



*Mula Education Society's*  
**Arts, Commerce and Science College, Sonai**  
**Internal Quality Assurance Cell**  
**Proceedings**

Date: 29/11/2018  
Place: IQAC Office

Day: Thursday  
Time: 3.00pm

**Agenda:**

1. To read the minutes of the previous meeting held on 18/09/2018 in order to confirm.
2. To think over purchasing Kramah Software for NAAC fourth phase.
3. To submit AQAR 2017-18 to NAAC, Bangalore in old format
4. To submit the proposal for Best College Award, Institution's Innovation Council, I-Care, Unnat Bharat Abhiyan and other major schemes and MHRD.

**Minutes of the Meeting :**

1. The minutes of the previous meeting was read out by Dr. S.P. Khedkar. The proceeding was unanimously confirmed after the discussion on the Subjects.

Prepared by: Dr. B.E. Gawali

Seconded by: Shri. B.G. Khedkar

The resolution was unanimously approved.

2. It was decided to invite revised quotation of Kramah Software, Bangalore for NAAC fourth phase. The software has been found useful for AQAR and SSR.

Prepared by: Dr. S.P. Khedkar

Seconded by: Dr. V.K. Deshmukh

The resolution was unanimously approved.

3. It was decided to collect the information criterion wise and after holding meetings for the same AQAR 2017-18, should be submitted in old format in stipulated time.

Prepared by: Dr. S.P. Khedkar

Seconded by: Dr. S. L. Laware

The resolution was unanimously approved.

4. It was decided to submit proposals for Best College Award of Savitribai Phule Pune University, Pune. It was also decided to collect pertaining to institution's Innovative Council, I-Care, Unnat Bharat Abhiyan and other major schemes and MHRD.

Prepared by: Dr. B.B. Chopade

Seconded by: Dr. A.R. Tuwar

The resolution was approved unanimously.



# Internal Quality Assurance Cell proceedings

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Date: 29/11/2018

Day: Thursday

Place: IQAC

Time: 03.00

| S-N. | Name of the Member                      | Designation | Signature |
|------|-----------------------------------------|-------------|-----------|
| 1    | Dr. Shankar L. Laware                   | Chairman    |           |
| 2    | Dr. Ashok R. Tuwar                      | Member      |           |
| 3    | Dr. Bhanudas B. Chopade                 | Member      |           |
| 4    | Dr. Machhindra G. Warpe                 | Member      |           |
| 5    | Dr. Mohiddin J. Shaikh                  | Member      |           |
| 6    | Dr. Shivaji A. Darandale                | Member      |           |
| 7    | Dr. Suresh K. Gadakh                    | Member      |           |
| 8    | Dr. Subhashrao Devdhe Patil             | Member      |           |
| 9    | Dr. Bhausaheb E. Gawali                 | Member      |           |
| 10   | Dr. Vinayak K. Deshmukh                 | Member      |           |
| 11   | Dr. Babasaheb K. Shirsath               | Member      |           |
| 12   | Dr. Ashok Ghate                         | Member      |           |
| 13   | Prin. Dr. Murund P. Ponde               | Member      |           |
| 14   | Miss Vidya L. Darandale                 | Member      |           |
| 15   | Prof. Balasaheb G. Khedkar              | Member      |           |
| 16   | Miss. Savita Sakheram Joshi (Stud. Rep) | Member      |           |
| 17   | Mr. Suchin Sanjay Ghawate (Parent Rep)  | Member      |           |
| 18   | Dr. Sandip P. Khedkar                   | Coordinator |           |



*Mula Education Society's*  
**Arts, Commerce and Science College, Sonai**  
**Internal Quality Assurance Cell**  
**Action Taken Report**  
(Decision of IQAC meeting on 29/11/2018)

Decision and their action taken is represented in the following table.

| S.N. | Decision                                                                                                                                                                                                                                                      | Action Taken                                                                                                                                                                                                          |
|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1    | To read and confirm minutes of the previous meeting                                                                                                                                                                                                           | Minutes of previous meeting were confirmed                                                                                                                                                                            |
| 2    | It was decided to invite revised quotation of Kramah Software, Bangalore for NAAC fourth phase. The software has been found useful for AQAR and SSR                                                                                                           | Kramah Software has been purchased after receiving the revised quotation.                                                                                                                                             |
| 3    | It was decided to collect the information criterion wise and after holding meetings for the same AQAR 2017-18, should be submitted in old format in stipulated time                                                                                           | AQAR 2017-18 has been sent by email (offline) to NAAC                                                                                                                                                                 |
| 4    | It was decided to submit proposals for Best College Award of Savitribai Phule Pune University, Pune. It was also decided to collect information pertaining to Institution's Innovative Council, I-Care, Unnat Bharat Abhiyan and other major schemes and MHRD | Best College Award proposals has been submitted to Savitribai Phule Pune University, Pune., College has been registered for Institution's Innovative Council (IIC) and Unnat Bharat Abhiyan Scheme of Govt. of India. |

  
**Co-ordinator**  
**IQAC**  
Arts, Commerce and Science College  
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Pin - 414 105



  
**PRINCIPAL**  
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