme. In practice the college provided due amount to the families of victim as well as to the corona centre to avail the health services. The details are as follows:

1. Dr. Shashikant Tapase was working in Mula Education Society's Shri Dnyaneshwar Mahavidyalaya Newasa as an Assistant Professor in Zoology. He lost his life due to the infection of corona virus after fighting for more than 20 days in the hospital. Unfortunately, he was without any health insurance cover during that period and so his family had to bear a lot of economic crisis. As a social responsibility, the college helped his family members by delivering a cheque of Rs. 105000/- on 5th May, 2021.
2. The Shani Devasthan (Trust) of Shanishingnapur is a famous place for the deity of Shani and many people from throughout India come to visit it regularly. During the crisis of Covid-19 Pandemic, the trust started a COVID-19 Centre for the needy and poor. The college resolved to donate the trust and delivered a cheque of Rs 100000/- on 17th June 2021.

- Evidence of Success:

The family members of the victim have appreciated the financial assistance provided by the college and have given the appreciation letter. The local news paper took the notice of the financial assistance appreciating the efforts. The Shani Devasthan (Trust) of Shanishingnapur have given appreciation letter.

The poor and socio-economically backward people generally used to admit in the covid centre run by the Shani Devasthan (Trust), Shanishingnapur, whereas those who can afford the expenditure of heavy amount used to take treatment in private hospitals in Ahmednagar, Aurangabad or Pune. So the satisfaction here is that we have helped such strata of the society which is poor and needy in the real sense.

- Problems Encountered and Resources Required:

Students, alumni, faculty and parents can donate the amount on the saving account No. of Bank of Maharashtra, entitled, Vidhyarthi Sevak Kalyan Nidhi. However, the college got a short opportunity to publicize the scheme among the donors and

beneficiaries, so that a small amount was collected. Due to the lower paying capacity after COVID-19, the college received a short amount.

It took time to assist the families of the victims due to the formality of the application on the scheme.

Name of the Principal: Dr. Shankar Laxman Laware

Name of the Institution: Mula Education Society's Arts, Commerce and

Science College,

Sonai, Tal: Newasa, District: Ahmednagar-414105 (Maharashtra)

Accredited Status: A at Third Cycle.

Cell No. 7058039095 e-Mail: laware_sl@yahoo.com

Website: <http://www.acssonaicollege.com>

File Description	Documents
Best practices in the Institutional website	https://www.acssonaicollege.com/wp-content/uploads/2022/01/7.2.1-Best-Practice-I-Geotagged-Photo-10.01.2022-1.pdf
Any other relevant information	https://www.acssonaicollege.com/wp-content/uploads/2022/01/7.2.1-Additional-Info-Best-Practice-I-II-10.01.2022.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

One of the prime objectives of the institution is spread of education especially in rural area along with creating opportunities for the marginal and below marginal students for establishing means of occupation.

After establishment of Institution's Innovative Council in 2018,

the college has introduced faculty and students with the key concepts like innovation, entrepreneurship, patent, logo, trademark, etc. through participation in MHRD's IIC activities and by arranging seminars and webinars. The faculties of the college have successfully completed online Innovation Ambassador Training and have started guiding students for developing their proof of concepts. This helped the institute to shape the mindsets of faculty and students. As a result, the college has received the 4 star rating from Ministry of Education, Govt. of India for IIC activities of the college. Taking the cognizance of the growing culture of innovation and entrepreneurship, the college has established Section 8 Company named 'Mula EduSkill Foundation Ltd., Lakshicon Bio-organics as limited liability program, and Rescuer Solutions, Pvt. Ltd. and has given impetus to a few start ups.

Most of the senior faculties are oriented with the key concepts of innovation and entrepreneurship. Ph. D. programs in Botany, Commerce and English have started recently.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

In order to streamline with perspective plan, the institution has devised the following future plans:

1. The Institution has submitted a Proposal to the Department of Science and Technology, Government of India for the establishment of Science Technology and Innovation (STI) Hub for Development of Scheduled Caste Community.
2. In the days when the necessity of the professional courses is greater than traditional education, the institution has decided to apply for traditional-cum-professional courses viz., Hotel Management, Sericulture, Apiculture, Fashion Designing, GPS and GIS, etc. on the basis of the needs of the students.
3. To ensure the research needs of the rural students, it is decided to establish more Research Centers in the Institution in the departments of Political Science, History, Chemistry and Physics.
4. The institution is planning to strengthen the Yash Business

Incubation Centre (YBIC) to provide proper guidance to students to set up new start-ups by establishing more companies.

5. The institution is encouraging the faculty members to submit proposals for Research Projects under various funding agencies viz., National Human Rights Commission, ICHR, ICSSR, DST, UGC, University, etc.
6. The institution is planning to submit a proposal for NIDHI i TBI (Inclusive Technology Business Incubator) under the scheme of Department of Science and Technology, Government of India.
7. The institution is planning to submit a proposal for organization of a Short Term Course under Teaching Learning Centre (TLC) of Ministry of Education, Government of India.
8. To introduce latest themes and trends in disciplines, the institution is planning to organize more Seminars and Conferences with the financial assistance of the various funding agencies.
9. On the background of Covid-19 Pandemic and as per the New Education Policy and the guidelines of the University Grants Commission, the institution has planned to provide more facilities viz., updated e-content development centre, smart class rooms, ICT enabled class rooms to the teachers to conduct online lectures and provides quality learning material through L.M.S.
10. The institution shall nominate or participate for rankings in higher education offered by various governmental and non-governmental review organizations and or agencies. It shall offer wide coverage for the publicity of the institute thereby attracting students from other states and nations.
11. The institution is planning to strengthen Training and Placement Center to place students in various governmental and non-governmental organizations.