



*Mula Education Society's*  
**Arts, Commerce and Science College, Sonai**  
**Internal Quality Assurance Cell**  
**Proceedings**

Date: 10/03/2020  
Place: IQAC Office

Day: Tuesday  
Time: 2.30pm to 4.30

**Agenda:**

1. To read the minutes of the previous meeting held on 02/01/2020 in order to confirm.
2. To discuss and approve the AQAR 2018-19 and its submission.
3. To discuss the preparation for smooth conduction of the University Examinations.
4. To conduct various National level Examinations in accordance with National Testing Agency (NTA), New Delhi.
5. To review the progress of Institution's Innovation Council.
6. To review the progress of Yash Incubation Centre.

**Minutes of the Meeting :**

1. The minutes of the previous meeting was read out by Dr. J.C. Sonawane. The proceeding was unanimously confirmed after the discussion on the Subjects.  
Proposed by: Dr. M.G. Varpe  
Seconded by: Dr. M.J. Shaikh  
The resolution was unanimously approved.
2. The AQAR 2018-19 is discussed thoroughly and finalised to submit to the NAAC.  
Proposed by: Dr. S. L. Laware  
Seconded by: Dr. D. E. Zine  
The resolution was unanimously approved.
3. The preparation of the University examinations is discussed and the College Examination Officer (CEO) and all the faculty members are advised to conduct the examinations smoothly.  
Proposed by: Mr. B. G. Khedkar  
Seconded by: Dr. M. J. Shaikh  
The resolution was unanimously approved.
4. The IQAC has decided to conduct various National Level Examinations in accordance with National Testing Agency (NTA), New Delhi.  
Proposed by: Dr. J. C. Sonawane  
Seconded by: Mr. V. R. Phatke  
The resolution was unanimously approved.
5. The IQAC has discussed the progress of the Institution's Innovation Council and it is advised to implemnet various activities as per the need of the Institution's Innovation Council.  
Proposed by: Dr. M. G. Varpe  
Seconded by: Dr. H. K. Sadekar  
The resolution was unanimously approved.
6. The IQAC has discussed the progress of the Yash Incubation Centre and it is advised to guide the students to establish new companies.

Dr. J. C. Sonawane

**IQAC Co-ordinator**  
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Dr. S. L. Laware  
**PRINCIPAL**

**Mula Education Society's**  
**Arts, Commerce & Science College,**  
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Internal Quality Assurance Cell

Action Taken Report

(Decision of IQAC meeting on 15/06/2020)

Decision and their action taken is represented in the following table.

S.N.	Decision	Action Taken
1	To read and confirm minutes of the previous meeting	Minutes of previous meeting were confirmed
2	The AQAR 2018-19 is discussed thoroughly and finalised to submit to the NAAC.	The AQAR of the Academic Year 2019-20 is submitted to the NAAC on 14 <sup>th</sup> March, 2020.
3	The preparation of the University examinations is discussed and the College Examination Officer (CEO) and all the faculty members are advised to conduct the examinations smoothly.	On the basis of the pandemic of Covid-19 the university has postponed the examinations, which are proposed in both the modes of online and offline in the month of October-November 2020.
4	The IQAC has decided to conduct various National Level Examinations in accordance with National Testing Agency (NTA), New Delhi.	The college has enrolled by the National Testing Agency as one of the centres to conduct the NEET Examination 2020.
5	The IQAC has discussed the progress of the Institution's Innovation Council and it is advised to implement various activities as per the need of the Institution's Innovation Council.	Due to pandemic of Covid-19, all the activities of IIC are conducted through online mode.
6	The IQAC has discussed the progress of the Yash Incubation Centre and it is advised to guide the students to establish new companies.	Due to pandemic of Covid-19, YBIC is providing the guidance to the students through online mode.

Dr. J. C. Sonawane

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